

City of Lewisburg
Planning Commission Regular Session and Public Hearing
Meeting Minutes January 8, 2026, 5:00 p.m.
942 Washington Street West, Lewisburg, WV
Paul L. Cooley Council Chambers

PRESENT: Chairperson John Little; Commissioners Davis Lewis, Margaret Gossard, Valerie Pritt, Helen Harless, Jerry Janiga, Cheryl Gilman-Dobbs, and City Manager Misty Hill; Planning and Zoning Officer Nick Sloan, Assistant Planning and Zoning Officer Marsha Cunningham; City Clerk Crystal Ratliff

VISITORS: Mayor Beverly White, Paula Janiga, Kristen McClung

CALL TO ORDER: Chairperson Little called the meeting to order at 5:00 p.m.

*Henriette Rausenberger, 725 Washington Street West, Minor Subdivision, Tax map 19 Parcel
25 to be divided into two parcels*

Chairperson Little opened the public hearing for 725 Washington Street West, minor subdivision at 5:01 p.m.

Chairperson Little asked if there were any comments from the public for or against the subdivision of the property. Zoning and Planning Officer Sloan stated that as a representative of the City of Lewisburg the City is not in favor of allowing the minor subdivision due to the fact that as it is being presented it will cause a parcel of the property to be land locked with no road frontage and is not legal for the City to allow. Commissioner Pritt asked if there is a way to redesign the subdivision to meet the requirements of the ordinance. Officer Sloan stated that without a representative for the property present it is not something on which he could speak.

Chairperson Little closed the public hearing for 725 Washington Street West, minor subdivision at 5:10p.m.

Commissioner Janiga made a motion, seconded by Commissioner Pritt to deny the application as presented for the minor subdivision at 725 Washington Street West. No further discussion. With all in favor motion carried.

*Public Hearing, Site Plan review, West Parking at Court and Foster Street 10-19-125.2 10-
19-125.110-19 125*

Commissioner Jerry Janiga recused himself for personal reason and left Council Chambers.

Chairperson Little opened the public hearing at 5:12p.m. for the site plan review for the West Parking at Court and Foster Street.

Paula Janiga construction manager for the project stated the project had been presented and approved in November of 2023 but due to unforeseen circumstances the project had been put on hold and by city code the project must be resubmitted if the approval is more the 12 months old. Mrs. Janiga stated there are some changes and improvement to the stormwater drainage for the site. Chairperson Little stated after a discussion with City Manager Hill and Zoning and Planning Officer Sloan the changes to the stormwater had been reviewed and approved by Chapman Technical as a representative of the City. Commissioner Gossard stated the addition of 13 parking spaces to the City is wonderful and the attention to details such as the height and details of the light fixtures is appreciated. City Manager Hill stated the developer needed to be aware the Historic Landmark Commission (HLC) approval for the removal of the exterior stairway on the building has also expired and needs to be reapplied for before it can be removed. Mrs. Janiga stated she would pass the information to the developer. Chairperson Little asked if there were any issues or concerns from the police or fire department chiefs. Chief Thomas stated that neither him nor Chief Teubert have any concerns at this time. He noted it had been suggested to make Jackson Street a one-way for safety issues.

Chairperson Little closed the public hearing at 5:27p.m. for the site plan review for the West Parking at Court and Foster Street.

Commissioner Pritt made a motion, seconded by Commissioner Davis to approve the site plan review for the West Parking lot at Court and Foster Street as presented upon the approval from the Historic Landmark Commission for the removal of the stairway. No further discussion. With seven (7) in favor and one (1) recused motion carried.

Commissioner Jerry Janiga returned to Council Chambers.

APPROVAL OF MINUTES: City Manager Hill made a motion, seconded by Commissioner Gilman-Dobbs to approve the minutes of the December 4, 2025, regular session and public hearing as presented. No further discussion. With all in favor motion carried.

COMMENTS FROM THE PUBLIC: Mayor White thanked the members of the Commission for there time and dedication to the City as they continue to serve and noted Commissioner Dan Stevenson has resigned from the Commission for personal reasons and she will be appointing a qualified replacement in the near future.

ELECTION OF CHAIR AND VICE CHAIR

Commissioner Pritt made a motion, seconded by Commissioner Gossard to elect Commissioner Little as the Chair of the Planning Commission for 2026. No further discussion. With all in favor motion carried.

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Chairperson Little made a motion, seconded by Commissioner Janiga to elect Commissioner Pritt as the Vice Chair of the Planning Commission for 2026. No further discussion. With all in favor motion carried.

COMMENTS FROM PLANNING AND ZONING OFFICER: Nothing at this time.

ADJOURNMENT: Commissioner Janiga made a motion, seconded by Commissioner Gossard to adjourn at 5:32p.m.

Respectfully submitted,
Crystal Ratliff, City Clerk