

City of Lewisburg
Planning Commission Regular Session and Public Hearing
Meeting Minutes December 4, 2025, 3:00 p.m.
942 Washington Street West, Lewisburg, WV
Paul L. Cooley Council Chambers

PRESENT: Acting Chairperson Valerie Pritt, Commissioners Dan Stevenson, Margaret Gossard, Helen Harless, Jerry Janiga, and City Manager Misty Hill; Planning and Zoning Officer Nick Sloan, Assistant Planning and Zoning Officer Marsha Cunningham; City Clerk Crystal Ratliff

ABSENT: John Little, Davis Lewis, Cheryl Gilman-Dobbs

VISITORS: Christy DeMuth, Kristen McClung, Grant Talbott

CALL TO ORDER: The meeting was called to order by Chairperson Pritt at 3:00 p.m.

WVU Law, Comprehensive Plan Update

Christy DeMuth with WVU Law presented the Commission with some of the significant findings from the Comprehensive Plan open house that was recently held and the surveys that were received from the WV School of Osteopathic Medicine and New River Community and Technical College. Mrs. DeMuth stated that infrastructure and affordable housing were the biggest concerns from both the open house and the surveys.

Mrs. DeMuth presented the Commissioners with an updated Vision statement for the City. Chairperson Pritt stated to Mrs. DeMuth the Commissioners feel it is a good starting point, but it does need a few things changed and added.

Public Hearing, Greenbrier Automotive, 1686 Jefferson Street North, Site Plan Review Parcel 10-15-225, and parcel 10-15-122

Chairperson Pritt opened the public hearing for the site plan review for Greenbrier Automotive at 1686 Jefferson Street North at 3:24 p.m. Planning and Zoning Officer Sloan stated the review is for the Greenbrier Automotive development and underground utilities. City Manager Hill stated the concern from the City and the Public Service Commission of the waterline extension from Lewisburg Manor to the development (as it is not feasible to maintain a waterline in that area) has been addressed with a proposed waterline extension being brought to the property from Fairview Road. This has been proposed to the Public Service Commission for approval. The expense of this extension will be shared between the developer and the City once the exact extension is designed and approved.

Chairperson Pritt closed the Public Hearing for the site plan review at 3:39 p.m.

Commissioner Gossard made a motion, seconded by Commissioner Stevenson to approve the site plan review for the Greenbrier Automotive development at 1686 Jefferson Street North

contingent on an alternate waterline agreement with the city and the Public Service Commission. No further discussion. With six (6) in favor and three (3) absent motion carried.

COMMENTS FROM PLANNING AND ZONING OFFICER

Planning and Zoning Officer Sloan stated the updated for the Wayfinding Kiosk are complete and have been sent to the Lewisburg Downtown Business Association for approval. The new panels will be ordered and will be installed soon.

APPROVAL OF MINUTES: Commissioner Stevenson made a motion, seconded by Commissioner Janiga to approve the November 6, 2025, minutes as presented. No further discussion. With six (6) in favor and three (3) absent motion carried.

ADJOURNMENT: Commissioner Stevenson made a motion, seconded by Commissioner Gossard to adjourn at 3:43 p.m. No further discussion. With six (6) in favor and three (3) absent motion carried.

Respectfully submitted,
Crystal Ratliff
City Clerk