

City of Lewisburg
Planning Commission Regular Session
Meeting Minutes — December 7, 2023, 7:00 p.m.
942 Washington Street West, Lewisburg, WV
Paul L. Cooley Council Chambers

PRESENT: Commissioners Valerie Pritt, Davis Lewis, (City Manager) Misty Hill, Margaret Gossard, Dan Stevenson (via ZOOM) and Matt Campbell; Planning and Zoning Officer Marsha Cunningham; Recording Officer Tina Alvey.

ABSENT: Chairperson John Little, Commissioners Helen Harless and Tia Bouman.

VISITORS: Franklin Johnson.

CALL TO ORDER: The session was called to order by Commissioner Valerie Pritt at 7:00 p.m.

APPROVAL OF MINUTES: Minutes from the November 2, 2023, regular session were approved on a 6-0 vote, following a motion by Commissioner Davis Lewis, seconded by Commissioner Misty Hill.

***Public hearing:** Franklin Johnson, 395 Maple Street. Request for a conditional use permit for a three-plus bedroom Air BnB.*

Planning and Zoning Officer Marsha Cunningham noted that applicant has met all requirements for issuance of a conditional use permit, to wit: payment of a \$40 city fee, confirmation of six parking spaces, providing notices to neighboring property owners (no comments received) and posting notice on the property in question. Cunningham noted that four Air BnBs have been granted conditional use permits in the vicinity of Franklin Johnson's property in the last year.

Pritt opened the public hearing at 7:03 p.m. and, receiving no comments from the public, closed the hearing at 7:03 p.m.

Johnson, who is a Lewisburg City Council member, said he intends to live in the house in question and will only rent it out a few times a year.

Commissioner Matt Campbell made a motion to send the request for a conditional use permit to City Council with a positive recommendation. Lewis seconded the motion, which passed on a 6-0 vote, with Chairperson John Little and Commissioners Helen Harless and Tia Bouman absent.

COMMENTS FROM THE COMMISSIONERS: Pritt thanked her fellow commissioners for their diligence in working on revisions to the city's zoning ordinance and issued a special thank-you to Campbell for his service, which concluded with this meeting.

Hill said she anticipates the amended zoning ordinance will be enacted sometime in the spring of 2024.

COMMENTS FROM THE ZONING OFFICER: Cunningham reported that because no new communications have been received from WVU's Christy DeMuth and no other new business was anticipated prior to the December 15, 2023, deadline, no Planning Commission meeting would be necessary in January 2024. She said, if that is the case, election of officers will be held at the first meeting of the new year, whenever that may be.

ADJOURNMENT: The meeting adjourned at 7:12 p.m., upon motion by Hill, seconded by Lewis, on a 6-0 vote, with Little, Harless and Bouman absent.

Respectfully submitted,
Tina Alvey
Recording Officer