

**City of Lewisburg**  
**Planning Commission Regular Session and Public Hearing**  
**Meeting Minute November 6, 2025, 5:00 p.m.**  
**942 Washington Street West, Lewisburg, WV**  
**Paul L. Cooley Council Chambers**

**PRESENT:** Chairperson John Little; Commissioners Davis Lewis (Zoom), Dan Stevenson, Margaret Gossard, Valerie Pritt, Jerry Janiga, Cheryl Gilman-Dobbs, and City Manager Misty Hill; Planning and Zoning Officer Nick Sloan, Assistant Planning and Zoning Officer Marsha Cunningham; City Clerk Crystal Ratliff

**ABSENT:** Helen Harless

**VISITORS:** Roger Kesterson and Marcia Kesterson

**CALL TO ORDER:** The meeting was called to order by Chairperson Little at 5:00 p.m.

**Public Hearing, Roger and Marcia Kesterson, 154 Alderson Street, Tax Map 29, Parcel 122,**  
**Tract land 2, minor sub-division**

Chairperson Little opened the Public Hearing at 5:00 p.m. in reference to the application from Roger and Marcia Kesterson to do a minor subdivision with a tract of property they own that abuts their current residence and a tract they are in the process of selling. After some discussion Chairperson Little explained to the applicant that because the tract of land they are wanting to subdivide does not have road frontage if they were to do the subdivision it would landlock the tract of land which is not legal for the City to allow. He then stated it would be the Commission's recommendation for the applicants to have the property resurveyed to include the tract into their current parcel and to amend the application to reflect the inclusion and not subdivided. Chairperson Little stated this would alleviate the concern of someone building on the property and the issue of landlocking the tract. Mr. Kesterson stated that would not be an issue for them to do. Chairperson Little Closed the Public Hearing at 5:15 p.m.

City Manager Hill made a motion, seconded by Commissioner Janiga to approve the amended application as presented. With eight (8) in favor, one (1) absent (Harless) motion carried.

**Public Hearing, Ordinance 325**

Chairperson Little opened the Public Hearing at 5:17 p.m. for Ordinance 325 which is an Ordinance to amend ARTICLES 1333, 1339, 1345, 1347, 1349, 1355 and 1363 of part thirteen, chapter three, of the LEWISBURG CITY CODE, regarding planned developments. Chairperson Little stated these amendments are to bring the city codified ordinances compliant with the new West Virginia state code recently passed by the West Virginia Legislature that goes into effect January 1, 2026. City Attorney White has reviewed the updates and approved them as presented.

Chairperson Little closed the Public Hearing at 5:19 p.m. on Ordinance 325.

Commissioner Pritt made a motion for recommendation to Council, seconded by Commissioner Janiga to approve Ordinance 325 as presented. With eight (8) in favor, one (1) absent (Harless) motion carried.

#### **COMMENTS FROM THE PLANNING AND ZONING OFFICER**

Planning and Zoning Officer Sloan advised there will be more updates to the codified ordinances in the near future to bring everything up to the West Virginia state codes recently passed.

Officer Sloan stated that the December 4, 2025, meeting will be held at 3:00 p.m. instead of 5:00 p.m. due to scheduling conflicts. The Commissioners stated this would not be an issue.

#### **COMMENTS FROM THE COMMISSIONERS**

City Manager Hill stated that during the recent Open House for the Comprehensive Plan the main concerns raised had to do with the County and the State in reference to roads and traffic.

**APPROVAL OF MINUTES:** City Manager Hill made a motion, seconded by Commissioner Stevenson to approve the minutes of the regular session and public hearing from October 2, 2025, with correction of Commissioner Lewis' name. With eight (8) in favor, one (1) absent (Harless) motion carried.

**ADJOURNMENT:** Commissioner Pritt made a motion, seconded by City Manager Hill to adjourn at 5:25 p.m. With eight (8) in favor, one (1) absent (Harless) motion carried.

Respectfully submitted,  
Crystal Ratliff  
City Clerk