

**City of Lewisburg  
City Council Minutes  
Tuesday March 17, 2026  
Regular Session**

The City of Lewisburg, City Council met in regular session on Tuesday March 17, 2026, at 7:00 p.m. in the Paul R. Cooley Council Chambers at 942 Washington St. West, Lewisburg, WV. Also available VIA a Zoom Teleconference call.

**COUNCILMEMBERS PRESENT:** Mayor Beverly White, Councilmembers Franklin Johnson, John Little(Zoom), Valerie Pritt, and Paula Janiga; City Manager Misty Hill, City Clerk Crystal Ratliff, Police Chief Christopher Teubert, Fire Chief Joseph Thomas, Director of Public Works Tony Legg, Treasurer Susan Honaker, and Planning and Zoning Officer Nick Sloan

**ABSENT:** Arron Seams

**VISITORS:** Sarah Richardson Mountain Messenger Representative (Zoom)

**CALL TO ORDER:** Mayor White called the meeting to order at 7:00 p.m.

**ORDINANCE**

City Clerk Ratliff presented Ordinance 327 City Code update sidewalk for the second reading and public hearing.

Mayor White opened the Public Hearing at 7:03 p.m. for Ordinance 327 City Code update sidewalk. Hearing no comments from the public Mayor White closed the Public Hearing at 7:05 p.m.

Councilmember Pritt made a motion, seconded by Councilmember Johnson to approve Ordinance 327 City Code update sidewalk verbiage as presented. No further discussion. With five (5) in favor and one (1) absent (Seams) motion carried.

**ORDINANCE 327**

Councilmember Pritt introduced the following Ordinance and moved for its adoption, which motion was seconded by Councilmember Johnson. The Ordinance being in the following words and figures:

“AN ORDINANCE TO AMEND AND MODIFY ARTICLE 905.05 OF THE CODIFIED ORDINANCES OF THE CITY OF LEWISBURG, GREENBRIER COUNTY, WEST VIRGINIA, REGARDING THE USE OF STREETS AND SIDEWALKS.”

WHEREAS, pursuant to the authority granted by W. Va. Code §§ 8-11-1, et seq., and the Amended Charter of the City of Lewisburg, the Council of the City of Lewisburg desires to amended Article 905.05 of the Codified Ordinances of the City of Lewisburg. All provisions of the Lewisburg City Code not specifically amended in the attached ordinance shall remain in full force and effect.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Lewisburg, Greenbrier County, West Virginia, that Article 905.05 of the Codified Ordinances of the City of Lewisburg, Greenbrier County, West Virginia, be, and it is, hereby amended, and modified to read as follows:

**905.05 USE OF STREETS AND SIDEWALKS; PARADES, DISPLAY OF MERCHANDISE, ETC.**

(a) No person shall use the streets or sidewalks of the City for the sale or display of goods or wares, or merchandise of any kind or character whatsoever, except such persons as have been duly licensed, and have obtained a permit from the Mayor so to do.

(b) The Mayor is authorized where it is necessary to preserve health to establish zones of quiet. Whenever authorized signs are erected indicating a zone of quiet, no person operating a motor vehicle within any such zone shall sound the horn or other warning device of such vehicle except in an emergency.

(c) The Mayor or the City Manager may issue permits revocable at will to be issued to any person to use the streets and sidewalks for the purposes stated above, when and if in his or her discretion such use will not interfere with traffic regulation or the health and safety of the public, and in issuing any such permit may include therein such conditions, prohibitions and restrictions as he or she may deem necessary for the orderly flow of vehicular and pedestrian traffic and for the health and safety of public.

(d) No person, organization, or group of persons shall parade upon the streets or block off any street area or sidewalk without having obtained a permit from the Mayor or the City Manager. The permit shall be issued without cost. The permit shall designate the streets and/or sidewalks over which the parade shall be permitted or the street area and/or sidewalk to be blocked off. Such permit may include therein such conditions, prohibitions and restrictions as the Mayor or the City Manager may deem necessary for the orderly flow of vehicular and pedestrian traffic and for the health and safety of public.

(e) No person shall violate or fail to comply with the terms, conditions, prohibitions or restrictions of any such permit.

(f) No person shall use or operate a skateboard or other like play vehicle upon the streets, sidewalks or public ways within the Historic District (delineated on the attached map), or coast thereon with sleds. It shall be unlawful for anyone to use or operate a bicycle, skateboard, or other like play vehicle upon any other City street, sidewalk or public way in such a manner that the same would be hazardous to the pedestrians, motorists, or the operator of the play vehicle.

(g) No person shall ride or drive any bicycle upon or along any sidewalk or footwalk, except to cross said sidewalk or footwalk for access to a street or roadway. Every person riding a bicycle upon a street or roadway shall be subject to all of the duties and responsibilities set forth in Article [373](#).

(h) Any person violating the provisions of this Article 905.05 shall be subject to a fine of \$25.00 for the first offense, and \$50.00 each for second or subsequent offenses. In addition, any

person violating the provisions of paragraphs (f) or (g) of this section shall have the offending bicycle, skateboard or other like play vehicle confiscated by the Police Department until claimed by a parent or guardian.

This Ordinance shall be effective upon passage.

I, the undersigned City Manager of the City of Lewisburg, State of West Virginia, do hereby certify that the foregoing amendment to an Ordinance was duly passed and adopted by the City Council of the City of Lewisburg, and that the proposed Ordinance was read by title at not less than two (2) meetings of the City Council with at least one (1) week intervening between each meeting, and that the Ordinance is now in full force and effect.

February 17, 2026  
Passed First Reading

March 17, 2026  
Passed Second Reading

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Misty Hill, City Manager

## **RESOLUTIONS**

### **Resolution 595**

Councilmember Pritt made a motion by recommendation from Finance, seconded by Councilmember Janiga to approve Resolution 595 in the amount of \$322,477.86. No further discussion. With five (5) in favor and one (1) absent (Seams) motion carried.

## **PROCLAMATIONS**

Mayor White read a proclamation for National Women’s History Month proclaiming the month of March 2026, as National Women’s History Month in the City of Lewisburg and encouraged everyone to support all the amazing women in our community.

### **National Women’s History Month 2026**

#### **Proclamation**

**WHEREAS**, March is National Women’s History Month, a time to honor the remarkable contributions of American women from every race, class, and ethnic background. These extraordinary individuals have played pivotal roles in shaping the growth and strength of our

nation, as well as enriching our economic, cultural, and social landscape, Their legacies inspire us to reflect on the past while motivating us to pursue a more equitable future.

**WHEREAS**, we celebrate the collective strength and profound influence of women who have devoted their lives to education, mentorship, and leadership. Their unwavering commitment has shaped the lives of individuals and generations-both past and present- to dream bigger and strive for greatness, illumination the path for future leaders.

**WHEREAS**, from classrooms to boardrooms and from grassroots movements to global initiatives, women educators and leaders have been instrumental in nurturing minds and sparking transformative action. Their invaluable contributions have shaped educational landscapes and have also inspired significant social changes, proving that empowered woman can ignite powerful movements that resonate across communities and cultures.

**WHEREAS**, Women’s History Month began in 1978 as a local celebration of Women’s History Week in Santa Rosa, California. President Jimmy Carter issued the first presidential proclamation declaring March 2-8, 1980, National Women’s History Week. In 1987, Congress changed the week to a month.

**NOW, THEREFORE I, BEVERLY WHITE**, Mayor of the City of Lewisburg, West Virginia, do hereby proclaim the month of March 2026 as:

**NATIONAL WOMEN’S HISTORY MONTH** and encourage everyone to observe March as Women’s History Month and support all the amazing women in our community.

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Beverly White, Mayor

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ATTEST:

Crystal Ratliff, City Clerk

## **COMMUNICATIONS FROM THE CITY MANAGER**

City Manager Hill stated she had recently presented her Year in Review to Lewisburg Downtown Business Association (LDBA) and is excited for the activities and events the LDBA is planning for the upcoming year.

### *Promotion to Interim Planning & Zoning Assistant - Sara Morgan-Jenkins*

City Manager Hill stated with the recent retirement announcement of the Planning and Zoning Assistant she is recommending the promotion of Sara Morgan-Jenkins to Interim Planning and

Zoning Assistant with a \$0.35 an hour pay increase in recognition of the additional duties associated with this position.

Councilmember Pritt made a motion, seconded by Councilmember Johnson to approve the promotion of Sara Jenkins-Morgan to Interim Planning and Zoning Assistant with a pay increase of \$0.35 as of March 26, 2026, as presented. No further discussion. With five (5) in favor and one (1) absent (Seams) motion carried.

### *Water System Update*

City Manager Hill requested to go into Executive Session with Council, Treasurer Honaker, and Public Director Legg due to ongoing litigation.

Councilmember Pritt made a motion, seconded by Councilmember Johnson to go into Executive Session with City Manager Hill, Treasurer Honaker, and Public Works Director at 7:23 p.m. No further discussion. With five (5) in favor and one (1) absent (Seams) motion carried.

Councilmember Pritt made a motion, seconded by Councilmember Johnson exit Executive Session at 7:49 p.m. No further discussion. With five (5) in favor and one (1) absent (Seams) motion carried.

Councilmember Pritt made a motion, seconded by Councilmember Johnson to return to City Council regular session at 7:50 p.m. No further discussion. With five (5) in favor and one (1) absent (Seams) motion carried.

Mayor White stated that no decisions were made during Executive Session.

### *Pay increase and title change for Derrick Morgan*

City Manager Hill is requesting a pay increase and title change for the current Interim Water Distribution Foreman Derrick Morgan. Mr. Morgan has been serving in this position and has demonstrated the ability to effectively manage the responsibilities associated with the position and has also recently obtained his CDL certification. City Manager Hill is recommending

Derrick Morgan for permanent appointment to the position of Water Distribution Foreman with a pay increase of \$1.25 an hour as of March 26, 2026.

Councilmember Johnson made a motion, seconded by Councilmember Pritt to approve the promotion of Derrick Morgan from Interim Water Distribution Foreman to Water Distribution Foreman with a pay increase of \$1.25 an hour as of March 26, 2026, as presented. No further discussion. With five (5) in favor and one (1) absent (Seams) motion carried.

### **COMMUNICATIONS FROM CITY COUNCIL MEMBERS**

Councilmember Pritt stated the City of Lewisburg is in the running again for USA Today's Best Small Town Food Scene and Best Small Town in the South and hopes everyone can take the time to vote.

### **COMMUNICATIONS FROM THE POLICE DEPARTMENT**

Mayor White stated a copy of the report from Chief Teubert was included in Council's packet. Mayor White asked if anyone has any questions or concerns for Chief Teubert. Council had no questions or concerns at this time.

### **COMMUNICATIONS FROM THE FIRE DEPARTMENT**

Mayor White stated a copy of the report from Chief Thomas has been included in Council's packet. Mayor White asked if anyone has any questions or concerns for Chief Thomas. Council had no questions or concerns at this time.

Chief Thomas presented Council with a mutual aid agreement between Lewisburg Fire Department and Fairlea Volunteer Fire Department. Chief Thomas stated the agreement has been in place for approximately 15 years and is renewed annually.

Councilmember Pritt made a motion, seconded by Councilmember Johnson to approve the mutual aid agreement with Fairlea Volunteer Fire Department as presented. With five (5) in favor and one (1) absent (Seams) motion carried.

### **COMMUNICATIONS FROM BOARDS AND COMMISSIONS**

#### **Planning Commission**

Councilmember Little stated the Planning Commission had met on March 5, 2026, and has two (2) applications to present to Council for consideration.

#### **William Dwayne Hoover and Patricia Hoover, 311 Raven View, lot line adjustment**

Councilmember Little stated the first application to present to Council is for Patricia Hoover that is requesting a lot line adjustment between the Hoover's and Robert D. Canterbury to be able to widen the driveway and make the property more accessible. Councilmember Little stated the updated deed has been submitted to the City as requested and is recommending to Council for approval.

Commissioner Little made a motion by recommendation from Planning, seconded by Commissioner Pritt to approve the lot line adjustment at 311 Raven View as presented. No further discussion. With five (5) in favor and one (1) absent (Seams) motion carried.

#### **Florian Schleiff, 170 Preston Blvd. lot line adjustment**

Councilmember Little presented an application from Florian Schleiff requesting a lot line adjustment between Mr. Schleiff and Melissa Boggs so that he is able to add a driveway to access his property. Councilmember Little stated the updated survey to show the lot line adjustment on the correct lot and the survey to show access to the sewer line has been submitted to the City.

Commissioner Little made a motion by recommendation from Planning, seconded by Commissioner Johnson to approve the lot line adjust at 170 Preston Blvd. as presented. No further discussion. With five (5) in favor and one (1) absent (Seams) motion carried.

### **Parks Commission**

Councilmember Johnson stated the Parks Commission met on March 3, 2026. Councilmember Johnson stated representatives from Greenbrier Girls Softball League (GGSL), Central Greenbrier Little League (CGLL), and Dorie Miller Adult Softball League for the start of 2026 season were present. All three leagues stated they appreciate all the things the City and its employees do to maintain the parks and facilities for the leagues. GGSL is requesting the City look into putting a fence along Matthew St from 1<sup>st</sup> base to the outfield fence for the safety of the players due to the tree roots and stumps in that area.

Councilmember Johnson stated City Manager Hill and Director Legg had recently been approached by the National Fitness Campaign to add a fitness court to one of the city parks. Councilmember Johnson and Manager Hill feel it would benefit the citizen of the city by having access to the fitness court for free. City Manager Hill stated the majority of the cost would be covered by grants for the equipment and construction.

## **COMMUNICATIONS FROM COUNCIL COMMITTEES**

### **Finance Committee Report**

#### *AK Bridge the Gap— Human Resources Consulting Contract*

Councilmember Pritt made a motion by recommendation from Finance, seconded by Councilmember Johnson to approve the Human Resources Consulting Contract with AK Bridge the Gap in the amount of \$1,000.00 a month for a total of \$12,000.00 a year as presented. City Manager Hill stated this is the company we are currently using for any wage an-hour issues or employee policies, as well as gives the City access to several training topics. No further discussion. With five (5) in favor and one (1) absent (Seams) motion carried.

#### *Memorandum of Understanding— Cyber-Resilience Resource Center of WVU*

Councilmember Pritt made a motion by recommendation from Finance, seconded by Councilmember Johnson to approve the Memorandum of Understanding (MOU) with the Cyber-Resilience Resource Center of West Virginia University (WVU) as presented. City Manager Hill stated City Attorney White has reviewed and approved the MOU. No further discussion. With five (5) in favor and one (1) absent (Seams) motion carried.

#### *Permitting Fees Approval*

Councilmember Johnson made a motion, seconded by Councilmember Pritt to approve the City Permitting fees update as presented. No further discussion. With five (5) in favor and one (1) absent (Seams) motion carried.

#### *Downtown Parking Regulations Update*

City Manager Hill stated this is being presented to Council for any questions or feedback they may have on the Downtown Parking Regulations that will be updated and presented as an Ordinance in April 2026.

#### *Coal Severance Fund Budget Approval Fiscal Year 2027*

Councilmember Pritt made a motion by recommendation from Finance, seconded by Councilmember Johnson to approve the Coal Severance Fund Budget for Fiscal Year 2027 as presented. No further discussion. With five (5) in favor and one (1) absent (Seams) motion carried.

2026-2027 General Budget Approval

City Manager Hill reviewed 2026-2027 Budget line payroll requests, in the past increases have been made across the board in all departments, but with these requests some are across the board to make them more competitive, and others will be done on an individual basis.

City Manager Hill stated the capital outlay under Community Development is new parking signs and cameras for the downtown area. She stated we have a parking issue downtown always have always will, but we as the City have to do our due diligence to combat the ones who abuse the 2-hour parking limit that is in place.

City Manager Hill stated that under the City Hall budget shows a capital outlay/other improvements which will be used for a new HVAC system that is in need of replacement.

City Manager Hill stated the capital outlay/other improvements listed in the Parks budget sections will go towards updates to the Greenspace, the skate park, and the completions of the dog park at Dorie Miller.

Councilmember Johnson made a motion by recommendation from Finance, seconded by Councilmember Pritt to approve the General Fund Budget for Fiscal Year 2027 as present. No further discussion. Mayor White called for individual votes for approval of the budget;

Councilmember Pritt-for  
Councilmember Little-for  
Councilmember Janiga-for  
Councilmember Johnson-for  
Mayor White-for  
Councilmember Seams-absent

With five (5) in favor and one (1) absent (Seams) motion carried.

**PUBLIC WORKS DEPARTMENT REPORT**

Mayor White stated that a copy of Public Works Director Legg's report has been presented and asked if City Councilmembers had any questions for Director Legg.

**APPROVAL OF MINUTES**

Regular Session

Councilmember Pritt made a motion seconded by Councilmember Johnson, to approve the minutes from the City Council meeting on February 17, 2026, as presented. No further discussion. With four (4) in favor, one (1) abstention (Little), and one (1) absent (Seams) motion carried.

**VISITOR'S REPORTS**

Mayor White acknowledged and welcomed visitors.

**ADJOURNMENT**

Councilmember Johnson made a motion, seconded by Councilmember Pritt to adjourn at 8:16 p.m. No further discussion. With five (5) in favor and one (1) absent (Seams) motion carried.

Respectfully submitted

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Crystal Ratliff, City Clerk

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Beverly White, Mayor