

**City of Lewisburg
Finance Committee Meeting
Paul R. Cooley Council Chamber
942 Washington Street, West
Lewisburg, West Virginia 24901
Tuesday March 10, 2026, 7:00 p.m.
Finance Committee Meeting Minutes**

PRESENT: Mayor Beverly White, Councilmembers: Arron Seams, Franklin Johnson, Valerie Pritt, and Paula Janiga; City Manager Misty Hill, Treasurer Susan Honaker, Public Works Director Tony Legg, Police Chief Chris Teubert, Fire Chief Joey Thomas, and City Clerk Crystal Ratliff

ABSENT: Councilmember John Little

CALL TO ORDER: Finance Chairperson Arron Seams called the meeting to order at 7:00 p.m.

Resolution 595—Water System Improvement Pay Request 47

Mayor White made a motion for recommendation to Council, seconded Councilmember Pritt to approve Resolution 595-Water System Improvement pay request 47 in the amount of \$322,477.86 as presented. No further discussion. With five (5) for and one (1) absent (Little) motion carried.

Water System Improvements— Change Order 8-6 Hayslett Construction Company, Inc.

Councilmember Pritt made a motion for recommendation to Council, seconded by Councilmember Johnson to approve the Water System Improvement-Change order 8-6 Hayslett Construction Company, Inc. in the amount of an increase of \$24,874.50 as presented. No further discussion. With five (5) for and one (1) absent (Little) motion carried.

Public Works Building Bid Approvals-Bid approval upgrade to Storage areas

Mayor White made a motion for recommendation to Council, seconded by Councilmember Pritt to approve the bid approval in the amount of \$24,341.51 to upgrade storage areas at the Public Works Building. City Manager Hill stated this has been reviewed and approved by the Building Commission. No further discussion. With five (5) for and one (1) absent (Little) motion carried.

AK Bridge the Gap— Human Resources Consulting Contract

Councilmember Pritt made a motion for recommendation to Council, seconded by Councilmember Johnson to approve the Human Resources Consulting Contract with AK Bridge the Gap in the amount of \$1,000.00 a month for a total of \$12,000.00 a year as presented. City Manager Hill stated this is the company we are currently using for any wage an-hour issues or employee policies, as well as gives the City access to several training topics. No further discussion. With five (5) for and one (1) absent (Little) motion carried.

Memorandum of Understanding— Cyber-Resilience Resource Center of WVU

Councilmember Pritt made a motion for recommendation to Council, seconded by Councilmember Johnson to approve the Memorandum of Understanding (MOU) with the Cyber -Resilience Resource Center of West Virginia University (WVU) as presented. City Manager Hill stated City Attorney White has reviewed and approved the MOU. No further discussion. With five (5) for and one (1) absent (Little) motion carried.

Permitting Fees Approval

Councilmember Pritt made a motion, seconded by Councilmember Johnson to table the permit fees approval until City Council on March 17, 2026. No further discussion. With five (5) for and one (1) absent (Little) motion carried.

Downtown Parking Regulations Update

Councilmember Pritt made a motion, seconded by Councilmember Johnson to table the downtown parking regulations update approval until City Council on March 17, 2026. No further discussion. With five (5) for and one (1) absent (Little) motion carried.

Water System Update

Councilmember Pritt made a motion, seconded by Councilmember Johnson to go into executive session with City Manager Hill, Public Works Director Legg, and Treasurer Honaker at 7:53 p.m. No further discussion. With five (5) for and one (1) absent (Little) motion carried.

Councilmember Pritt made a motion, seconded by Councilmember Johnson to return from executive session at 8:48 p.m. No further discussion. With five (5) for and one (1) absent (Little) motion carried.

Chairperson Seams stated no decision were made during executive session.

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Councilmember Pritt made a motion, seconded by Councilmember Johnson to reconvene the Finance Committee meeting at 8:49 p.m. No further discussion. With five (5) for and one (1) absent (Little) motion carried.

Coal Severance Fund Budget Approval Fiscal Year 2027

Mayor White made a motion for recommendation to Council, seconded by Councilmember Johnson to approve the Coal Severance Fund Budget for Fiscal Year 2027 as presented. No further discussion. With five (5) for and one (1) absent (Little) motion carried.

Communication from Members

Councilmember Pritt stated the Lewisburg is once again in the running for USA Today's Best Small Town Food Scene and Best Small Town in the South and you can vote daily through March 30, 2026.

Approval of Minutes

Councilmember Pritt made a motion, seconded by Mayor White to approve the minutes from the February 10, 2026, Finance Committee meeting as presented. No further discussion. With five (5) for and one (1) absent (Little) motion carried.

Recess

Councilmember Pritt made a motion, seconded by Councilmember Johnson to recess until 9:00 a.m. Wednesday March 11, 2026, at 8:53 p.m. No further discussion. With five (5) for and one (1) absent (Little) motion carried.

**Finance Committee Meeting
Paul R. Cooley Council Chamber
942 Washington Street, West
Lewisburg, West Virginia 24901
March 11, 2026, 9:00 a. m.
Finance Committee Meeting Minutes**

PRESENT: Mayor Beverly White, Councilmembers: Arron Seams, Franklin Johnson, Valerie Pritt, and Paula Janiga; City Manager Misty Hill, Treasurer Susan Honaker, Public Works Director Tony Legg, Police Chief Chris Teubert, Fire Chief Joey Thomas, and City Clerk Crystal Ratliff

ABSENT: John Little

CALL TO ORDER: Councilmember Pritt made a motion, Seconded by Councilmember Johnson to reconvene the Finance Committee at 9:04 a.m. on Wednesday March 11, 2026. No further discussion. With five (5) for and one (1) absent (Little) motion carried.

General Fund Budget Approval Fiscal Year 2027

City Manager Hill and Treasurer Honaker discussed the minimal changes in the 2026-2027 General Fund Budget.

City Manager Hill reviewed 2026-2027 Budget line payroll requests, in the past increases have been made across the board in all departments, but with these requests some are across the board to make them more competitive, and others will be done on an individual basis.

City Manager Hill stated the capital outlay under Community Development is new parking signs and cameras for the downtown area. She stated we have a parking issue downtown always have always will, but we as the City have to do our due diligence to combat the ones who abuse the 2-hour parking limit that is in place.

City Manager Hill stated that under the City Hall budget shows a capital outlay/other improvements which will be used for a new HVAC system for the build which is in need of replacement.

City Manager Hill stated the capital outlay/other improvements listed in the Parks budget sections will go towards updates to the Greenspace, the skate park, and the completions of the dog park at Dorie Miller.

Councilmember Johnson made a motion for recommendation to Council, seconded by Councilmember Pritt to approve the 2026-2027 General Fund Budget as presented. No further discussion. With five (5) for and one (1) absent (Little) motion carried.

Adjournment

Councilmember Pritt made a motion, Councilmember Johnson seconded, to adjourn at 1:55 p.m. Motion carried with five (5) in favor one (1) absent (Little).

Respectfully submitted
City Clerk
Crystal Ratliff