

City of Lewisburg
Historic Landmark Commission Regular Session
Meeting Minutes — July 8, 2024, 5:00 p.m.
942 Washington Street West, Lewisburg, WV
Paul L. Cooley Council Chambers

PRESENT: Chairperson David Craddock; Secretary William Deegans; Commissioners Adrienne French and Clifford Gillilan; Zoning Officer Brandon DePriest; Planning and Zoning Assistant Marsha Cunningham; HLC consultant Michael Mills (via ZOOM); Recording Officer Tina Alvey.

ABSENT: None.

VISITORS: Mayor Beverly White, City Manager Misty Hill, City Attorney Tom White, City Council members Valerie Pritt and Franklin Johnson, Martha Hilton, Carol Jewell, Jill McIntyre, Jody Wooton.

CALL TO ORDER: Meeting was called to order at 5 p.m. by Chairperson David Craddock.

APPROVAL OF MINUTES: Commissioner Clifford Gillilan made a motion to accept the minutes of the meeting held June 10, 2024. Commissioner Adrienne French seconded the motion, which passed 4-0.

COMMENTS FROM THE PUBLIC: Mayor Beverly White announced that previous Commissioner Donna Johns has relocated and, therefore, is no longer a member of the Lewisburg HLC.

MacAttack Real Estate, 979 Washington Street West. Replace cedar fascia with aluminum.

Speaking on behalf of the applicant, Jill McIntyre said the aluminum cladding that will be used to replace the cedar fascia will not be very visible from street level. The material is being chosen due to its durability, she said.

Gillilan moved approval of the application, seconded by French and approved on a 4-0 vote.

West Washington Properties, 886 Washington Street West. Install two chimneys on the west side of the building for venting of two fireplaces. Convert one of the back alley windows into an escape door.

Representing the applicant, Jody Wooten said the chimneys requested are needed to vent two existing gas-fueled fireplaces in the building, the previous home of Harmony Ridge Gallery. He said the work will not be done this month.

Details on a second request listed on the meeting's agenda to install the new emergency exit door were not included and, therefore, no action was taken on the request to add a door.

Gillilan made a motion to approve the application for the chimneys, seconded by French, and approved 4-0.

COMMENTS FROM THE COMMISSIONERS: None.

EXECUTIVE SESSION: City Manager Misty Hill announced that City Attorney Tom White was present to speak with Commission members and others in executive session. Gillilan made a motion to proceed into executive session, seconded by Franch, and approved 4-0. Joining the four commissioners and the attorney in executive session were the mayor, city manager, City Council members Valerie Pritt and Franklin Johnson, Zoning Officer Brandon DePriest and Planning and Zoning Assistant Marsha Cunningham. The executive session began at 5:10 p.m. and, upon motion by Gillilan, seconded by French, and approved 4-0, the public portion of the meeting resumed at 5:45 p.m.

COMMENTS FROM THE CITY MANAGER: When the public meeting resumed, Hill advised the Commission that the city received three bids on the project to conduct a new survey of Lewisburg's historic structures. The lowest of those bids did not meet all of the requirements set forth in the call, so the second-lowest bid was accepted. SHPO has awarded the city a \$14,105 grant for the project, and the city will foot the balance of the bill.

ADJOURNMENT: Upon motion by Gillilan, seconded by French, and approved 4-0, the meeting adjourned at 5:48 p.m.

Respectfully submitted,
Tina Alvey
Recording Officer