

**City of Lewisburg**  
**Historic Landmark Commission Working Session**  
**Meeting Minutes — November 13, 2023, 4:30 p.m.**  
**942 Washington Street West, Lewisburg, WV**  
**Paul L. Cooley Council Chambers**

**PRESENT:** Chairperson David Craddock; Commissioners Donna Johns, William Deegans, Adrienne French and Clifford Gillilan; Planning and Zoning Officer Marsha Cunningham; Recording Officer Tina Alvey.

**ABSENT:** None.

**VISITORS:** Mayor Beverly White, City Manager Misty Hill, Chief of Police Chris Teubert.

**CALL TO ORDER:** Meeting was called to order at 4:30 p.m. by Chairperson David Craddock, and an executive session was immediately convened on a 5-0 vote, with Commissioner Adrienne French making the motion and Commissioner Donna Johns seconding. When City Manager Misty Hill joined the meeting a few minutes later, she realized that the executive session had been convened in error and requested that the Commission leave the executive session and resume the public working session. Commissioner William Deegans made a motion to conclude the executive session, seconded by Commissioner Clifford Gillilan, and approved on a 5-0 vote.

**COMMENTS FROM THE CITY MANAGER:** Hill announced that City Attorney Tom White will offer training in the conduct of public meetings at 5 p.m. on January 18, 2024. All members of the city's boards and commissions, as well as City Council members, are urged to attend.

All HLC members were provided with copies of Lewisburg City Code Article 141, which deals with the Historic Landmark Commission's powers and duties, rules and regulations, etc.

**APPLICATION FOR CERTIFICATE OF APPROPRIATENESS:** In the absence of a formal agenda for this working session, discussion ensued about Libby Tomar's application concerning the use of materials on a renovation/restoration project at 1505 Washington Street. That application is scheduled for action at the Commission's regular meeting, slated for 5:00 p.m. today.

Reflecting the prevailing sentiment, French remarked that any original materials that can be salvaged from the historic home should be saved and reused in the restoration of the building's porch. Gillilan added that the porch railings are repairable.

Hill confirmed that enforcing regulations regarding exterior aesthetics is part of the HLC's duties, as described in Article 141.

**ADJOURNMENT:** The working session adjourned at 4:55 p.m. on a 5-0 vote, moved by Deegans and seconded by Johns.