

**City of Lewisburg
Historic Landmark Commission
Regular Session Meeting Minutes
June 9, 2025, 5:00 p.m. 942 Washington Street West, Lewisburg, WV
Paul L. Cooley Council Chambers**

PRESENT: Secretary William “Skip” Deegans (acting chair); Commissioners Paula Janiga and Clifford Gillilan; Planning and Zoning Officer Nick Sloan, Planning and Zoning Assistant Marsha Cunningham, Michael Mills Consultant.

PRESENT BY ZOOM: Adrienne French, City Manager Misty Hill; Bernard & Karen Tronche, Vickie Darby with Mountain State Log Homes.

VISITORS: Mayor Beverly White, Nan Morgan, Bob DeCharme, Jackson Bowling, Scott Wallace, Chad McCallister, Tricia Lally, Rich McMahan, Ben Long, Florian Schlieff, Margaret Kellison, James Harris, George Underwood

CALL TO ORDER: Acting Chair Deegans called the meeting to order at 5:05p.m.

George Underwood, 279 Foster Street, application for addition to be built to existing log cabin.

Applicant had previously approval of repairs and replacement of parts of current structure. Applicant is requesting to build an addition to existing log cabin.

Commissioner Gillian made a motion, seconded by Commissioner Janiga to approve the application as presented. No further discussion. With all in favor motion carried.

Tony Juker, 879 Washington Street Install a “36 X 48” Del Sol sign on existing post.

Application was not presented or approved.

Patricia Lally 489 Randolph Street repair front porch broken bricks and back patio

Applicant is requesting approval to replace bricks broken on front porch and back patio, Acting Chair Deegans stated the work on the back patio is not a concern of the Commission due to the location of the patio.

Commissioner Gillilan made a motion, seconded by Commissioner Janiga to approve the applicant for repair to the broken bricks on the front porch as presented. No further discussion. With all in favor motion carried.

**Bernard and Karin Tronche, 210 North Lee Street, change of plans from previous
5/1 3/2024 approved application**

Contractors for the applicants stated the changes to the applicant previously approved are not to the front of the house but to the back of the house there will be a significant reduction of square footage. City Manager Hill stated that the previous application has expired and that this is presenting a new application. After Discussion with the property owners, contractors and the Commission and informing the applicants that the new build needs to be exacting as the structure before. With no motion to approve the application as presented, application is denied. City Manager Hill recommended for the Contractor to work with city consultant Michael Mills and the applicant to move forward with designs and plans to help move the application forward.

Rich McMahan, 134 Harris Street, new building application for log cabin

Applicant is requesting approval to build a small log cabin on property he currently owns that does not previously have any structure on it.

Commissioner Gillilan made a motion, seconded by Commissioner Janiga to approve the application with condition of providing samples of stucco, windows and steps for approval. No further discussion. With all in favor motion carried.

**Shay Newton, 900 Washington Street West, Suite 5, install sign on existing post, Stack and
White in color**

Jackson Bowling, representative for Sign Central spoke on behalf of the applicant who is requesting approval to install sign on existing pole on property. There had been previous signs hanging on the post in the past.

Commissioner Janiga made a motion, seconded by Commissioner Gillilan, to approve the application with the condition of written consent from the property owner. No further discussion. With all in favor motion carried.

Ben Long. 491 Church Street, Replace the roof

Applicant is requesting approval to replace roof on main structure on his property due to leaking.

Commissioner Janiga made a motion, seconded by Commissioner Gillilan to approve the application as presented. No further discussion. With all in favor motion carried.

Ben Long, 491 Church Street, Screened in porch southside

Applicant is requesting removal of a lean-to structure attached to home and to build a retaining wall and screened-in porch which will match the rest of his home. The retaining wall will not be visible from the street.

Commissioner Janiga made a motion, seconded by Commissioner Gillilan to table the application until the applicant can provide a site plan design. No further discussion. With all in favor motion carried.

Ben Long, 491 Church Street, Install driveway off of McElhenny Drive into residence with a parking pad

Applicant is requesting to demo a cinder block building and install a paved driveway off of McElhenny Drive into the residence with a retaining wall and parking pad.

Commissioner Gillilan made a motion, seconded by Commissioner Janiga to approve the application as presented with submission of material used for retaining wall. No further discussion. With all in favor motion carried.

Florian Schleiff, 151 Feamster, Complete the retaining wall on corner of Court and Feamster

Applicant is requesting approval to complete the retaining wall approximately 2 feet tall and back fill it to level off property.

Commissioner Janiga made a motion, seconded by Commissioner Gillilan to approve the application as presented. No further discussion. With all in favor motion carried.

Florian Schleiff vacant lot 151 Feamster, changes made for previously approved garage, porch addition will be moved from West side to East side, changes windows to only two windows main door will be installed on West side with a Man door stoop and use 2-10x8 garage doors (Forrest Green)

Applicant is requesting approval to modify application previously approve to reduce the number of windows in garage and change the garage door from a single door to two 10x8 doors of the same color previously approved.

Commissioner Gillilan made a motion, seconded by Commissioner Janiga to approve the application as presented. No further discussion. With all in favor motion carried.

Austin Neal 1184 Washington Street East, replace roof with White EDPM replace or add flashing from porch roof to siding of house

Administratively approved.

City of Lewisburg, Green Space

City Manager Hill stated after meeting with Council, who was not in favor of the windsails, she met with Chapman Technical to design a more cohesive and user-friendly plan for the Center Green Space. Applicant is requesting approval to changes to the previous approved application.

Commissioner Gillilan made a motion, seconded by Commissioner Janiga to approve the changes to the application as presented. No further discussion. With all in favor motion carried.

COMMENTS FROM THE ZONING AND PLANNING OFFICER

Zoning and Planning Officer Sloan stated that the month has been very busy, and the next month is looking to be just as busy. Officer Sloan stated there have been several legislative updates in the past few months, which will affect the approval or denial of applications presented to the City, with the biggest change being if the City does not approve or deny an application within 60 days it will automatically be approved.

Officer Sloan stated that Zoning and Planning is getting ready to implement the use of a program called Co-Pilot which will inform them what Codes and Ordinance they need to look at for inspections and permits.

ADJOURNMENT

Commissioner Gillilan made a motion, seconded by Commissioner Janiga to adjourn the meeting at 7:45p.m. With all in favor motion carried.

Respectfully submitted,
City Clerk
Crystal Ratliff