

City of Lewisburg
Historic Landmark Commission
Regular Session Meeting Minutes
February 9, 2026, 5:00 p.m.
942 Washington Street West, Lewisburg, WV
Paul L. Cooley Council Chambers

PRESENT: Chairperson Adrienne French (Zoom), Vice Chairperson Paula Janiga (Zoom), Secretary William Deegans; Commissioners Clifford Gillilan, and W. Stephen McBride; Mills Groups Representative Michael Mills (Zoom); Planning and Zoning Officer Nick Sloan, Planning and Zoning Assistant Marsha Cunningham and City Clerk Crystal Ratliff.

VISITORS: Mayor Beverly White, Fig Hawkins, Mike Kincaid, Byron Rausenberger, Sharon Rowe, Tag Galyean, Lucie Refsland, Scot Refsland, and Susan Syner

CALL TO ORDER: Acting Chairperson Deegans called the meeting to order at 5:00p.m.

Chairperson Deegans advised there were a couple of procedural things that need to be addressed before proceeding with applications. He asks all in attendance to please refrain from commenting on applications unless it is something you are specifically related too. The Commission will ask if there are any comments from the public either in favor of or opposed to the application after the application has been presented. Also, applicant will no longer be given a certificate of appropriateness (COA) during the meeting. They will need to come to City Hall at a later date to receive the certificate of appropriateness and get the proper building permits from Planning and Zoning.

APPLICATIONS

Bryon Rausenberger, 1382 Washington Street East, Build a pool house

Mr. Rausenberger is applying to a build a small pool house/cabana on his property near the inground pool previously approved by the Commission. Mr. Rausenberger stated the only part of the build to be enclosed is the bathroom, he stated there will not be any windows on the structure and only one door for the bathroom. Commissioner Gillilan asked Mr. Rausenberger if he has a list of specific materials he will be using so that the Commission can confirm the materials are compliance with HLC guidelines? Mr. Rausenberger stated he did not have a materials list at this time. Chairperson Deegans asked if there was anyone from the public that would like to speak for or against this application. No comments in favor of or opposed to from the public.

Commissioner Gillilan made a motion, seconded by Commissioner McBride to table the application for 1382 Washing to Street East, building a pool house, until the March 9, 2026, HLC meeting and for the applicator to provide a list of materials for the Commissioners to review. No further discussion. With all in favor motion carried.

Carnegie Hall, 611 Church Street, Ivy Terrace renovation

Chairperson Deegans stated that in full disclosure he and Commissioner Janiga both serve on the Building Committee at Carnegie Hall in a volunteer capacity with no compensation and no financial interest.

Developer Tag Galyean stated that Carnegie Hall is applying to do some much needed renovations and upgrades to the Ivy Terrace area of Carnegie Hall. They are requesting to drop the terrace approximately 2 feet and expand it to the row of hedges, add an exterior door from the terrace to the facility for kitchen and restroom access, grade the yard to convert the stairway to ramp access, add exterior subpanel, replace exterior lamps, and remove a tree near Church Street. Mr. Galyean stated that while some of the upgrades are necessary some are beneficial for better use and access of the Ivy Terrace. Chairperson Deegans asked if there was anyone from the public that would like to speak for or against this application. No comments in favor of or opposed to from the public.

Commissioner McBride made a motion, seconded by Commissioner Gillilan to approve concept of the application for 611 Church Street, Carnegie Hall Ivy Terrace renovations as presented with the contingency of approval of materials, illustrations of lamps, fence, concrete pattern, and drainage. No further discussion. With all in favor motion carried.

Pergo Properties LLC. 1031 Washington Street East, install a 14"x14" sign

Applicant Fig Hawkins is requesting to hang a 14"x14" sign and place a decal on the front window for his business at 1031 Washington Street East. The sign will be hung from the existing iron bracket on the property, and he will place a decal on the front window no more than 25% of the window space. Chairperson Deegans asked if there was anyone from the public that would like to speak for or against this application. No comments in favor of or opposed to from the public.

Commissioner Gillilan made a motion, seconded by Commissioner McBride to approve the application for 1031 Washington Street East to install a sign and window decal as presented. No further discussion. With all in favor motion carried.

Lewisburg Foundation, Court Street and Foster Street Parking lot construction, landscaping, and lighting

Paula Janiga recused herself as a Commissioner.

Paula Janiga representative for the developer for the Lewisburg Foundation for the Court Street and Foster Street Parking Lot stated the Site Plan had been presented and approved at the January 2026 Planning Commission meeting pending the approval from the Historic Landmarks Commission for the removal of the outside staircase on the building. Mrs. Janiga stated there will be a total of twenty-nine (29) parking spaces with thirteen (13) of them being new public parking spaces. They are requesting approval of first phase of the project which will include demolition, drainage, grading, graveling of the property, and selection of the light fixtures. Chairperson Deegans asked if there was anyone from the public that would like to speak for or against this application. No comments in favor of or opposed to from the public.

Commissioner Gillilan made a motion, seconded by Commissioner McBride to approve the application from the Lewisburg Foundation for the first phase of the Court Street and Foster Street parking lot construction to include demolition, drainage grading, graveling, and light fixtures as presented. No further discussion. With all in favor motion carried.

Jefferson Office Park, 765 Jefferson Street South, repair and paint the back of building

Applicant Scot Refsland owner of the Jefferson Office Park at 765 Jefferson Street South is requesting to repair and paint the back and loading dock area of the building the “Winchester Gray” to match the rest of the building. Mr. Refsland stated the repairs are minor gaps and cracks in the concrete that need to be addressed. Chairperson Deegans asked if there was anyone from the public that would like to speak for or against this application. No comments in favor of or opposed to from the public.

Commissioner Gillian made a motion, seconded by Commissioner McBride to approve the application for 765 Jefferson Street South to repair and paint the back and loading dock area of the building as presented. No further discussion. With all in favor motion carried.

Lucie Refsland, 650 Court Street replace front door on Suite D, replace awning cover and a new sign on Suite D

Scot Refsland representative for the owner stated with the exit of the previous tenants the property needs some updates for compliance with fire code and potential usage. Mr. Refsland stated they are requesting to replace the current residential type door with a commercial grade glass door with sidelites and a dark bronze frame, replace awning, and place a sign over the

awning. Chairperson Deegans asked if there was anyone from the public that would like to speak for or against this application. No comments in favor of or opposed to from the public.

Commissioner Gillilan made a motion, seconded by Commissioner McBride to approve the application for 650 Court Street Suite D to replace front door, awning cover, and add a new sign as presented. No further discussion. With all in favor motion carried.

John Wesley Church, 350 Foster Street replace mortar where needed

Commissioner Gillilan made a motion seconded by Commissioner McBride due to the lack of no one present to speak on the application, to table the application for 350 Foster Street to replace the mortar on the exterior of the building where needed. No further discussion. With all in favor motion carried.

Kahsyne, 775 Court Street

Applicant Susan Syner stated she would like to table the application at this time.

Commissioner Gillilan made a motion, seconded by Commissioner McBride to table the application for Kahsyne, 775 Court Street indefinitely as per request of the applicant. No further discussion. With all in favor motion carried.

APPROVAL OF THE MINUTES

Commissioner Gillilan made a motion, seconded by Commissioner McBride to accept the minutes from the December 4, 2025, meeting as presented. No further discussion. With all in favor motion carried.

Commissioner McBride made a motion, seconded by Commissioner Janiga to approve the January 8, 2026, minutes as presented. No further discussion. With all in favor motion carried.

COMMENTS FROM THE COMMISSIONERS

Commissioner Deegans asked if there was any updates on why a banner is still being used at a business and a permanent sign has not been placed. City Manager Hill stated it was not an issue with the business as the City is also waiting for several signs throughout the City to be replaced but unfortunately the company has a large backlog and is work on them.

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COMMENTS FROM THE PLANNING AND ZONING OFFICER

Planning and Zoning Officer Sloan stated all the Historic District mapping and zoning mapping has been submitted to be available for individuals to access and review online through the City.

ADJOURNMENT

Commissioner McBride made a motion, seconded by Commissioner Gillilan to adjourn at 6:34 p.m. No further discussion. With all in favor motion carried.

Respectfully submitted,
Crystal Ratliff
City Clerk