

**City of Lewisburg
Finance Committee Meeting
Paul R. Cooley Council Chamber
942 Washington Street, West
Lewisburg, West Virginia 24901
Tuesday September 9, 2025, 7:00p.m.
Finance Committee Meeting Minutes**

PRESENT: Mayor Beverly White, Councilmembers: Arron Seams, Franklin Johnson, Sarah Elkins, and Valerie Pritt; City Manager Misty Hill, Attorney Tom White, Treasurer Susan Honaker, Public Works Director Tony Legg, and Fire Chief Joey Thomas.

ABSENT: Councilmember John Little, Police Chief Christopher Teubert

CALL TO ORDER: Finance Chairperson Arron Seams called the meeting to order at 7:00 p.m.

Resolution 588 – Water System Improvement Project Pay Request No. 43

Mayor White made a motion for recommendation to Council, seconded by Councilmember Elkins to approve Resolution 588-Water System Improvement Project pay request No. 43 in the amount of \$102,739.48 as presented. No further discussion. With five (5) in favor one (1) absent (Little) motion carried.

Corporation of Falling Springs a.k.a. Town of Renick Water System

Asset Purchase Agreement

Attorney White stated that the Health Department considers the water system for the Town of Renick a separate water system even though we have an operation and maintenance agreement for the system, so they are required to do certain testing and requirements that they do not have the finances or workforce to do. They are continuously getting violations from the Health Department. If the City of Lewisburg takes complete control of their system those requirements go away it become a part of our system, and we already do the testing and requirements of the Health Department. From a practical standpoint it changes nothing we will continue to bill their customers and maintain the system as we have for the last several years with the exception adding a few testing locations in the Town of Renick. They will deed everything related to the water system to the City of Lewisburg and it will be our assets and no longer theirs. We will assume the debt of approximately \$88,000.00 still owed on the build-out of the water system. We currently pay against that debt with funds we receive from billing the customers in that area. It will go from the Town of Renick debt to the City of Lewisburg debt.

Attorney White stated the Asset Purchase agreement and the Joint Application has been reviewed and approved by Renick's Town Council subject to the City of Lewisburg's and the Public

Service Commission's approval. The Joint Application is a request to the Public Service Commission to adjust the rates of the water customers of the Renick system to match the City of Lewisburg.

Councilmember Elkins made a motion for recommendation to Council, seconded by Councilmember Johnson to approve the Corporation of Falling Springs a.k.a. Town of Renick Water System Asset Purchase Agreement as presented. No further discussion. With five (5) in favor one (1) absent (Little) motion carried.

Public Service Commission of WV Joint Application for Consent & Approval of an Asset Purchase Agreement

Mayor White made a motion for recommendation to Council, seconded by Councilmember Elkins to approve the Public Service Commission of WV Joint Application for consent and approval of an Asset Purchase Agreement as presented. No further discussion. With five (5) in favor one (1) absent (Little) motion carried.

Opioid Settlement Approvals

Purdue Pharma/Sackler Family Settlement

Attorney White stated approximately 18 months ago we approved a settlement with the first group of manufacturers of the opioid litigations. The City has received funds from those litigations whereas this will be the second round of settlements from other manufacturers. We have received notice that if we want to participate in these settlements we have to give consent to participate. This does not state when or the amount of money the City may get, it only states we consent to participate and want the money the City is entitled to from the litigations.

Councilmember Elkins made a motion for recommendation to Council, seconded by Councilmember Pritt to approve the Purdue Pharma/Sackler Family Opioid Settlement agreement as present. No further discussion. With five (5) in favor one (1) absent (Little) motion carried.

New National Opioids Settlement: Secondary Manufacturers

Councilmember Elkins made a motion for recommendation to Council, seconded by Councilmember Pritt to approve the New National Opioids Settlement, secondary manufacturers agreement as present. No further discussion. With five (5) in favor one (1) absent (Little) motion carried.

AK Bridge the Gap - Human Resources Consultant Agreement

City Manager Hill stated this a renewal of the agreement with a consultant group we currently use for HR policies and procedures. This also includes a half-day leadership training for all supervisors which will give them the training and capability to better lead their employees.

Councilmember Johnson made a motion for recommendation to Council, seconded by Councilmember Elkins to approve the human resources consultant agreement to include the monthly HR retainer, the review of employee policies and the half day Leadership level training with AK Bridge the Gap not to exceed \$9,000.00 as presented. No further discussion. With five (5) in favor one (1) absent (Little) motion carried.

Court and Foster Street Sink Hole update & approval of emergency expenses

City Manager Hill stated Chapman Technical Group had reviewed the area of the sink hole repairs and stormwater today but is not prepared to present at this time. City Manager Hill stated the City could possibly need to look into a stormwater fee to offset some of the cost of the stormwater studies and updates the City must have done in the future.

City Manager Hill stated the cost of the emergency repairs to the sink hole at the intersection of Court and Foster Street will be divided between the City of Lewisburg and the Public Service District (PSD). The funds from the City will come from the Water Department for the repairs.

Councilmember Elkins made a motion for recommendation to Council, seconded by Councilmember Johnson to approve the payment of \$28,568.90 to the PSD as presented. No further discussion. With five (5) in favor one (1) absent (Little) motion carried.

Lafayette Street Stormwater Project

Change Order No. 4 – Lynch Construction

Councilmember Pritt made a motion, seconded Mayor White to table the Lafayette Street Stormwater Project Change Order No. 4 – Lynch Construction request. No further discussion. With five (5) in favor one (1) absent (Little) motion carried.

Pay request No. 3

Councilmember Elkins made a motion for recommendation to Council, seconded by Councilmember Pritt to approve the Lafayette Street Stormwater Project Pay request No. 3 in the amount of \$91,928.34 as presented. No further discussion. With five (5) in favor one (1) absent (Little) motion carried.

Fire Department – computer purchase approval

Councilmember Pritt made a motion, seconded by Councilmember Elkins to table the computer purchase approval for the Fire Department at this time. No further discussion. With five (5) in favor one (1) absent (Little) motion carried.

Approval of directional and informational signs quotes

Councilmember Elkins made a motion, seconded by Councilmember Pritt to table the approval of the quote for directional and informational signs at this time. No further discussion. With five (5) in favor one (1) absent (Little) motion carried.

Approval of purchase of streetlamp post

Mayor White made a motion for recommendation to Council, seconded by Councilmember Pritt to approve the quote from State Electric Supply Co. for 10 of the black lamp posts in the amount of \$25,850.38 to replace dilapidated ones in the downtown area. No further discussion. With five (5) in favor one (1) absent (Little) motion carried.

Communication from City Manager

City Manager Hill stated after working with Greg from Chapman Technical Group we are going to move forward on the renovations to the Green Space. The current estimate is approximately \$86,434.00 for the renovations but we feel we could save money if the demolition is done by the Public Works department and order all the supplies ourselves. It will go out to bid and if the contractor cannot finish the work before the Magic of Christmas the work will not start until spring.

City Manager Hill stated they are working on signage for the Water Plant and Public Works buildings.

City Manager Hill stated the City will be doing trick-or-treat for the downtown merchants on Thursday October 30th, 2025, from 5p.m.-7p.m. and then we will be playing the movie Hotel Transylvania starting at dark, the City is also sponsoring The Nightmare Before Christmas at the Lewis Theatre on November 1st, 2025, at 2p.m. Fall decoration will start going up at the end of September.

Approval of Minutes

Councilmember Elkins made a motion, seconded by Councilmember Pritt to approve the minutes for as presented. No further discussion. With five (5) in favor one (1) absent (Little) motion carried.

Adjournment

Councilmember Elkins made a motion, seconded by Councilmember Johnson to adjourn at 8:40p.m. No further discussion. With five (5) in favor one (1) absent (Little) motion carried.

Respectfully Submitted
Crystal Ratliff, City Clerk