

**City of Lewisburg
Finance Committee Meeting
Paul R. Cooley Council Chamber
942 Washington Street, West
Lewisburg, West Virginia 24901
Tuesday February 10, 2026, 7:00 p.m.
Finance Committee Meeting Minutes**

PRESENT: Mayor Beverly White, Councilmembers: Arron Seams, Franklin Johnson, John Little, Valerie Pritt; City Manager Misty Hill, Treasurer Susan Honaker, Public Works Director Tony Legg, Police Chief Chris Teubert, Fire Chief Joey Thomas, Planning and Zoning Officer Nick Sloan

VISITORS: Laurie Palmer, GEHS Project Graduation 2026; Katie Ickes and Emily Shirey Greenbrier Valley Home & Garden Tour

CALL TO ORDER: Finance Chairperson Arron Seams called the meeting to order at 7:00 p.m.

Arts & Humanities Funding— Greenbrier Valley Home & Garden Tour

Katie Ickes with the Greenbrier Valley Home & Garden Tour is requesting \$3,500.00 from the Arts and Humanities fund to help with different types of advertising for the 2026 Tour to help expand the tour.

Councilmember Pritt made a motion for recommendation for Council, seconded by Mayor White to approve the request from the Greenbrier Valley Home & Garden Tour in the amount of \$3,500.00 as presented. No further discussion. With all in favor, motion carried.

Video Lottery Funding— Greenbrier East High School Project Graduation 2026

Laurie Palmer with the Greenbrier East High School Project Graduation 2026 committee stated the committee is requesting a donation of \$4,000.00 from the City of Lewisburg's Video Lottery funding to help fund the food trucks for Project Graduation for 2026.

Mayor White made a motion for recommendation to Council, seconded by Councilmember Little to approve the application from Greenbrier East High School Project 2026 in the amount of \$4,000.00 to help cover cost of food trucks for the event as presented. No further discussion. With all in favor, motion carried.

Resolution 593 Water System Improvement Pay Request 46

Mayor White made a motion for recommendation to Council, seconded by Councilmember Pritt to approve Resolution 593 Water System Improvement Pay Request No. 46 in the amount of \$83,424.24 as presented. No further discussion. With all in favor motion carried.

So. Lafayette St. Stormwater Improvements Project

Approval of Change Order No. 5- \$3,105.00

Councilmember Little made a motion for recommendation to Council, seconded by Councilmember Johnson to approve the South Lafayette Stormwater Improvement Change Order No. 5 in the amount of \$3,105.00 as presented. No further discussion. With all in favor motion carried.

Approval of Final Adjusting Change Order No. 6- (\$19,701) A decrease in contract amount

Councilmember Little made a motion for recommendation to Council, seconded by Councilmember Johnson to approve the South Lafayette Stormwater Improvement Change Order No. 6 adjustment with a decrease in the amount of \$19,701.00 as presented. No further discussion. With all in favor motion carried

Pay Request No. 6 (Final) from Lynch Construction in amount of \$35,911.56, which is final payment

Mayor White made a motion for recommendation to Council, seconded by Councilmember Pritt to approve the South Lafayette Stormwater Improvement Change Order No. 6 final payment of the project in the amount of \$35,911.56 as presented. No further discussion. With all in favor motion carried

Chapman Technical Group Invoice 0021769

Councilmember Little made a motion for recommendation to Council, seconded by Councilmember Johnson to approve the South Lafayette Stormwater Improvement Chapman Technical Group invoice 0021769 in the amount of \$19,643.94 as presented. No further discussion. With all in favor motion carried

Pay Increase and Reclassification — John L. White

Councilmember Johnson made a motion for recommendation to Council, seconded by Councilmember Pritt to approve the pay increase of \$0.75 an hour and job reclassification from Parks Labor I to Streets Labor II for John L. White as presented. No further discussion. With all in favor motion carried.

Merit Pay Approval

Councilmember Pritt made a motion, seconded by Councilmember Johnson to go into Executive Session with City Manager Hill at 7:24 p.m. No further discussion. With all in favor motion carried.

Mayor White made a motion, seconded by Councilmember Pritt to return from executive session at 7:55 p.m. No further discussion. With all in favor motion carried.

Chairperson Seams noted no decisions were made in executive session.

Councilmember Little made a motion, seconded by Councilmember Johnson to resume the Finance Committee meeting at 7:58 p.m. No further discussion. With all in favor motion carried.

Councilmember Little made a motion, seconded by Councilmember Pritt to table the Merit Pay for the City of Lewisburg employees until the regular City Council meeting on February 17, 2026. No further discussion. With all in favor motion carried.

Corporation of Falling Springs a.k.a. Town of Renick Water System

Treasurer Honaker stated there would be a Resolution in reference to the Corporation of Falling Spring a.k.a. Town of Renick Water System presented at the regular City Council meeting on February 17, 2026.

GovWell Software Purchase for Planning, Zoning and Permits

Planning and Zoning Officer Sloan stated the new software would help manage local planning permits, inspections, and code enforcement for the city, it will help streamline the entire application process for permitting within the City of Lewisburg. He stated it will help reduce the amount of time involved processing permits and will help eliminate the possibility of a permit not going to all of the necessary departments for approval.

Councilmember Johnson made a motion, seconded by Councilmember Little to table the purchase of the GovWell Software for Planning, Zoning, and Permits. No further discussion. With all in favor motion carried.

City Code update sidewalks

Councilmember Little made a motion for recommendation to Council, seconded by Councilmember Pritt to approve the City Code ordinance verbiage as presented. No further discussion. With all in favor motion carried.

Congressional Funding Match for water system project

Mayor White made a motion for recommendation to Council, seconded by Pritt to approve the Congressional funding match for water system project as presented. No further discussion. With all in favor motion carried.

Consideration of Contract — Lee Weingart

Councilmember Pritt made a motion, seconded by Mayor White to table the consideration of contract with Lee Weingart until more information is available. No further discussion. With all in favor, motion carried.

Artificial Intelligence (AI) Policy approval

Councilmember Pritt made a motion, seconded by Councilmember Johnson to table the Artificial Intelligence (AI) policy until reviewed by City Attorney White. No further discussion. With all in favor, motion carried.

Communication from Members

Executive Sessions Council Vacancy

Mayor White made a motion, seconded by Councilmember Little to go into Executive Session with to discuss the candidates for appointment to Council for the vacant Council seat at 9:05 p.m. No further discussion. With all in favor motion carried.

Mayor White made a motion, seconded by Councilmember Pritt to return from executive session at 9:29 p.m. No further discussion. With all in favor motion carried.

Chairperson Seams noted no decisions were made in executive session.

Councilmember Pritt made a motion, seconded by Councilmember Johnson to resume the Finance Committee meeting at 9:30 p.m. No further discussion. With all in favor motion carried.

Councilmember Little made a motion for recommendation to Council, seconded by Councilmember Pritt to approve candidate 1 for the vacant Council seat. No further discussion. With all in favor motion carried.

Other Communications from Members

Councilmember Pritt wanted to take minute to thank the Public Works, Police Department, and Fire Department for all their hard work during the recent severe weather conditions it has been greatly appreciated.

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Data Center

Councilmember Seams requested the City look into an Ordinance for restricting the development of Data Centers in the city.

Communication from City Manager

City Manager Hill stated she will be doing her Year-in-view at the next City Council meeting.

Approval of Minutes

Mayor White made a motion, seconded by Councilmember Little to approve the minutes from the January 13, 2026, meeting as presented. With all in favor the motion carried.

Adjournment

Councilmember Pritt made a motion, seconded by Councilmember Johnson to adjourn at 9:41 p.m. With all in favor the motion carried.

Respectfully Submitted,
Crystal Ratliff
City Clerk