

**City of Lewisburg
Finance Committee Meeting
Paul R. Cooley Council Chamber
942 Washington Street, West
Lewisburg, West Virginia 24901
Finance Committee Meeting Minutes
April 8, 2025**

PRESENT: Mayor Beverly White, Councilmembers: Arron Seams, Franklin Johnson, John Little (Zoom), Sarah Elkins, Valerie Pritt; Treasurer Susan Honaker, Public Works Director Tony Legg, Police Chief Chris Teubert, and Fire Chief Joey Thomas.

ABSENT: City Manager Misty Hill

VISITORS: Officer MacKenna Yates, Dr. Catherine Hyndman

CALL TO ORDER: Finance Chairperson Arron Seams called the meeting to order at 7:00 p.m.

Police Department— New K-9 Unit

Officer Yates presented the need for obtaining an Explosive Detection/Tracking & Apprehension Dual Purpose K9 unit to the Public Safety Committee on April 8, 2025, and the already committed donations to cover much of the cost of the K9 Unit. Chief Teubert stated that the amount not covered by the donations is overtime and supplies that his budget can absorb with no issues. He also stated that having the dog benefits not only the City but the County.

Councilmember Elkins made a motion for recommendation to council, seconded by Councilmember Johnson. To obtain the Explosive Detection/Tracking & Apprehension Dual Purpose K9 unit. With all in favor, the motion carried.

Greenbrier Valley Chorale

Catherine Hyndman presented to the Committee with a request for \$3000.00 from the City of Lewisburg Arts and Humanities program to help underwrite the cost of the spring concert performance at Carnegie Hall on April 27, 2025.

Councilmember Pritt made a motion for recommendation to council, seconded by Councilmember Elkins, the approval of the funding request from the Arts and Humanities program to the Greenbrier Valley Chorale as presented. With all in favor, motion carried.

Resolution 580- Water Treatment Plant Improvement Project Pay Request 37

Mayor White made a motion to recommend to council, seconded by Councilmember Johnson, to approve resolution 580 Water Treatment Plant Improvement Project Pay Request 37 in the amount of \$72,197.36 as presented. With all in favor, motion carried.

Empire Salvage & Recycling, Inc. Request for reduction in the amount of the retainage

Mayor made a motion to table the request until City Council, seconded by Councilmember Elkins, the Empire Salvage & Recycling, Inc. request for a reduction in the amount of retainage for more information and clarification. With all in favor motion carried.

Resolution 58- Water Treatment Plant Improvement Project Pay Request 38

Councilmember Elkins made a motion to table until City Council, seconded by Councilmember Johnson, Resolution 581 Water Treatment Plant Improvement Project Pay Request 38. With all in favor, motion carried.

Fire Department Annual Physicals

Councilmember Johnson made a motion for recommendation to council, seconded by Councilmember Elkins, to approve the annual physicals for the Fire Department personnel not to exceed \$38,000.00. With all in favor, motion carried.

Police Department Fines

Councilmember Johnson made a motion, seconded by Councilmember Pritt, to table the Police Department Fines until the Public Safety Committee has reviewed them. With all in favor, motion carried.

Police Department- K-9 Officer Contract

Councilmember Elkins made a motion for recommendation to council, seconded by Councilmember Johnson, to have City Attorney Tom White develop a K9 Officer contract for the duration of the K9's career. With all in favor, motion carried.

Ryan Bostic and Dakota Adkins pay increase for certification.

Councilmember Johnson made a motion for recommendation to council, seconded by Mayor White, to approve a \$0.50 an hour pay increase to employees Ryan Bostic and Dakota Adkins for job related certifications. With all in favor, motion carried.

Committee selection to review Engineering Firms for Sidewalk Grant Project

Mayor White made a motion for recommendation to council, seconded by Councilmember Johnson, to appoint Mayor White, City Manager Hill, Public Works Director Legg, and Treasure Honaker to the Committee selection of an Engineering Firm for the Sidewalk Grant Project. With all in favor, motion carried

Greenspace Update

Councilmember Pritt made a motion to table, seconded by Councilmember Elkins, to table the Greenspace update. With all in favor, motion carried.

Audit Report for Fiscal Year 2024

Mayor White made a motion for recommendation to council, seconded by Councilmember Elkins, to accept the 2024 Fiscal year audit report from Ferrari & Associates, PLLC as presented. With all in favor, motion carried.

Communication from Members

Councilmember Pritt announced that Lewisburg has been named Best Small-Town Food Scene for the 3rd year in a row and placed 2nd in the Best Small Town in the South in the USA TODAY's polls.

Councilmember Elkins stated a resident is concerned about the trash collectors going through the trash. Chief Teubert stated that once the trash company picks up the trash there is nothing that can be done.

Mayor White stated that citizens have until April 22, 2025, to become a write-in candidate for the June 10, 2025, election.

Approval of Minutes

Councilmember made a motion, seconded by Councilmember Johnson, to approve the minutes from the March 11, 2025, and March 12, 2025, Finance Committee meetings with corrections. With all in favor, motion carried.

Adjournment

Councilmember Pritt made a motion, seconded by Councilmember Elkins, to adjourn the meeting at 8:03p.m. With all in favor the motion carried.

Respectfully submitted.

Crystal Ratliff
City Clerk