

**City of Lewisburg
Finance Committee Meeting
Paul R. Cooley Council Chamber
942 Washington Street, West
Lewisburg, West Virginia 24901
Tuesday January 13, 2026, 7:00 p.m.
Finance Committee Meeting Minutes**

PRESENT: Mayor Beverly White (Zoom), Councilmembers: Arron Seams, Franklin Johnson, John Little, and Valerie Pritt; City Manager Misty Hill, Treasurer Susan Honaker, Public Works Director Tony Legg, Police Chief Chris Teubert, and Fire Chief Joey Thomas.

VISITORS: Jay Brook Ins. Representative Bill Dyer, WV Employee Benefits Representative Blake Hodgson

CALL TO ORDER: Finance Chairperson Arron Seams called the meeting to order at 7:00 p.m.

Employee Health Insurance Renewal

Councilmember Little made a motion, seconded by Councilmember Pritt to go into executive session at 7:01 p.m. with City Manager Hill and Treasurer Honaker. No further discussion. With all in favor motion carried.

Councilmember Pritt made a motion, seconded by Councilmember Little to return from executive session at 8:09 p.m. No further discussion. With all in favor motion carried.

Chairperson Seams noted no decisions were made in executive session.

Councilmember Little made a motion, seconded by Councilmember Johnson to resume the Finance Committee meeting at 8:10 p.m. No further discussion. With all in favor motion carried.

Councilmember Little made a motion, seconded by Councilmember Johnson to table the Employee Health Insurance Renewal until the City Council meeting. No further discussion. With all in favor motion carried.

Lafayette Street Stormwater Project Pay Request No. 5

Councilmember Little made a motion for recommendation to Council, seconded by Councilmember Pritt to approve the Lafayette Street Stormwater project pay request No. 5 in the amount of \$147,210.35 as presented. No further discussion. With all in favor motion carried.

Chapman Technical Group Task Order — Greenbrier County Library HVAC Replacement

City Manager Hill stated the Greenbrier County Library has received a grant to replace the HVAC system. City Manager Hill stated with the City of Lewisburg owning the building they must follow government procurement regulations. City Manager Hill stated all fees incurred will be covered by the grant and there will be no cost to the City for the system.

Councilmember Pritt made a motion for recommendation to Council, seconded by Councilmember Johnson to approve the Chapman Technical Group Task Order No. 40 for the Greenbrier County Library HVAC system not to exceed \$37,000.00 as presented. No further discussion. With all in favor motion carried.

Public Works Building Bid approval

Garage door opener

Councilmember Pritt made a motion for recommendation to Council pending approval from the Building Commission, seconded by Councilmember Little to approve the bid from Garage Ops in the amount of \$8,700.00 for garage door openers and keypads for the Public Works Building as presented. No further discussion. With all in favor motion carried.

Removal of one garage door

Public Works Director Legg stated they will be removing one of the garage doors that is not being used and add an entry door to have better access to the building and use of the area behind the door. Director Legg stated Public Works will be doing the labor the only cost is the materials.

Councilmember Little made a motion for recommendation to Council pending approval from the Building Commission, seconded by Councilmember Johnson to approve the bid for materials from Neathawk's Lumber in the amount of \$1,631.38 for the Public Works Building as presented. No further discussion. With all in favor motion carried.

Placement of canopies/awnings

Councilmember Johnson made a motion for recommendation to Council pending approval from the Building Commission, seconded by Councilmember Little to approve the bid from Bluefield Glass and Interiors in the amount of \$7,155.42 for materials and labor for awning installation for the Public Works Building as presented. No further discussion. With all in favor motion carried.

Fire Department — Salary increase Wesley Williamson EMT Certification

Councilmember Little made a motion for recommendation to Council, seconded by Councilmember Pritt to approve a \$0.20 an hour pay raise for Wesley Williamson for successful completion of the Emergency Medical Technician (EMT) certification and for the increase to be effective as of January 1, 2026. No further discussion. With all in favor motion carried.

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Police Department Officers Proposed Pay Increase

Councilmember Pritt made a motion, seconded by Councilmember Johnson to go into executive session with City Manager Hill and Chief Teubert at 8:24 p.m. No further discussion. With all in favor motion carried.

Councilmember Little made a motion, seconded by Councilmember Johnson to return from executive session at 9:37 p.m. No further discussion. With all in favor motion carried.

Chairperson Seams noted no decisions were made in executive session.

Councilmember Little made a motion, seconded by Councilmember Pritt to resume the Finance Committee meeting at 9:38 p.m. No further discussion. With all in favor motion carried.

Councilmember Johnson made a motion for recommendation to Council, seconded by Councilmember Pritt to approve the Police Department Officer pay increase as of January 29, 2026, as presented. No further discussion. With all in favor motion carried.

Communication from City Manager

City Manager Hill stated the “Christmas at the Park” was a huge success with a total donation of over \$10,000.00 to the City’s Park Department and we are looking forward to a bigger and better event next year.

Approval of Minutes

Councilmember Little made a motion, seconded by Councilmember Pritt to approve the minutes from the December 9, 2026, Finance Committee meeting as presented. No further discussion. With all in favor the motion carried.

Adjournment

Councilmember Pritt made a motion, seconded by Councilmember Little to adjourn at 9:46 p.m. No further discussion. With all in favor the motion carried.

Respectfully submitted,
Crystal Ratliff
City Clerk