

**City of Lewisburg
Finance Committee Meeting
Paul R. Cooley Council Chamber
942 Washington Street, West
Lewisburg, West Virginia 24901
Finance Committee Meeting Minutes
July 11, 2023**

PRESENT: Mayor Beverly White, Councilmembers: Arron Seams, Franklin Johnson, Sarah Elkins, City Manager Misty Hill, Treasurer Susan Honaker, Police Chief Chris Teubert, Director of Public Works Tony Legg and Fire Chief Joey Thomas.

VISITORS: Greg Johnson with the Lewisburg Literary Festival.

ABSENT: Councilmembers John Little and Valerie Pritt

CALL TO ORDER: Finance Chairman Arron Seams called the Finance Committee meeting of the City of Lewisburg to order at 7:00 p.m.

Arts & Humanities Funding Request – Lewisburg Literary Group, Inc.

Councilmember Elkins made a motion to recommend approval of the Arts & Humanities funding request in the amount of \$3,000. Councilmember Johnson seconded the motion. With three (3) in favor and two (2) absent Little and Pritt the motion carried.

Kroger – WV Local Government Election and Release opioid claim

These releases are necessary for City Council to recertify their commitment to take part in the lawsuits after the June 13, 2023 City election even though the current members of City Council were the same members that served on City Council when the claims were originally filed.

Mayor White made a motion to recommend approval of the Kroger – WV Local Government Election and Release opioid claim. Councilmember Elkins seconded the motion. With three (3) in favor and two (2) absent Little and Pritt the motion carried.

Mylan Pharmaceuticals, Inc. –WV Local Government Election and Release opioid claim

Councilmember Elkins made a motion to recommend approval of the Mylan Pharmaceuticals, Inc. WV Local Government Election and Release opioid claim. Councilmember Johnson seconded the motion. With three (3) in favor and two (2) absent Little and Pritt the motion carried.

Amneal – WV Local Government Election and Release opioid claim

Councilmember Johnson made a motion to recommend approval of the Amneal WV Local Government Election and Release opioid claim. Mayor White seconded the motion. With three

(3) in favor and two (2) absent Little and Pritt the motion carried.

Resolution 521 Water System Improvement Project Pay Request #14

Councilmember Johnson made a motion to recommend approval of Resolution 521 Water System Improvement Project Pay Request #14. Councilmember Elkins seconded the motion. With three (3) in favor and two (2) absent Little and Pritt the motion carried.

Water System Improvement Project – Change Order 10-1 Pro Contracting, Inc.

Councilmember Elkins made a motion to recommend approval of Change Order 10-1 with Pro Contracting, Inc. which is a decrease of \$115,360.00 Councilmember Johnson seconded the motion. With three (3) in favor and two (2) absent Little and Pritt the motion carried.

Resolution 522, Public Works Building Pay Request #5

Councilmember Johnson made a motion to recommend approval of Resolution 522 approving invoices relating to services for the Public Works Building Construction in the amount of \$254,002.12. Mayor White seconded the motion. With three (3) in favor and two (2) absent Little and Pritt the motion carried.

Public Works Building Change Order #2

Councilmember Elkins made a motion to recommend approval of the Public Works Building Change Order #2 in the amount of \$38,386.20 which is an increase. Councilmember Johnson seconded the motion. With three (3) in favor and two (2) absent Little and Pritt the motion carried.

Resolution 524 Coal Severance Budget Revision #1 Fiscal Year 2024

Mayor White made a motion to recommend approval of Resolution 524 Coal Severance Budget Revision #1 Fiscal Year 2024. Councilmember Elkins seconded the motion. With three (3) in favor and two (2) absent Little and Pritt the motion carried.

Resolution 525 General Fund Budget Revision #1 Fiscal Year 2024

Councilmember Johnson made a motion to recommend approval of Resolution 525 General Fund Budget Revision #1 Fiscal Year 2024. Councilmember Elkins seconded the motion. With three (3) in favor and two (2) absent Little and Pritt the motion carried.

Resolution 526 West Virginia Dept. of Transportation Grant

City Manager Hill stated this resolution was for the Lafayette Street Sidewalk repair project.

Councilmember Elkins made a motion to recommend approval of Resolution 526 West Virginia

Department of Transportation Grant with 20% match in the amount of \$92,786.81 of which \$28,819.50 has already been paid. Councilmember Johnson seconded the motion. With three (3) in favor and two (2) absent Little and Pritt the motion carried.

Police Department Promotion Rigoberto Rodriguez to Corporal and related salary increase

Councilmember Elkins made a motion to table the promotion to the July City Council meeting until after the Public Safety Committee has met to consider the issue. Mayor White seconded the motion. With three (3) in favor and two (2) absent Little and Pritt the motion carried.

Pay Scale Adjustment for Jonathon Levi Spence

Councilmember Johnson made a motion to make a pay scale adjustment of .25 cents an hour due to the completion of a three month probationary period in the position of crew leader for Levi Spence. Mayor White seconded the motion. With three (3) in favor and two (2) absent Little and Pritt the motion carried.

Fire Station Construction – Pay Request #6 approval

Mayor White made a motion to recommend approval of Pay Request #6 for Thrasher Engineering in the amount of \$30,350.00 Councilmember Elkins seconded the motion. With three (3) in favor and two (2) absent Little and Pritt the motion carried.

Triton Construction purchase of fill dirt

City Manager Hill stated the City had accumulated a “fill dirt pile” during the site preparation of the Public Works building on Stonehouse road. Triton Construction is starting construction at the Greenbrier Valley Airport and is in need of fill dirt. They will require 300-400 loads of dirt. A price of \$50.00 a load has been negotiated which includes excavation, hauling and liability.

Councilmember Johnson made a motion to recommend approval for Triton Construction to purchase fill dirt at the new Public Works Building Construction site assuming all liability and hauling from the site at \$50.00 a load. Councilmember Elkins seconded the motion. With three (3) in favor and two (2) absent Little and Pritt the motion carried.

Employee Luncheon – Facility Cost

Councilmember Elkins made a motion to recommend approval to rent the Gwen Clingman Center at a cost of \$300.00 with the possibility that a deposit of \$158 will be returned after the event for the December 15, 2023 event. Mayor White seconded the motion. With three (3) in favor and two (2) absent Little and Pritt the motion carried.

Employee Luncheon – Food Cost

Councilmember Johnson made a motion to recommend approval to have the employee luncheon

on December 15, 2023 be catered by the WVSOM catering staff at a cost of \$1,189.30 (\$16.99 a person) Councilmember Elkins seconded the motion. With three (3) in favor and two (2) absent Little and Pritt the motion carried.

COMMUNICATIONS FROM MEMBERS:

Councilmember Johnson shared that he traveled to Chesapeake, WV with Mayor White to help swear in the first African American mayor of Chesapeake, WV, Melissa Hill and City employees.

COMMUNICAITONS FROM CITY MANAGER:

- City Manager Hill stated the Lewisburg bill board on Interstate 64 was going to get a new design soon. She noted she is working on the billboard, wayfinding designs and welcome to Lewisburg signs with Michael Mills.
- Issues with the water pump intake have been resolved.
- The new 1% sales tax went into effect on July 1, 2023.
- The City Manager, Treasurer and City Attorney attended a city council meeting in Renick to review water rate increases for Renick.

APPROVAL OF MINUTES:

May 9, 2023

Mayor White made a motion to approve the minutes of the May 9, 2023, Finance Committee meeting as presented. Council member Elkins seconded the motion. With three (3) in favor and two (2) absent (Little & Pritt) the motion carried.

ADJOURNMENT:

Mayor White made a motion to adjourn the meeting at 8:01 p.m. Council member Elkins seconded the motion. With all in favor the motion carried.