

**Lewisburg City Council Minutes**  
**September 17, 2024**  
**Regular Session**

The Council of the City of Lewisburg met in regular session on Tuesday, September 17, 2024, at 7:00 p.m. in the Paul R. Cooley Council Chambers at 942 Washington St. West, Lewisburg, WV. Said meeting was also available via a Zoom Teleconference call.

**PRESENT:** Mayor Beverly White. City Manager Misty Hill (via Zoom). Councilmembers Sarah Elkins, Franklin Johnson, John Little, Valerie Pritt and Arron Seams; Fire Chief Joseph Thomas, Police Chief Christopher Teubert. Director of Public Works Tony Legg and Treasurer Susan Honaker.

**ABSENT:** None.

**VISITORS:** Greg Parseghian, James Knapp, Kara Dense, Beth Gill, Brian Belcher, Adrienne French, reporters Sarah Richardson and Rebecca Stalnaker (both via Zoom),

**CALL TO ORDER:** Mayor White called the meeting to order at 7:00 p.m.

**ORDINANCES:**

*Ordinance 320, Updating the Codified Ordinance, second reading and public hearing*

Mayor White read the following ordinance by title for second reading and public hearing:

“AN ORDINANCE OF THE COUNCIL OF THE CITY OF LEWISBURG APPROVING AND ADOPTING THE AUGUST 2024 REPLACEMENT PAGES TO THE CODIFIED ORDINANCES OF THE CITY OF LEWISBURG.”

The Mayor opened a public hearing on the measure at 7:02 p.m. Hearing no comments from the public, she closed the hearing at 7:02 p.m.

Councilmember Pritt made a motion to approve Ordinance 320 as presented. Councilmember Seams seconded the motion. The motion carried on a unanimous vote.

**RESOLUTIONS:**

*Resolution 562, city of Lewisburg Stormwater Study (CDBG-MIT Funds) Pay Request*

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Mayor White read the title of Resolution 562 for passage:

“RESOLUTION OF THE CITY OF LEWISBURG APPROVING INVOICES RELATING TO ENGINEERING SERVICES FOR THE CITY OF LEWISBURG STORMWATER

ASSESSMENT AND MANAGEMENT STUDY AND AUTHORIZING PAYMENT THEREOF.”

Councilmember Seams made a motion to approve Resolution 562 in the amount of \$15,750.00 for passage. Councilmember Johnson seconded the motion. The motion carried on a unanimous vote.

Resolution 563 U.S. 60 South Lafayette Street Sidewalk Project Grant

Mayor White read the title of Resolution 563 for passage:

“WHEREAS, the City of Lewisburg has applied to the West Virginia Department of Transportation, Division of Highways, for Supplemental Agreement 2 for project number U313-LEW/SW-1.00 in the amount of \$1,800 for the US 60 South Lafayette Street Sidewalk a Transportation Alternative project.

“WHEREAS, the city of Lewisburg is required to pay a 20 percent match in the sum of \$360.00.

“BE IT RESOLVED... that Beverly White, Mayor, is authorized to execute the agreement...”

Councilmember Seams made a motion to approve Resolution 563 as presented for passage. Councilmember Elkins seconded the motion. The motion carried on a unanimous vote.

Resolution 564 Public Works Building Construction Pay Request 15

Mayor White read the title of Resolution 564 for passage:

“RESOLUTION OF THE CITY OF LEWISBURG APPROVING INVOICES RELATING TO SERVICES FOR THE PUBLIC WORKS BUILDING CONSTRUCTION AND AUTHORIZING PAYMENT THEREOF.”

The invoices in question, identified as Pay Request 15, total \$325,238.17.

Councilmember Seams made a motion to approve Resolution 564, as presented, in the amount of \$325,238.17, for passage. Councilmember Johnson seconded the motion. The motion carried on a unanimous vote.

Resolution 565 Water Treatment Plant Improvement Project Pay Request 28

Mayor White read the title of Resolution 565 for passage:

“RESOLUTION OF THE CITY OF LEWISBURG APPROVING INVOICES RELATING TO SERVICES FOR THE WATER SYSTEM IMPROVEMENTS PROJECT AND AUTHORIZING PAYMENT THEREOF.”

Councilmember Little made a motion to approve Resolution 565, in the amount of \$970,605.55, for passage. Councilmember Pritt seconded the motion. The motion carried on a unanimous vote.

### Resolution 566 Banking Resolution

Mayor White read the title of Resolution 566 for passage:

“CORPORATE AUTHORIZATION BY CITY OF LEWISBURG CONCERNING BANKING MATTERS.”

Councilmember Pritt made a motion to approve Resolution 566 for passage. Councilmember Johnson seconded the motion. The motion carried on a unanimous vote.

### COMMUNICATIONS FROM THE MAYOR:

- Mayor White noted that the poem honoring New York firefighters which she read aloud prior to calling this meeting to order was requested by her son.
- The Mayor called upon Kara Dense to deliver the annual report from the Greenbrier Valley Convention and Visitors Bureau (CVB), now renamed “Experience Greenbrier Valley.” Dense, the executive director of Experience Greenbrier Valley, said the agency has been an accredited CVB since 2006 and that a recent study shows tourism accounted for 3,562 jobs in Greenbrier County in 2023.

### COMMUNICATIONS FROM THE CITY MANAGER:

- City Manager Hill presented change order 8-3 from Hayslett Construction Company, Inc., extending the date for Substantial Completion of the city’s Water System Improvements Project by 90 days to November 4, 2024, and extending the Ready for Final Payment date by 90 days to December 4, 2024. This change order does not call for an additional outlay of city funds, Hill said.

Councilmember Elkins made a motion to approve change order 8-3 for passage. Councilmember Seams seconded the motion. The motion passed on a unanimous vote.

\* Hill presented an estimate invoice from Critters Enterprise in Gassaway for installation of a Puraflo Peat Moss Septic System for \$31,150.00. The city has the go-ahead from the county Health Department for the project. Lynch Construction refunded \$9,000 that the city previously paid in anticipation of installation of a standard septic system that had to be rejected when it was found to be infeasible for the site. In addition to the installation cost, a maintenance contract at a cost of \$600 per annum will also be required for the Puraflo system.

Councilmember Little made a motion to accept the installation proffer of \$31,150.00,

along with the \$600 annual maintenance contract with Critters Enterprise.  
Councilmember Pritt seconded the motion. The motion carried on a unanimous vote.

- Hill said that progress is being made on a new belt system at the water plant, and reported on discussions held regarding winter maintenance needs at the plant, as well as conditions of water tanks, financial issues regarding containment and whether to decommission the old plant once the new plant is fully functional.

## **COMMUNICATIONS FROM BOARDS AND COMMISSIONS:**

### *Planning Commission Report*

\* **Wayfinding Update:** Councilmember Little reported that the Wayfinding Project was discussed in a working session of the Planning Commission held on September 12, 2024. He said discussion focused primarily on map colors designating types of shops, restaurants and parking lots and on the process that will be used to change out the pieces of the main signboard as businesses change locations. Progress has been made on this project.

- **Minor subdivision by Nathan Hersman, 3014 Jefferson St. N with public hearing:** Councilmember Little opened a public hearing on Hersman's minor subdivision request. The proposal involves a land swap between Hersman, owner of parcel 10-6-13.3, a triangular portion of which is being deeded to Montani Semper Liberi Development, LLC, owner of parcel 10-6-13.4, a trapezoidal portion of which is being swapped for the aforementioned triangular portion of parcel 10-6-13-.3. Greg Parseghian spoke in favor of the application on behalf of the development company. The Planning Commission recommended City Council approve the minor subdivision as presented. Hearing no further comments from the public, Councilmember Little closed the public hearing.

Councilmember Little made a motion to approve the minor subdivision. Councilmember Seams seconded the motion. The motion carried on a unanimous vote.

- **Minor subdivision by Montani Semper Liberi, 3120 Jefferson St. N., with public hearing:** Councilmember Little opened a public hearing on the request for a minor subdivision, The Planning Commission recommended City Council approve the minor subdivision as presented. Hearing no comments from the public, Little closed the public hearing.

Councilmember Little made a motion to approve the minor subdivision as presented. Councilmember Pritt seconded the motion. The motion carried on a unanimous vote.

- \* **Rezoning requested by Montani Semper Liberi, 3120 Jefferson St. N, with public hearing:** Councilmember John Little opened a public hearing on the requested rezoning of approximately five acres of land, currently zoned C2. With the requested rezoning, the land in question will be included in the Greenbrier Valley Estates PUD (Planned Unit Development).The Planning Commission recommended City Council approve the

rezoning as presented. Hearing no comments from the public, Councilmember Little closed the public hearing.

Councilmember Little made a motion to approve the rezoning as presented. Councilmember Pritt seconded the motion. The motion carried on a unanimous vote.

**COMMUNICATIONS FROM CITY COUNCILMEMBERS:**

There were no communications from City Councilmembers.

**COMMUNICATIONS FROM THE POLICE DEPARTMENT:**

Mayor White stated that a copy of Chief Teubert's report had been included in the information packet and asked if City Councilmembers had any questions for Chief Teubert.

Chief Teubert said that fentanyl continues to be a problem in the area, with the drug being stronger than ever, necessitating more Narcan being distributed to counter the effects.

**COMMUNICATIONS FROM THE FIRE DEPARTMENT:**

Mayor White stated that a copy of Chief Thomas's report had been included in the information packet and asked if City Councilmembers had any questions for Chief Thomas.

Chief Thomas said the animal rescue appearing on the list of types of calls for the month of August 2024 in the report was the rescue of a dog from a culvert.

**COMMUNICATIONS FROM COUNCIL COMMITTEES:**

*Finance Committee Report*

Councilmember Seams reported on the following actions taken during the meeting of the Finance Committee on September 10, 2024:

- The Finance Committee recommended approval of an Arts & Humanities funding request from Carnegie Hall in the amount of \$5,000 to help with the annual Taste of Our Towns (T.O.O.T.) street festival.

Councilmember Seams made a motion to approve \$5,000 in Arts & Humanities funding to help Carnegie Hall with the annual T.O.O.T. festival. Councilmember Johnson seconded the motion. The motion carried on a unanimous vote.

- The Finance Committee recommended approval of the lowest quote received by the Fire Department for replacement of the HVAC unit at Staton One. That quote from Total

Tech Heating and Cooling was in the amount of \$21,502.67.

Councilmember Seams made a motion to approve the \$21,502.67 quote from Total Tech Heating and Cooling for HVAC unit replacement at Fire Station One. Councilmember Pritt seconded the motion. The motion passed unanimously.

- The Finance Committee recommended approval of the Public Works Construction Change Order No. 6 from DCI/Shires, Inc., increasing the project cost by \$9,512.67, pending approval from the Building Commission.

Councilmember Seams made a motion to approve Public Works Construction Change Order No. 6 from DCI/Shires, Inc., increasing the project cost by \$9,512.67, pending approval from the Building Commission. Councilmember Pritt seconded the motion. The motion passed unanimously.

### **PUBLIC WORKS DEPARTMENT REPORT:**

Mayor White stated that a copy of Public Works Director Legg's report had been included in the information packet and asked if City Councilmembers had any questions for the Director.

- It was reported that the City had received three bids to repave Hickory Ridge Road in Twin Oaks Subdivision after lightning hit a tree, ran down into the ground and caused a water line to burst. The lowest bid was submitted by JDL Contracting & Paving LLC, in the amount of \$16,900.00.

Councilmember Seams made a motion to approve the \$16,900.00 bid from JDL Contracting & Paving LLC for repaving Hickory Ridge Road. Councilmember Elkins seconded the motion. The motion passed unanimously.

### **APPROVAL OF MINUTES:**

#### *Regular Session, August 20, 2024*

Councilmember Seams made a motion to approve the Regular Session August 20, 2024, minutes. Councilmember Elkins seconded the motion. The motion carried on a unanimous vote.

### **VISITORS' REPORTS** (3-minute limit per subject on the agenda):

There were no visitors' reports.

### **ADJOURNMENT:**

Councilmember Seams made a motion to adjourn the meeting at 8:05 p.m. Councilmember Pritt seconded the motion. The motion carried on a unanimous vote.

