

**Minutes of City Council
January 21, 2025
Regular Session**

The Council of the City of Lewisburg met in special session on Tuesday, January 21, 2025, at 7:00 p.m. in the Paul R. Cooley Council Chambers at 942 Washington St. West, Lewisburg, WV.

PRESENT:

Mayor Beverly White, Councilmembers: Franklin Johnson, Valerie Pritt, Arron Seams, Sarah Elkins, City Manager Misty Hill, Public Works Director Tony Legg, Treasurer Susan Honaker, Police Chief Chris Teubert, Fire Chief Joseph Thomas

ABSENT:

Councilmember John Little

VISITORS:

Bill Dyer; Sirius-Certus and Josh Lambert; West Virginia Daily News

CALL TO ORDER:

Mayor White called the meeting to order at 7:00 p.m. A moment of silence was held for former Mayor John Manchester.

EXECUTIVE SESSION:

City Manger Hill requested to enter executive session with Bill Dyer to discuss Health Insurance Contract.

Councilmember Seams made a motion to enter Executive Session. Councilmember Pritt seconded the motion. With five (5) in favor and one (1) absent (Little) the motion carried. Executive Session entered at 7:03 p.m. Councilmember Elkins made a motion to exit Executive Session. Councilmember Pritt seconded the motion. With five (5) in favor and one (1) absent (Little) the motion carried. The Executive Session ended at 7:48 p.m. Mayor White stated no decision was made during Executive Session.

Councilmember Seams made a motion to approve Health Insurance Contract with Sirius – Certus with the stop loss provider Cigna with the amount not to exceed \$1,477,906.96. Councilmember Elkins seconded the motion. With five in favor and one absent (Little) the motion carried.

RESOLUTIONS:

Resolution 574: Water System Improvement Project Pay Request 32

Mayor White read the title of Resolution 574 for passage:

“RESOLTUTION 574: WATER SYSTEM IMPROVEMENT PROJECT PAY REQUEST 32”

Councilmember Seams made a motion to approve Resolution 574 in the amount of \$1,621,981.26. Councilmember Pritt seconded the motion. With five (5) in favor and one (1) absent (Little) the motion carried.

Resolution 575: Water System Improvement Project Pay Request 33

Mayor White read the title of Resolution 575 for passage:

“RESOLUTION 575: WATER SYSTEM IMPROVEMENT PROJECT PAY REQUEST 33”

Councilmember Pritt made a motion to approve Resolution 575 as presented in the amount of \$20,887.09 Councilmember Johnson seconded the motion. With five (5) in favor and one (1) absent (Little) the motion carried.

PROCLAMATIONS:

- Mayor White read Proclamation “The Reverend Dr. Martin Luther King, Jr. Week”
- Mayor White read Proclamation “Volunteer of the Year: 2024”

COMMUNICATIONS FROM THE MAYOR:

- Mayor White nominated Emil Stalis to the Board of Zoning Appeals.

Councilmember Elkins made a motion to approve Emil Stalis to the Board of Zoning Appeals. Councilmember Seams seconded the motion. With five (5) in favor and one (1) absent (Little) the motion carried.

- Mayor White reported that 417 Santa letters were received. 242 return letters were handwritten, and 175 letters had no return address so a letter from Santa was placed in the Newspaper.
- Mayor White recognized Councilmember Sarah Elkins for her recognition at the Dr. Martin Luther King, Jr. ceremony for her work with students at the Greenbrier Community School.

COMMUNICATIONS FROM THE CITY MANAGER:

- City Manager Hill discussed Water System Improvement Project – Change Order No. 2 Contract No. 11: Empire Salvage and Recycling, Inc. who have been working at the Boggs and Ruffner Tanks.

Councilmember Seams made a motion to approve Change Order No. 2 Contract No. 11 with Empire Salvage and Recycling, Inc, in the amount of \$92,051.40. Councilmember Pritt seconded the motion. With five (5) in favor and one (1) absent (Little) the motion carried.

- City Manager Hill stated the liability insurance coverage for the Water Plant assets was increased by \$50 million which required WVCorp to increase the policy premium by \$35,598.00 to cover the additional assets.

Councilmember Seams made a motion to approve the increased Liability Coverage for the Water Plant requiring the increased premium with WVCorp in the amount of \$35,598.00. Councilmember Johnson seconded the motion. With five (5) in favor and one (1) absent (Little) the motion carried.

- City Manager Hill HACH Company Maintenance Agreement Water Plant Lab Equipment for new Water Plant equipment in the sum of \$22,480.00.

Councilmember Elkins made a motion to approve the new Water Plant equipment to be covered in the HACH Company Maintenance Agreement in the amount of \$22,480.00. Councilmember Johnson seconded the motion. With five (5) in favor and one (1) absent (Little) the motion carried.

- City Manager Hill discussed AllMax Software for the Water Plant for preventive maintenance tracking contract in the amount of \$24,440.00 for two (2) seat software system.

Councilmember Johnson made a motion to approve the two (2) seat software system for the Water Plant in the amount of \$24,440.00. Councilmember Pritt seconded the motion. With five (5) in favor and one (1) absent (Little) the motion carried.

- City Manager Hill and Public Works Director Tony Legg completed a walk-through of the new construction of the Water Plant and creating a punch list for the inside.
- City Manager Hill stated that the new Public Works building is waiting for the installation of a utility pole for the septic system.
- City Manager Hill gave recognition to People’s Bank for their donation of food to the Public Works Department as a thank you for their hard work and dedication of snow removal in the frigid temperatures. City Manager Hill also mentioned that several vehicles did have to be towed downtown because of the snow clean-up efforts. All forms of communication were attempted to contact the owners prior to towing the vehicles.

COMMUNICATIONS FROM BOARDS AND COMMISSIONS:

PLANNING COMMISSION:

- Councilmember Pritt stated that during the January 2, 2025, meeting there were two (2) items on the agenda.
 - The first item on the agenda was a Minor Subdivision request for 134 Harris Street, Richard McMahan. If approved he plans to sell the property with the existing structure and build a new structure on the vacant property. Planning Commission sent for approval by Council pending approval from Historic

Landmark Commissions Mayor White opened Public Hearing at 8:00 p.m. Mayor White closed Public Hearing at 8:01 p.m. with no comments from the public.

Councilmember Pritt made a motion to approve the Minor Subdivision of 134 Harris Street, Richard McMahan, as presented and contingent upon approval from Historic Landmark Commissions. Councilmember Elkins seconded the motion. With five (5) in favor and one (1) absent (Little) the motion carried.

- The second item on the agenda was Councilmember John Little was appointed as President of Planning Commission and Councilmember Valerie Pritt was appointed as Vice President.
- Councilmember Pritt stated the Planning Commission will meet at 5:00 p.m. on the first (1st) Thursday of each month going forward.

COMMUNICATIONS FROM COUNCILMEMBERS:

There was no communication from members

COMMUNICATIONS FROM THE POLICE DEPARTMENT:

Mayor White stated that a copy of Chief Teubert's report had been included in the information packet and asked if City Councilmember's had any questions for Chief Teubert.

COMMUNICATIONS FROM THE FIRE DEPARTMENT:

Mayor White stated that a copy of Chief Thomas' report had been included in the information packet and asked if City Councilmember's had any questions for Chief Thomas.

COMMUNICATIONS FROM THE FINANCE COMMITTEE:

No Finance Committee Meeting was held in January 2025.

COMMUNICATIONS FROM THE PUBLIC WORKS DEPARTMENT:

Mayor White stated that a copy of Director Legg's report had been included in the information packet and asked if City Councilmember's had any questions for Director Legg.

APPROVAL OF MINUTES:

Councilmember Elkins made a motion to approve the minutes from Regular Session December 17, 2024, as presented. Councilmember Pritt seconded the motion. With all in favor the motion carried. With five (5) in favor and one (1) absent (Little) the motion carried.

ADJURNMENT:

Councilmember Seams made a motion to adjourn the meeting at 8:27 p.m. Councilmember Pritt seconded the motion. With five (5) in favor and one (1) absent (Little) the motion carried.