

**City of Lewisburg
City Council Minutes
Tuesday May 16, 2026, 5:00 p.m.
Regular Session**

The City of Lewisburg, City Council met in regular session on Tuesday , 2026, at 7:00 p.m. in the Paul R. Cooley Council Chambers at 942 Washington St. West, Lewisburg, WV. Also available VIA a Zoom Teleconference call.

COUNCILMEMBERS PRESENT: Mayor Beverly White, Councilmembers Franklin Johnson, John Little, Valerie Pritt, Arron Seams and Paula Janiga; City Manager Misty Hill, City Clerk Crystal Ratliff, Police Chief Christopher Teubert, Fire Chief Joseph Thomas, Director of Public Works Tony Legg, Treasurer Susan Honaker, and Planning and Zoning Officer Nick Sloan

VISITORS: Walter Mullins and DeEtta Hunter_

CALL TO ORDER Mayor White called the meeting to order at 7:00p.m.

ORDINANCE

Ordinance 328 Downtown Parking – 2nd Reading and Public Hearing

Mayor White presented Ordinance 328 Downtown Parking for the second reading and public hearing to Council.

Mayor White called for a public hearing for or against Ordinance 328 Downtown Parking at 7:04p.m. Having no comments from the public, Mayor White closed the public hearing at 7:05p.m.

Councilmember Seams made a motion, seconded by Councilmember Pritt to approve Ordinance 328 Downtown Parking as presented. No further discussion. With five (5) for and one (1) opposed (Little) motion carried.

Ordinance 329 Site Plan Review – 1st Reading

Mayor White presented Ordinance 329 Site Plan Review for the first reading and approval of such reading to Council.

Councilmember Janiga made a motion, seconded by Councilmember Seams to approve the first reading of Ordinance 329 Site Plan Review as presented. No further discussion. With all in favor motion carried.

Ordinance 330 Board of Zoning Appeals – 1st Reading

Mayor White presented Ordinance 330 Board of Zoning Appeals for the first reading and approval of such reading To Council.

Councilmember Johnson made a motion, seconded by Councilmember Pritt to approve the first reading of Ordinance 330 Board of Zoning Appeals as presented. No further discussion. With all in favor motion carried.

Ordinance 331 Conditional Use Standards - 1st Reading

Mayor White presented Ordinance 331 Conditional use Standards for the first reading and approval of such reading to Council.

Councilmember Janiga made a motion, seconded by Councilmember Seams to approve the first reading of Ordinance 331 Conditional Use Standards as presented. No further discussion. With all in favor motion carried.

Ordinance 332 Administrative Enforcement – 1st Reading

Mayor White presented Ordinance 332 Administrative Enforcement for the first reading and approval of such reading to Council.

Councilmember Seams made a motion, seconded by Councilmember Pritt to approve the first reading of Ordinance 332 Administrative Enforcement as presented. Councilmember Seams stated the Finance Committee had reviewed and approved this fee schedule as presented. No further discussion. With all in favor motion carried.

Ordinance 333 Permit Fee Schedule – 1st Reading

Mayor White presented Ordinance 333 Permit Fee Schedule for the first reading and approval of such reading to Council.

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Councilmember Janiga made a motion, seconded by Councilmember Johnson to approve the first reading of Ordinance 333 Permit fee Schedule as presented. Councilmember Seams stated this fee

schedule has been reviewed and approved by the Finance Committee. No further discussion. With all in favor motion carried.

RESOLUTIONS

Resolution 597 - TO RETIRE UNITED STATES DEPARTMENT OF AGRICULTURE WATER AND ENVIRONMENTAL PROGRAMS DEBT OF THE CORPORATION OF FALLING SPRING, WEST VIRGINIA, a.k.a. THE TOWN OF RENICK

Councilmember Seams made a motion, seconded by Councilmember Johnson to approve Resolution 597 – to retire United States Department of Agriculture Water and Environmental Programs debt of the Corporation of Falling Springs, West Virginia, a.k.a. The Town of Renick as presented. Councilmember Seams stated this has been reviewed and approved by the Finance Committee. No further discussion. With all in favor motion carried.

Resolution 598 - Authorizing Investments in the West Virginia State Treasurer's Office Consolidated Fund

Councilmember Seams made a motion, seconded by Councilmember Janiga to approve Resolution 598 – Authorizing Investments in the West Virginia State Treasurer's Office Consolidated Fund as presented. Councilmember Seams stated this has been reviewed and approved by the Finance Committee. No further discussion. With all in favor motion carried.

Resolution 599 - Authorizing the General Fund Budget Fiscal Year 2026 - Revision Number One

Councilmember Pritt made a motion, seconded by Councilmember Johnson to approve Resolution 599 – Authorizing the General Fund Budget Fiscal Year 2026, revision number one as presented. Councilmember Seams stated this has been reviewed and approved by the Finance Committee. No further discussion. With all in favor motion carried.

PROCLAMATIONS

Proclamation for National Police Week 2026

This proclamation is to recognize National Police Week 2026 and to honor the service of all law enforcement officers and the sacrifices of the men and women killed in the line of duty in 2025 while guarding our communities and defending our democracy.

WHEREAS, We salute the men and women who do the difficult and dangerous work of safeguarding our communities. Police Officers around the nation understand the tremendous responsibility bestowed upon them in protecting the freedom and liberty of all citizens; and

WHEREAS, the men and women of the Lewisburg Police Department are dedicated to protecting all city residents and visitors with respect and dignity against deception, violence, and disorder; and

WHEREAS, the residents and visitors of the City of Lewisburg recognize the dangers of the law enforcement profession and understand the difficulties in performing the duties and responsibilities of a law enforcement officer; and

WHEREAS, more than 800,000 law enforcement officers serve communities across the United States, including the 14 sworn police officers of the Lewisburg Police Department; and

WHEREAS, while Officers are ever vigilant, 113 Police Officers died in the line of duty in 2025 amounting to over 27,000 line of duty deaths since the first death was recorded in 1786; and

THEREFORE, BE IT RESOLVED that I, Mayor Beverly White for the City of Lewisburg, West Virginia call upon all people to observe May 10, 2026 – May 16, 2026, as National Police Week and show support to the law enforcement officers who devote themselves to delivering exceptional service to this community and in communities across this great nation.

Given under my hand, On this 19th day of May 2026

Beverly White, Mayor

Attest:

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Crystal Ratliff, City Clerk

COMMUNICATIONS FROM THE MAYOR

Mayor White announced the submission from D. Ray Bozic of Caldwell, West Virginia as the winner of the 2026 city piano painting contest. Mayor White stated it was a tough decision from all the submissions and is excited for Mr. Bozic's design named "Country Roads Piano" to be a part of the City in the near future.

COMMUNICATIONS FROM THE CITY MANAGER

City Manager Hill stated the City had recently hosted the WV Municipal League Board Committee for the first time in several years. She stated everyone in attendance expressed how welcoming and wonderful our "coolest small town" is and cannot wait to visit again.

COMMUNICATIONS FROM CITY COUNCIL MEMBERS

Nothing for the good of the order.

COMMUNICATIONS FROM BOARDS AND COMMISSIONS

Parks Commission

Councilmember Johnson stated there was a Parks Commission Meeting held on May 5, 2026. He stated Director Legg stated the parks are all being maintained with lots of activities are going on in all the Parks. He stated Director Legg had expressed if anyone sees anything that needs to be addressed please contact him or a city employee so that it can be taken care of as soon as possible. Councilmember Johnson stated the City has recently applied for grants to help replace the playground equipment at Hollowell Park but has not heard anything on being awarded the grants at this time.

COMMUNICATIONS FROM COUNCIL COMMITTEES

Finance Committee Report

Amendment No. 1 to Task Order No. 37 (City Hall HVAC Replacement)

City Manager Hill stated this amendment of an increase of \$17,825.00 is needed to bring in a structural engineer to determine the necessary work to reinforce the wooden roof structure to support the addition of two new roof top units and ductwork modifications for the City Hall HVAC replacement.

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Councilmember Seams made a motion by recommendation from Finance, seconded by Mayor White to approve amendment No. 1 to task order No. 37 for the City Hall HVAC replacement in the amount of \$17,825.00 for a total of \$47,825.00 as presented. No further discussion. With all in favor motion carried.

Amendment No. 5 to Task Order No. 27 (Water Plant Project)

Chairperson Seams stated this amendment is for additional construction phase engineering services. There is no change in the contract amount as this is an adjustment within the line item of \$6,000.00 from Resident Project Representation to Construction Phase Services for the period January 2026 - April 2026.

Councilmember Seams made a motion by recommendation from Finance, seconded by Councilmember Pritt to approve amendment No. 5 to task order No.27 for the Water Plant Project the line item adjustment in the amount of \$6,000.00 from Resident Project Representation to Construction Phase Services for the period of January 2026- April 2026 as presented. No further discussion. With all in favor motion carried.

Amendment No. 5 to Task Order No. 32 (So. Lafayette Street Stormwater)

Chairperson Seams stated this amendment covers the additional cost of extended construction observation phase services due to the extended construction period due to WVDEP reviews. Total fee increase is \$13,452.00 to be paid out of the General Fund.

Councilmember Seams made a motion by recommendation from Finance, seconded by Councilmember Pritt to approve amendment No. 5 to task order No. 32 for the South Lafayette Street Stormwater project for an increase in the amount of \$13,452.00 to be paid out of the General Fund as presented. No further discussion. With all in favor motion carried.

Lewisburg Water Project(s) — Engineering Services Selection

Chairperson Seams stated the selection Committee for the Lewisburg Water Projects Engineering Services has reviewed the applications from several firms and is recommending Chapman Technical Group for the projects.

Councilmember Seams made a motion by recommendation from Finance, seconded by Councilmember Johnson to approve Chapman Technical Group as the Engineering Group for the Lewisburg Water Project(s) and to authorize City Manager Hill to negotiate Task Orders for preparation of a Preliminary Engineering Report for North 219 CDS Grant being administrated by US Army Corps of Engineers as presented. No further discussion. With all in favor motion carried.

Lewisburg Water Project(s)-Legal Services Selection

Chairperson Seams stated the selection Committee for the Lewisburg Water Project(s) Legal Services has reviewed the applications and is recommending Thomas White Legal Services.

Councilmember Seams made a motion by recommendation from Finance, seconded by Councilmember Johnson to approve Thomas White Legal Services for the Lewisburg Water Project(s) Legal Services not to exceed \$25,000.00 as presented. No further discussion. With all in favor motion carried.

Capital Fund Authorizations

Councilmember Seams stated the following items are in reference to Resolution 598 and Resolution 599 – Capital Fund Authorization transfers. Councilmember Seams stated these authorizations were also a part of the 2026 Budget Revision number one.

Transfer of Funds into Rainy Day aka Financial Stabilization Fund

Councilmember Seams made a motion by recommendation from Finance, seconded by Councilmember Johnson to authorize the transfer of funds into the Rainy Day aka Financial Stabilization Fund as presented. No further discussion. With all in favor motion carried.

Creation of Fire Station Capital Fund and authorize the transfer of funds

Councilmember Seams made a motion by recommendation from Finance, seconded by Councilmember Pritt to approve the creation of Fire Station Capital Fund account and authorize the transfer of funds in the amount of \$1,296,671.00 as presented. No further discussion. With all in favor motion carried.

Creation of Police Department Capital Fund and authorize the transfer of funds

Councilmember Seams made a motion by recommendation from Finance, seconded Councilmember Johnson to approve the creation of the Police Department Capital Fund and authorize the transfer of funds in the amount of \$300,000.00 as presented. No further discussion. With all in favor motion carried.

Pay Rate Increase Cohen Palmer Parks Department

Councilmember Seams made a motion by recommendation from Finance, seconded by Councilmember Johnson to approve a pay rate increase for Parks Department employee Cohen Palmer of \$0.50 an hour to \$16.00 an hour as presented. No further discussion. With all in favor motion carried.

Mountaineer Computer Systems: Maintenance and Support Agreement Renewal

Councilmember Seams made a motion by recommendation from Finance, seconded by Councilmember Janiga to approve the renewal of the Mountaineer Computer Systems maintenance and support agreement in the amount of \$6,840.00 as presented. No further discussion with all in favor motion carried.

Imre Pentek Accountant Contract

Councilmember Seams made a motion by recommendation from Finance, seconded by Councilmember Johnson to approve the contract with Accountant Imre Pentek in the amount of \$13,995.00 as presented. No further discussion. With all in favor motion carried.

COMMUNICATIONS FROM THE POLICE DEPARTMENT

Mayor White stated a copy of the report from Chief Teubert was included in Council's packet. Mayor White asked if anyone has any questions or concerns for Chief Teubert. Council had no questions or concerns at this time.

COMMUNICATIONS FROM THE FIRE DEPARTMENT

Mayor White stated a copy of the report from Chief Thomas has been included in Council's packet. Mayor White asked if anyone has any questions or concerns for Chief Thomas. Council had no questions or concerns at this time.

PUBLIC WORKS DEPARTMENT REPORT

Mayor White stated a copy of the report from Director Legg has been included in Council's packet. Mayor White asked if anyone has any questions or concerns for Director Legg. Council had no questions or concerns at this time.

APPROVAL OF MINUTES

Regular Session

Councilmember Seams made a motion, seconded by Councilmember Pritt, to approve the minutes from the City Council meeting on April 21, 2026, as presented. No further discussion. With all in favor the motion carried.

VISITOR'S REPORTS

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Mayor White acknowledged and welcomed visitors and reminded them of their three (3) minute time limit.

Mr. Walter Mullins thanked the Mayor and Council for all they do for the city. Mr. Mullins stated his concern is with the current ordinance prohibiting the riding of bicycles on city sidewalks. Mr. Mullins stated he understand the concerns of having them on sidewalks in the downtown area but feels it is the safest place for a bicyclist to be as you go 219 North towards Walmart. Mayor White asked Chief Teubert if he could address Mr. Mullin's concerns.

Chief Teubert stated he understood his safety concerns but stated it was due to the safety of the pedestrians that also use that sidewalk and that any enforcement of the ordinance in that area has been a case by case issue and the safety of all involved. Mr. Mullins stated he appreciate the opportunity to have his issues addressed.

Mrs. DeEtta Hunter thanked the Mayor and Council for the opportunity to address a couple of concerns of hers. She stated there should be microphones for the Council members and visitors. City Manager Hill stated the audio system needs updates and is being addressed in the next budget. Mrs. Hunter said she was in attendance in reference to a concern with a pass due water bill at a property she had recently sold. She stated she had written on the bill that the property had been sold and was not to be billed for it any longer. She was informed by the Public Service Commission Regulations that was not standard practice and to end service she must fill out a Discontinuation of Service form with the City.

ADJOURNMENT

Councilmember Seams made a motion, seconded by Councilmember Pritt to adjourn at 8:45 p.m. No further discussion. With all in favor the motion carried.

Respectfully submitted,

Crystal Ratliff ,City Clerk

Beverly White, Mayor