

**Minutes of City Council**  
**Tuesday May 20, 2025**  
**Regular Session**

The City of Lewisburg, City Council met in regular session on Tuesday May 20, 2025, at 7:00 p.m. in the Paul R. Cooley Council Chambers at 942 Washington St. West, Lewisburg, WV. Also available VIA a Zoom Teleconference call.

**COUNCILMEMBERS PRESENT:** Mayor Beverly White, Councilmembers, Sarah Elkins, Franklin Johnson, John Little, Valerie Pritt and Arron Seams; City Clerk Crystal Ratliff, Police Chief Christopher Teubert, Fire Chief Joseph Thomas, Director of Public Works Tony Legg and Treasurer Susan Honaker

**ABSENT:** City Manager Misty Hill

**VISITORS:** Edith McKinley, Sarah Koressel, Archer Ward, Dashiell Ward, Rene' Koressel, Tim Berry, Carol Berry, Dr. Peter Ward, Adrienne French, Joshua Lambert (Zoom), Sarah Richardson (Zoom)

**CALL TO ORDER:**

Mayor White called the meeting to order at 7:00 p.m.

**RESOLUTIONS:**

*Resolution 582*

Councilmember Seams made a motion by recommendation of the Finance Committee, seconded by Councilmember Pritt to approve Resolution 582 in the amount of \$394,509.87. No further discussion. With all in favor motion carried.

**COMMUNICATIONS FROM THE MAYOR:**

Mayor White welcomed visitor Archer Ward, Dashiell Ward, and Carol Berry essay winners for the Elks Lodge Patriotism Essay Contest. Mayor White had each child read their essays for Council and expressed how much she appreciated their hard work and how important children are to our future.

**PROCLAMATIONS**

Mayor White presented and read a proclamation for National Police Week and proclaimed May 11<sup>th</sup> through May 17<sup>th</sup>, 2025, as National Police Week and urge our citizens to join in commemorating law enforcement officers, past and present.

**COMMUNICATIONS FROM THE CITY MANAGER:**

*Critter Enterprise Septic System Contract*

Public Works Director Legg explained the necessity for the contract from Critter Enterprise Septic System at the Public Works Building.

Councilmember Little made a motion, seconded by Councilmember Seams to accept the contract with removal of the taxes and changing the terms from five (5) years to three (3) years. . No further discussion. With all in favor motion carried.

*WVCorp Liability Insurance Renewal*

Councilmember Seams made a motion, seconded by Councilmember Elkins, to approve the WVCorp Liability Insurance Renewal for \$164,603.00 as present. No further discussion. With all in favor motion carried.

*WV Workers Compensation Renewal*

Councilmember Seams made a motion, seconded by Councilmember Pritt to accept the WV Workers Compensation Renewal for fiscal year 2025-2026 as presented. No further discussion. With all in favor motion carried.

**COMMUNICATIONS FROM BOARDS AND COMMISSIONS:**

*Planning Commission*

Mayor White called a Public Hearing in reference to the request for a minor subdivision for the property owned by Don Joint and Brice Brown located at 472 Lafayette St at 7:21p.m. Visitor Adrienne French spoke on behalf of the property owners and the compliance with city code for the property. Councilmember Little stated that the presented changes for the property have been reviewed and approved by Planning and Zoning. Mayor White closed the Public Hearing at 7:25p.m.

Councilmember Little made a motion, seconded by Councilmember Elkins to approve the request for the minor subdivision at 472 Lafayette St as presented. No further discussion. With all in favor motion carried.

*Parks Commission*

Councilmember Elkins advised Council that the Parks department has had requests from non-residents to use the City's parks and or facilities for benefit.

Councilmember Elkins made a motion, seconded by Councilmember Seams to approve the fee rate \$150.00 a day for the use of the park for benefits held by non-residents. No further discussion. With all in favor motion carried.

Councilmember Elkins stated that Public Works Director Legg and other city employees have been having issues with park visitors not abiding by the leash ordinance or cleaning up after their pets, and that Director Legg was advised that if employee has an issue after advising park visitors of these things to not engage with the individual and contact the Police Department for them to handle the situation.

**COMMUNICATIONS FROM CITY COUNCIL MEMBERS:**

Councilmember Elkins advised council she had received a text from a citizen stating how the new street signs look great and appreciate the effort from the street department replacing the sign throughout the city.

Councilmember Pritt stated with a heavy heart that she announces the passing of Fawn Valentine who was an outstanding Volunteer throughout the Greenbrier Valley and will be greatly missed.

Mayor White stated she had received a letter of appreciation from the Greenbrier Valley Chorale for the support from the City's Arts & Humanities Fund

**COMMUNICATIONS FROM THE POLICE DEPARTMENT:**

Mayor White stated a copy of the report from Chief Teubert has been included in Council's packet.

Mayor White asked if anyone had any questions or concerns for Chief Teubert. Council had no questions or concerns.

Chief Teubert thanked the Mayor for the Proclamation and the Mayor and Council for the support to his department throughout the year.

**COMMUNICATIONS FROM THE FIRE DEPARTMENT:**

Mayor White stated a copy of the report from Chief Thomas has been included in Council's packet.

Mayor White asked if anyone had any questions or concerns for Chief Thomas. Council had no questions or concerns.

**COMMUNICATIONS FROM COUNCIL COMMITTEES:**

*Finance Committee Report*

*Arts & Humanities Funding Request-Carnegie Hall, Inc.*

Councilmember Seams made a motion by recommendation from the Finance Committee, seconded by Councilmember Little, to approve \$5,000.00 from the Arts & Humanities Fund to Carnegie Hall for the T.O.O.T. event. No further discussion. With all in favor motion carried.

*Mountaineer Computer Systems: Maintenance and Support Agreement Renewal*

Councilmember Seams made a motion by recommendation from the Finance Committee, seconded by Councilmember Elkins, to approve the contract with Mountaineer Computer Systems for the upcoming fiscal year for the option #1 for \$9,425.00. No further discussion. With all in favor motion carried.

*Imre Pentek Accountant Contract*

Councilmember Seams made a motion by recommendation from the Finance Committee, seconded by Councilmember Elkins, to approve the Imre Pentek Accountant Contract as presented. No further discussion. With all in favor motion carried.

*Greenbrier Technology, Inc. – Contract*

Councilmember Seams made a motion by recommendation from the Finance Committee, seconded by Councilmember Pritt, to approve the service agreement with Greenbrier Technology for City Hall at \$607.50 per month and Lewisburg Police Department at \$699.00 per month as presented. No further discussion. With all in favor motion carried.

*Greenbrier Technology, Inc. – Purchase of Equipment*

Councilmember Seams made a motion by recommendation from the Finance Committee, seconded by Councilmember Little, to approve the New Fileserver for City Hall from Greenbrier Technologies for \$7,936.93. No further discussion. With all in favor motion carried.

*Water Treatment Plant Improvement Project Change Order 4 Contract 11*

Councilmember Seams made a motion by recommendation from the Finance Committee, seconded by Councilmember Johnson, Water Treatment Plant Improvement Project Change Order 4 Contract 11 with an increase of \$7,371.79 to the contract price and an increase of 60 days to the contract period. No further discussion. With all in favor motion carried.

*Water Treatment Plant Improvement Project Change Order 5 Contract 8*

Councilmember Seams made a motion by recommendation from the Finance Committee, seconded by Councilmember Elkins, Water Treatment Plant Improvement Project Change Order 5 Contract 8 with a price increase of \$56,333.79 and a contract time (ready for final payment) increase of 61 days. No further discussion. With all in favor motion carried.

*Water Treatment Plant Improvement Project Change Order 10 Contract 8-A*

Councilmember Seams made a motion by recommendation from the Finance Committee, seconded by Councilmember Johnson, Water Treatment Plant Improvement Project Change Order 10 contract 8-A with a price increase of \$7,950.00 and a contract time (ready for final payment) increase of 31 days. No further discussion. With all in favor motion carried.

*Approval of Street Paving Bids*

Councilmember Seams made a motion by recommendation from the Finance Committee, seconded by Councilmember Elkins to award 2025 Street Paving Bids to Greenbrier Excavating & Paving, Inc. for a total of \$150,000.00 for the paving of Court St from Rt 60 to Foster St and Foster St to Rt 219 and to extend the paving on Court St South from Second Ave to Third Ave based on the tonnage cost of \$144/per ton until the budget overage is consumed. No further discussion. With all in favor motion carried.

*Water Plant Operator Contract – James C. Lawson*

Councilmember Seams made a motion by recommendation from the Finance Committee, seconded by Councilmember Little to approve the Water Plant Operator contract for James C. Lawson as presented. No further discussion. With all in favor motion carried.

*Pfizer, Inc. and Ranbaxy, Inc. Settlement Funds – designate the use of funds*

Councilmember Seams made a motion by recommendation from the Finance Committee, seconded by Councilmember Pritt to transfer \$15,000.00 received by Pfizer, Inc. settlement to the Drug Task Force account. No further discussion. With all in favor motion carried.

*Approving the selection of Engineer for Sidewalk Grant Project*

Councilmember Seams made a motion by recommendation from the Finance Committee, seconded by Councilmember Johnson to approve the engineering group of Chapman Technical Group for the sidewalk project as recommend by the appointed selection committee. No further discussion. With all in favor motion carries.

*Employee Picnic*

Councilmember Seams made a motion by recommendation from the Finance Committee, seconded by Councilmember Little to accept the quote from Jims Drive In for the employee picnic as presented. No further discussion. With all in favor motion carried.

**PUBLIC WORKS DEPARTMENT REPORT:**

Mayor White stated that a copy of Public Works Director Legg's report has been included in Council's packet and asked if City Councilmembers had any questions for Director Legg. Council had no questions or concerns.

**APPROVAL OF MINUTES:**

*Regular Session*

Councilmember Seams made a motion seconded by Councilmember Pritt, to approve the minutes from the City Council meeting on April 15, 2025, as presented. No further discussion. With all in favor the motion carried.

**VISITOR’S REPORTS:**

Mayor White acknowledged and welcomed visitor Edith McKinley, Ms. McKinley stated she was present to voice hers and her neighbors concern for the condition of the property at 248 Lee St. She stated that the current property owners have removed the home that was on the property, and it is currently “just a pile of dirt and an open cistern with a plastic orange fence around it” she stated it was finally mowed today but it is still a dangerous situation. Mayor White stated she appreciated the concern and informed her it is being addressed with the property owners to address the problems.

**ADJOURNMENT:**

Councilmember made a motion, seconded by Councilmember to adjourn at 8:35pm. With all in favor the motion carried.

Respectfully submitted

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City Clerk Crystal Ratliff