

**City of Lewisburg
Planning Commission Regular Session and Public Hearing
Meeting Minutes August 6, 2026, 5:00 p.m.
942 Washington Street West, Lewisburg, WV
Paul L. Cooley Council Chambers**

PRESENT: Chairperson John Little; Commissioners Margaret Gossard, Helen Harless, Jerry Janiga, and City Manager Misty Hill (Phone); Planning, Zoning, and Code Enforcement Director Nick Sloan; City Clerk Crystal Ratliff

ABSENT: Davis Lewis, Valerie Pritt, and Cheryl Gilman-Dobbs

VISITORS: Aaron and Monica Maxwell, Rob and Scott Myer-Kukan

CALL TO ORDER: The meeting was called to order by Chairperson Little at 5:12 p.m.

APPLICATION FOR CONSIDERATION

Aaron and Monica Maxwell

125 Janet Street – Minor Subdivision of Parcel ID 13-10-0027-0016-000

Applicants Aaron and Monica Maxwell are requesting approval for a minor subdivision of 2 tracts of land adjacent the rear of their property for the purpose of possibly selling one of the tracts to his neighbor to enlarge his backyard.

Director Sloan stated the City has no issues or concerns at this time with approving the request for the minor subdivision at 125 Janet Street.

Manager Hill made a motion, seconded by Commissioner Janiga to approve the request for a minor subdivision of Parcel ID 13-10-0027-0016-000 located at 125 Janet Street as presented. No further discussion. With five (5) in favor and three (3) absent motion carried.

COMMENTS FROM PLANNING, ZONING, AND CODE ENFORCEMENT

Director Sloan stated that the Commissioner will find an Action Report in their packets that show the number of permits and applications his department has had for the previous month and asked if anyone had any questions. Chairperson Little stated he appreciated the information.

Director Sloan stated the Comprehensive Plan is in the completion stages and if anyone has any concerns please contact him about it as soon as possible as the completed Plan will be presented to the Commission in September for approval so it can go to Council for approval before the end of the year.

Director Sloan stated the PUD has submitted utility applications to the PSC if approved they should start construction in early Spring of 2027.

APPROVAL OF MINUTES

City Manager Hill made a motion, seconded by Commissioner Janiga to approve the minutes from the June 4, 2026, meeting as presented. No further discussion. With five (5) in favor and three (3) absent motion carried.

ADJOURNMENT

Commissioner Janiga made a motion, seconded by Commissioner Harless to adjourn at 5:19 p.m. No further discussion. With five (5) in favor and three (3) absent motion carried.

Respectfully submitted,
Crystal Ratliff
City Clerk