

**Minutes of City Council  
Tuesday August 19, 2025  
Regular Session**

The Lewisburg, City Council met in regular session on Tuesday August 19, 2025, at 7:00 p.m. in the Paul R. Cooley Council Chambers at 942 Washington St. West, Lewisburg, WV. Also available VIA a Zoom Teleconference call.

**COUNCILMEMBERS PRESENT:** Mayor Beverly White, Councilmembers, Sarah Elkins, Franklin Johnson, John Little, Valerie Pritt, and Arron Seams; City Manager Misty Hill, City Clerk Crystal Ratliff, Police Chief Christopher Teubert, Fire Chief Joseph Thomas, Director of Public Works Tony Legg and Treasurer Susan Honaker

**VISITORS:** Victoria Norelli, Casey Donahoe, Beck Tremann, Nikki Tremann, Mike Tremann, Ben Kelso, Roger Kennedy

**CALL TO ORDER**

Mayor White called the meeting to order at 7:00p.m.

**ORDINANCE**

*Ordinance 324, Removal of Dog Waste from Private or Public Property; Animals Prohibited in the Center Green Space*

City Clerk Ratliff presented Ordinance 324, Removal of Dog Waste from Private or Public Property; Animals Prohibited in the Center Greenspace. Councilmember Little made a motion, seconded by Councilmember Pritt to accept the first reading of the ordinance as presented. No further discussion. With all in favor motion carried.

**RESOLUTIONS**

*Resolution 587 Water Treatment Plant Improvement Project Pay Request #42*

Councilmember Elkins made a motion by recommendation from Finance, seconded by Councilmember Seams to approve Resolution 587 Water Treatment Plant Improvement Project pay request #42 in the amount of \$116,200.34 as presented. No further discussion. With all in favor motion carried.

## **COMMUNICATIONS FROM THE MAYOR**

Mayor White stated that City Manager Hill, Treasurer Honaker, and herself had recently attended the WV Municipal League Conference in Morgantown as representatives of the City of Lewisburg and is very honored to announce that City Manager Hill has received the Tom Oxley Heart of the Community Award, an award given to a city manager for their exemplary work and dedication to their city. Mayor White express what an honor it is for the city to have City Manager Hill receive this award and to be the first female to receive this award.

Mayor White welcomed partner with WVSOM student representatives Victoria Norelli and Casey Donahoe. Victoria explained the new program Partner with an O Student to Council and the benefits the 1<sup>st</sup> and 2<sup>nd</sup> year student will receive from this program to better treat and care for patients and their families. Mayor White and Councilmembers thanked Victoria and Casey for their time and is looking forward to supporting the program.

Mayor White read a thank you letter from Deva Wagner as a resident and business owner to Council showing appreciation to the Mayor, City Manager Hill, and Council for all the things done to support and promote the City.

Mayor White welcomed Roger Kennedy from Chapman Technical Group. Mr. Kennedy presented an update on the stormwater studies and projects throughout the city.

Mayor White thanked all departments for all their hard work during the 100<sup>th</sup> Anniversary of the WV State Fair.

## **COMMUNICATIONS FROM THE CITY MANAGER**

City Manager Hill gave an update on stormwater project on Lafayette Street. It is one of the largest stormwater projects to date and other than a few minor issues everything is going smoothly with the project.

City Manager Hill stated how honored she was to receive the Tom Oxley award from the Municipal League. She stated she has chosen Greenbrier Community in Schools as the recipient of the \$2,500.00 donation in her name for all they do for the children in the community.

City Manager Hill stated she had the privilege of working with the Thrasher Group, the Municipal League, and the WV State Fair to host the first Mayor's Day during the 100<sup>th</sup> anniversary of the WV State Fair. They had approximately 40 Mayors from across the state in attendance and they are looking forward to attending again next year.

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## **COMMUNICATIONS FROM CITY COUNCIL MEMBERS**

Councilmember Elkins stated Greenbrier Community School has launched its Middle School and she is happy to be teaching 5<sup>th</sup> through 8<sup>th</sup> grade Language Arts and WV Studies.

Councilmember Little expressed his and all the Councilmembers appreciation to City Manager Hill for her commitment and dedication to the City of Lewisburg and congratulations on a well-deserved award.

## **COMMUNICATIONS FROM BOARDS AND COMMISSIONS**

### Planning Commission

Councilmember Pritt stated the Planning Commission had recently met on August 7<sup>th</sup>, 11<sup>th</sup>, and 19<sup>th</sup>, 2025 to discuss applications and other concerns presented to the Planning Commission.

### **Monti Semper Liberi, (Greg Parseghian) State Route 219 North Lewisburg, Site Plan Review**

Councilmember Pritt made a motion by recommendation from the Planning Commission, seconded by Councilmember Little to approve the PUD (planned unit development) site plan for Monti Semper Liberi (Greg Parseghian) located on State Route 219 north with the MOU (memorandum of understanding) which will guide and protect the City and the developer moving forward, as presented. No further discussion. With five (5) for one (1) opposed motion carried.

### **Apex Osteopathic, Parcel 10-6-9 Northridge Drive, Site Plan Review**

Councilmember Pritt made a motion by recommendation from the Planning Commission, seconded by Councilmember Little to approve the site plan review from Apex Osteopathic located on parcel 10-6-9 Northridge Drive as presented. This is a new build of a medical facility and follows all the requirements of the city code and ordinances. No further discussion. With all in favor motion carried.

### **Kristen Cornett, 172 Davis Street, Map 25 parcel 147, Lewisburg Municipal District, minor subdivision**

Councilmember Pritt made a motion by recommendation from the Planning Commission, seconded by Councilmember Little to approve the application from Kristin Cornett for a minor

subdivision at 172 Davis Street as presented. Councilmember Pratt stated the minor subdivision meets all guidelines and setbacks per city code. No further discussion. With all in favor motion carried.

### **Wayfinding**

Chairperson Pratt stated that the Planning Commission has determined the best way to address issues with the listings on the Wayfinding Kiosk the city will be sending out a listing form to each business to confirm information and to make the business more responsible for their listings and information. Then to address the issue of multiple business in one building only business with separate entrances will have separate listings. City Manager Hill stated that the issue with the location and specs of the Kiosk had been presented to the HLC committee and had been approved prior to placement.

Mayor White stated that she and City Manager Hill have recently attended the WV Municipal League Conference and is proud to announce the City of Lewisburg has received one of nine All-Star City awards for the narrative and work on the Wayfinding Kiosk.

### **COMMUNICATIONS FROM THE POLICE DEPARTMENT**

Mayor White stated a copy of the report from Chief Teubert was included in Council's packet. Mayor White asked if anyone has any questions or concerns for Chief Teubert. Council had no questions or concerns at this time.

Chief Teubert stated the first of the newly purchased cruisers for the Police Department should arrive in Friday August 22, 2025. It is a quicker turn around than expected and Chief Teubert expressed his appreciation to the Mayor and Council for their approval of new cruisers and their support of the Police Department.

### **COMMUNICATIONS FROM THE FIRE DEPARTMENT**

Mayor White stated a copy of the report from Chief Thomas has been included in Council's packet. Mayor White asked if anyone has any questions or concerns for Chief Thomas. Council had no questions or concerns at this time.

Chief Thomas introduced Beck Tremann a soon to be Jr Fireman with the Lewisburg Fire Department that recently represented the department at the State Fire Camp. Mike Treeman, Beck's father, expressed his gratitude and appreciation to Chief Thomas, the fire department, and the city for all the support and encouragement to Beck as he gets to experience something he is enthusiastic about. Beck thanked Chief Thomas for the support and the use of turn-out gear and an air packet during his attendance of camp. Beck gave details of his activities and experiences from camp and how he is looking forward to joining the fire department soon as a Jr Fireman. Mayor White thanked Beck for his time and presentation. She stated we are all looking forward to watching him grow through the department.

Chief Thomas stated the Fire Department has recently received the ISO (Insurance Services Office) ratings for the city and is happy to announce the rating has dropped 1 point from a 4 to a 3 which will show a commercial savings of between 2.5% to 5% on insurance policies. Lewisburg Fire Department is currently the only fire department in Greenbrier County with an ISO rating of 3.

## **COMMUNICATIONS FROM COUNCIL COMMITTEES**

### *Finance Committee Report*

#### **Lafayette Street Stormwater Project - Pay Request No.2 Lynch Construction**

Councilmember Seams made a motion by recommendation from Finance, seconded by Councilmember Pritt to approve the Lafayette Street Stormwater project pay request No.2 Lynch Construction in the amount of \$45,210.99 as presented. No further discussion. With all in favor motion carried.

#### **Lafayette Street Stormwater Project - Change Order No.3 Lynch Construction**

Councilmember Seams made a motion by recommendation from Finance, seconded by Councilmember Elkins to approve the Lafayette Street Stormwater Project change order No.3 Lynch Construction in the amount of \$55,322.00. No further discussion. With all in favor motion carried.

#### **Interim Water Distribution Foreman with pay increase for Derrick Morgan**

Councilmember Seams made a motion by recommendation from Finance, seconded Councilmember Pritt to approve the Interim Water Distribution Foreman position with a pay increase from \$20.00 to \$22.75 an hour for Derrick Morgan. City Manager Hill stated the current Water Distribution Forman Rick Johnson is retiring at the end of 2025, this will give Derrick the opportunity to shadow him until his retirement. No further discussion. With all in favor motion carried.

#### **Pay Scale Update**

Councilmember Seams made a motion by recommendation from Finance, seconded by Councilmember Elkins to approve City of Lewisburg pay scale update as presented. No further discussion. With all in favor motion carried.

\*see attachment

**Employee Pay Increases**

Councilmember Seams made a motion by recommendation from Finance, seconded by Councilmember Little to approve the City of Lewisburg employee pay increases based on evaluations as presented. No further discussion. With all in favor motion carried.

\*see attachment

**PUBLIC WORKS DEPARTMENT REPORT:**

Mayor White stated a copy of the report from Director Legg was included in Council's packet. Mayor White asked if anyone has any questions or concerns for Director Legg. Council had no questions or concerns at this time.

**APPROVAL OF MINUTES:**

Councilmember Pritt made a motion, seconded by Councilmember Seams, to approve the minutes from the City Council Special Session on July 8, 2025, as presented. No further discussion. With all in favor motion carried.

Councilmember Seams made a motion, seconded by Councilmember Little, to approve the minutes from the City Council organizational meeting on July 15, 2025, as presented. No further discussion. With all in favor motion carried.

Councilmember Seams made a motion, seconded by Councilmember Elkins, to approve the minutes from the City Council regular meeting on July 15, 2025, as presented. No further discussion. With all in favor motion carried.

**VISITOR'S REPORTS:**

Mayor White acknowledged and welcomed visitors.

**ADJOURNMENT**

Councilmember Seams made a motion, seconded by Councilmember Little to adjourn at 9:01p.m. No further discussion. With all in favor motion carried.

Respectfully submitted

*Crystal Ratliff*  
City Clerk  
Crystal Ratliff