

City of Lewisburg
Historic Landmark Commission
Regular Session Meeting Minutes
August 11, 2025, 5:00 p.m.
942 Washington Street West, Lewisburg, WV
Paul L. Cooley Council Chambers

PRESENT: Chairperson Adrienne French, Secretary William Deegans; Commissioners Paula Janiga and W. Stephen McBride; Planning and Zoning Officer Nick Sloan, Planning and Zoning Assistant Marsha Cunningham, City Engineering Consultant Michael Mills (Zoom), City Clerk Crystal Ratliff

ABSENT: Clifford Gillilan

VISITORS: Jessica Hall, Louise Peltier, Tom Campbell, Angela Massuccy, Jamie Massuccy

CALL TO ORDER

Chairperson French called the meeting to order at 5:00p.m.

Chairperson French advised there were a couple of procedural things that need to be address before proceeding with applications. She asks all in attendance to please refrain from commenting on applications unless it is something you are specifically related too. The Commission will ask if there are any comments from the public either in favor of or opposed to the application after the application has been presented. Also, applicant will no longer be given a certificate of appropriateness (COA) during the meeting. They will need to come to City Hall at a later date to receive the certificate of appropriateness and get the proper building permits from Planning and Zoning.

Eric and Jessica Hall, 1599 Washington Street East, install Black Architectural Shingles with K Style gutters

Applicant Jessica Hall is requesting to replace the current three-tab shingles and gutters using black architectural shingles and a larger K style guttering. Commissioner Deegans stated according to the HLC guidelines the guttering needs to be half round style and not K style. Mrs. Hall stated they were unaware of the requirements and were just replacing what is currently there with a bigger size but wouldn't have a problem with changing the type of guttering pending a cost comparison.

Commissioner Deegans made a motion, seconded by Commissioner Janiga to approve the black architectural shingles and half round guttering. No further discussion. With four (4) in favor one (1) absent (Gillilan) motion carried.

Louise Peltier, 256 Echols Lane, replace sidewalk, install Black Aluminum railing to match existing front porch

Applicant Louise Peltier is requesting to tear out and rebuild crumbling sidewalk and stairway along driveway and to replace broken and rusted wrought iron railing with black aluminum railing. The sidewalk and stairs will be re-built in the same configuration as the originals, and the materials will be poured concrete. The new railing will be Lincoln style Color Guard black aluminum to match the railing currently on the front porch.

Commissioner Janiga made motion seconded by Chairperson French to approve the application as presented. No further discussion. With four (4) in favor one (1) absent (Gillilan) motion carried.

Z 2 LLC, 779 Court Street South, Exterior painting of building

Applicant Z 2 LLC is requesting approval to repaint the portion of the building that appears purple.

Chairperson French made a motion, seconded by Commissioner McBride to approve the application as presented with the request of proper priming being done prior to painting. No further discussion. With four (4) in favor one (1) absent (Gillilan) motion carried.

Christian and Christy Hughart, 2122 Washington Street East, Addition to existing home

Angela Massuccy, General Contractor for the applicant stated the applicant is requesting to add a sunroom and small addition to the back of the home, the addition and the sunroom will be one level with no basement just a crawl space. It will be the same height and width as the home and will be going straight back onto the property. This addition will have the same architectural shingles, and the pitch of the roof will be a closer match to the front unlike what is currently on the residence.

Commissioner French made a motion, seconded by Commissioner Deegans to approve the material listing as presented. No further discussion. With four (4) in favor one (1) absent (Gillilan) motion carried.

Tom Campbell, 164 Greenbrier Avenue, Exterior painting

Applicant Tom Campbell is requesting approval to paint the exterior wood of the home with a darker accent color; there will be no change to the brick.

Commissioner Janiga made a motion, seconded by Commissioner McBride to approve the application as presented. No further discussion. With four (4) in favor one (1) absent (Gillilan) motion carried.

Marit Withrow, 456 Foster Street, paint the exterior of the house and shutters

Applicant Marit Withrow is requesting approval to scrape, sand, prime and paint the exterior of the house an approved tan with the trim and shutters staying the same.

Commissioner Deegans made a motion, seconded by Commissioner Janiga to approve the application as presented. No further discussion. With four (4) in favor one (1) absent (Gillilan) motion carried.

APPROVAL OF MINUTES

Commissioner Janiga Made a motion, seconded by Commissioner Deegans to approve the July 14, 2025, minutes with corrections as presented. No further discussion. With four (4) in favor one (1) absent (Gillilan) motion carried.

COMMENTS FROM THE PUBLIC

Maragret Kulkarni asked what the process for posting previous meeting minutes to the website as there are several months not posted at this time. City Clerk Ratliff stated that after minutes are approved they are submitted to the website and usually posted in 48-72 hours but there is currently a wait on minutes due to some health issues of the recording officer from those meetings. Commissioner French stated if there is something Ms. Kulkarni needs information on she is more than welcome to contact Planning and Zoning at City Hall and they would answer any questions she may have.

COMMENTS FROM PLANNING AND ZONING OFFICER

Planning and Zoning Assistant Cunningham stated the contractors for the Tronche rebuild on North Lee Street had contacted city hall with issues concerning the location of the rebuild on the property and were directed to contact Mr. Mills for guidance.

COMMENTS FROM THE COMMISSIONERS

Chairperson French welcomed Stephen McBride to the Commission and expressed the City's and the Commissions appreciation for his commitment to serve.

Chairperson French stated the update on the changes to the Historical District are near completions and requested a working session be schedule once they are complete so that the commissioners can go review them.

Commissioner Deegans asked Zoning and Planning Officer Sloan what the status of the issues with the unapproved guttering on the Sydenstricker home on East Washington Street, Officer Sloan stated the COA and all information has been forwarded to city attorney White to see what the next step for the city to take.

City of Lewisburg
Historical Landmark Commission
August 11, 2025

Commissioner Deegan asked for clarification on what the process is for applicants to get their permit since COA's are not signed at the meetings. Planning and Zoning Assistant Cunningham stated that no one receives a permit until Chairperson French has reviewed the COA so that any annotation can be noted and the COA's is signed.

ADJOURNMENT

Commissioner Janiga made a motion, seconded by Commissioner Deegans to adjourn at 5:50p.m. No further discussion. With four (4) in favor one (1) absent (Gillilan) motion carried.

Respectfully submitted,
Crystal Ratliff
City Clerk