

**City of Lewisburg
Finance Committee Meeting
Paul R. Cooley Council Chamber
942 Washington Street, West
Lewisburg, West Virginia 24901
Tuesday April 14, 2026, 7:00 p.m.
Finance Committee Meeting Minutes**

PRESENT: Mayor Beverly White, Councilmembers: Arron Seams, Franklin Johnson, John Little, Valerie Pritt, and Paula Janiga(Zoom); City Manager Misty Hill, Treasurer Susan Honaker, Public Works Director Tony Legg, and Police Chief Chris Teubert.

CALL TO ORDER: Finance Chairperson Arron Seams called the meeting to order at 7:00 p.m.

Resolution 596 Water System Improvement Pay Request 48

Councilmember Pritt made a motion for recommendation to Council, Seconded by Councilmember Johnson to approve Resolution 596 Water System Improvement pay request #48 in the amount of \$179,903.13 as presented. No further discussion. With all in favor motion carried.

Parking Ordinance

Councilmember Pritt made a motion for recommendation to Council, seconded by Councilmember Little to move forward with updating of the Parking Ordinance as presented. No further discussion. With all in favor motion carried.

Cameras and Signage for Parking Downtown

City Manager Hill stated that there have been several meetings to address the need and locations for the cameras and signage for parking downtown. This is to help address the issues the City has from individuals parking their vehicle in front of businesses on Washington Street and leaving them for days at a time. Manager Hill stated the signs will state “Two-Hour Parking, Towing Enforced” as per City Attorney White, Chief Teubert, and Public Works Director Legg and placed on each corner of Washington Street.

Councilmember Pritt made a motion for recommendation to Council, seconded by Mayor White to approve the cameras and signage in the amount of \$37,378.50 as presented. Councilmember Little stated he does not agree with spending this amount of money to create parking enforcement. City Manager Hill stated this is for the downtown business and to help move traffic in town during business hours. No further discussion. With five (5) in favor one (1) opposed (Little) motion carried.

Annual Employee Picnic

City Manager Hill stated the annual employee picnic is scheduled for Thursday July 23, 2026, at Dorie Miller Park. The food will be provided by Jim's Drive In, and the City will provide paper product, condiments, and drinks.

Mayor White made a motion for recommendation to Council, seconded by Councilmember Johnson to approve the quote from Jim's Drive In in the amount of \$1,560.00 for the employee picnic as presented. No further discussion. With all in favor motion carried.

Employee Day Off

Councilmember Pritt made a motion for recommendation to Council, seconded by Councilmember Johnson to approve the Employee Day Off certificate to include four(4) hours for the part-time employees as presented. No further discussion. With all in favor motion carried.

Penny Policy

Councilmember Johnson made a motion for recommendation to Council, seconded by Councilmember Pritt to approve the Penny Policy as presented. No further discussion. With all in favor motion carried.

Audit Report for Fiscal Year 2025

Councilmember Johnson made a motion, seconded by Councilmember Pritt to approve the Audit Report for Fiscal Year 2025 from Ferrari & Associates, PLLC as presented. No further discussion. With all in favor motion carried.

Water System Update

City Manager Hill stated with the information from the Audit report there will be a need for water rate increases to help cover the cost of the increases in the utilities and supplies used to maintain the water system.

Communication from Members

Councilmember Seams stated he has had several people have a stated they are excited for the upgrade and improvements of the sidewalks throughout the City by the WVDOH.

Communication from City Manager

City Manager Hill stated she had been approached by the developer of the West Parking lot to ask the City to waive the B&O and the permit fees for the project as the project will benefit the city by adding parking and beautification to the city without a cost to the city.

Approval of Minutes

Councilmember Pritt made a motion, seconded by Councilmember Little to approve the minutes from the March 10th and 11th, 2026, with correction of Councilmember Johnson's name as presented. With all in favor the motion carried.

Adjournment

Councilmember Pritt made a motion, seconded by Councilmember Johnson to adjourn at 8:30 p.m. No further discussion. With all in favor the motion carried.

Respectfully submitted,
Crystal Ratliff
City Clerk