

City of Lewisburg
Historic Landmark Commission
Regular Session Meeting Minutes
April 13, 2026, 5:00 p.m.
942 Washington Street West, Lewisburg, WV
Paul L. Cooley Council Chambers

PRESENT: Chairperson Adrienne French (Zoom), Vice-Chairperson Paula Janiga (Zoom), Secretary William Deegans; Commissioners Clifford Gillilan, and W. Stephen McBride; City Consultant Michael Mills (Zoom); Planning and Zoning Officer Nick Sloan, and City Clerk Crystal Ratliff

VISITORS: Mayor Beverly White, City Manager Misty Hill, Sara Jenkins-Morgan, Jackson Bowling Sign Central (Zoom), Carol T. Jewell, Joe Tipton, Tina Tipton, Chad McCallister Agsten Homebuilders, Mannie Fisher, Andrea Izzo, and Martha Fleshman

CALL TO ORDER: Chairperson French called the meeting to order at 5:00p.m.

Chairperson French advised there were a couple of procedural things that need to be addressed before proceeding with applications. She asks all in attendance to please refrain from commenting on applications unless it is something you are specifically related too. The Commission will ask if there are any comments from the public either in favor of or opposed to the application after the application has been presented. Also, applicant will no longer be given a certificate of appropriateness (COA) during the meeting. They will need to come to City Hall at a later date to receive the certificate of appropriateness and get the proper building permits from Planning and Zoning.

APPLICATIONS FOR CONSIDERATION

The Fancy Pheasant, 934 Washington Street West - Install Sign

Jackson Bowling with Sign Central stated he is requesting to install a sign for The Fancy Pheasant at 934 Washington Street West. Mr. Bowling stated he would be using the existing brackets that are current on the front of the building. The sign will be 36"x22" and made of MDO wood. Chairperson French asked if there was anyone from the public that would like to

speak for or against this application. No comments in favor of or opposed to the application from the public were noted.

Commissioner Gillilan made a motion, seconded by Commissioner McBride to approve the applications for 934 Washington Street West sign installation as presented. No further discussion. With all in favor motion carried.

Renew You Massage, 900 Washington Street West – Install Sign

Jackson Bowling with Sign Central stated he is requesting to install a sign for Renew You Massage at 900 Washington Street West. Mr. Bowling stated he would be using the existing brackets that are current on the front of the building. The sign will be 26”x8” and made of MDO wood. Chairperson French asked if there was anyone from the public that would like to speak for or against this application. No comments in favor of or opposed to the application from the public were noted.

Commissioner Gillilan made a motion, seconded by Commissioner McBride to approve the applications for 900 Washington Street West sign installation as presented. No further discussion. With all in favor motion carried.

Lezley Dale, 445 Randolph Street – Repair existing retaining wall

Mannie Fisher general contractor for the applicant stated the homeowner would like to remove the current retaining wall and make the steps that are part of the retaining wall wider. Mr. Fisher stated they hoped to use as much of the old stone as possible but did believe they would have to purchase some stone to complete the job. Chairperson French asked if there was anyone from the public that would like to speak for or against this application. No comments in favor of or opposed to the application from the public were noted.

Chairperson French made a motion, seconded by Commissioner Janiga to deny the application for 445 Randolph Street repair existing retaining wall due to the fact the application did not include the request to widen the steps and a sample of the stone to be used has not been presented to the Commission for approval. No further discussion. With all in favor motion carried.

Andrea Izzo, 290 Echols Lane- strip existing paint and stain deck

Applicant Andrea Izzo stated she would like to strip the existing paint and stain the deck at her residence at 290 Echols Lane. Ms. Izzo stated the deck is in good condition but needs a “facelift”

and feels that staining the deck will withstand the elements better than paint. Chairperson French asked if there was anyone from the public that would like to speak for or against this application. No comments in favor of or opposed to the application from the public were noted.

Commissioner Janiga made a motion, seconded by Chairperson French to approve the application for 290 Echols Lane to strip existing paint and stain deck with weathered gray stain as presented. No further discussion. With all in favor motion carried.

Carol Jewell, 1209 Washinton Street East – gravel driveway and paint planters

Applicant Caroll Jewell is requesting to add a functional and safe gravel parking area on the Lee Street side of her property just below the stacked stone retaining wall. Mrs. Jewell stated there currently drainage installed in the area she intended to gravel to help eliminate runoff of the gravel. Mrs. Jewell stated she would also like to paint the large iron urn and lamp post in the classic black-green (John Bell green). Chairperson French asked if there was anyone from the public that would like to speak for or against this application. No comments in favor of or opposed to the application from the public were noted.

Chairperson French made a motion, seconded by Commissioner Gillilan to approve the application for 1209 Washington Street East to add a gravel driveway and paint the iron urn and lamp post as presented. No further discussion. With all in favor motion carried.

Adrienne French, 472 Lafayette Street – Install fence and replace stairs

Chairperson French recused herself from the Commission to present an application on her property.

Applicant Adrienne French is requesting to install fencing around property, replace stairs off of back-porch to a different location and stain stairs to match existing trim color. Ms. French stated she would like to install 4 foot fencing with 2 gate accesses on 3 sides of her property and a 6 foot privacy fence on the rear of the property. Ms. French stated with the installation of the fencing she will also need to change the placement of the stairs to make them functional for the property. She stated the stairs would be craftsman's style and stained gray to match existing trim of the home. Commissioner Deegans asked if there was anyone from the public that would like to speak for or against this application. No comments in favor of or opposed to the application from the public were noted.

Commissioner Deegans made a motion, seconded by commissioner McBride to approve the application for 472 Lafayette Street to install fencing and to also replace and stain stairs as

presented with the condition to work with City Consultant Michael Mills on fence design. No further discussion. With four(4) in favor, one (1) recused (French) motion carried.

Joe Tipton, 921 Court Street North – Exterior renovations

Applicant Joe Tipton is requesting to replace roof shingles, re-grout three (3) chimney caps, install new half-round 6-inch guttering and 4-inch downspouts, scrap and paint porch ceiling, install new porch treads, scrap, caulk and paint exterior and windows, install fifteen (15) new aluminum clad, wood interior windows and install new sign at 921 Court Street North. Mr. Tipton stated that unfortunately the current windows are not salvageable and the windows selected are almost identical to the original windows. Mr. Tipton stated the exterior color will be Sherwin Williams Dried Thyme and the trim, windows, porch trim and ceiling will be Sherwin Williams Egret White. Mr. Tipton stated the sign will be a pine frame 6’x6’x6’ (post and cross beam) located in front yard in circular area lined by boxwoods. He stated the sign will be hung with black “I” hooks and chain and will be painted to match the house paint and trim. Chairperson French asked if there was anyone from the public that would like to speak for or against this application. No comments in favor of or opposed to the application from the public were noted.

Chairperson French made a motion, seconded by Commissioner Janiga to approve the application for 921 Court Street North to replace roof shingles, re-grout three (3) chimney caps, install new half-round 6-inch guttering and 4-inch downspouts, scrap and paint porch ceiling, install new porch treads, scrap, caulk and paint exterior and windows, install fifteen (15) new aluminum clad, wood interior windows and install new sign. No further discussion. With all in favor motion carried.

Karin Tronche, 284 Lee Street – Build New Garage

Chad McCallister with Agsten Homebuilders stated the applicants are requesting to construct a 16’x29’ detached garage on the rear of the property at 284 Lee Street. Mr. McCallister stated the siding, trim, soffit, fascia, and fixtures will match the existing home. Chairperson French asked if there was anyone from the public that would like to speak for or against this application. No comments in favor of or opposed to from the public.

Chairperson French made a motion, seconded by Commissioner Janiga to approve the application for 284 Lee Street for the construction of a detached 16’x29’ garage with siding, trim, soffit, fascia, and fixtures to match existing home with the caveat of working with City Consultant Michael Mills on finishes such as doors, railings, and other fixtures. No further discussion. With all in favor motion carried.

COMMENTS FROM THE COMMISSION

Commissioner Deegans stated he has noticed several generators that have been installed but have not come before the Commission with an application to do so. He stated that he would like for the Planning and Zoning Officer to let the installers know they need a permit before the generators can be installed in the Historical District or within city limits.

APPROVAL OF MINUTES

Commissioner Janiga made a motion, seconded by Commissioner Gillilan to approve the minutes from the March 9, 2026, meeting as presented. No further discussion. With all in favor motion carried.

ADJOURNMENT

Chairperson French made a motion, seconded by Commissioner McBride to adjourn at 6:31 p.m. No further discussion. With all in favor motion carried.

Respectfully submitted,
Crystal Ratliff
City Clerk