

Minutes of City Council
October 19, 2021
Regular Session

The Council of the City of Lewisburg met in regular session on Tuesday, October 19, 2021 at 7:30 p.m. in the Paul R Cooley Council Chambers at 942 Washington St West, Lewisburg, WV and VIA a Zoom Teleconference call because of the Covid-19 Pandemic.

PRESENT: Mayor Beverly White, City Manager Misty Hill, City Clerk Shannon Beatty; Councilmembers, Franklin Johnson, John Little, Valerie Pritt & Arron Seams. Treasurer Susan Honaker, Director of Public Works Tony Legg, Police Chief Chris Teubert, Fire Chief Joseph Thomas and Zoning Officer Marsha Cunningham.

ABSENT: Councilmember Sarah Elkins

VISITORS: Reporters; Sarah Richardson with the Mountain Messenger, Bobby Bordelon (via Zoom) with the West Virginia Daily News & Gailyn Markum (via Zoom) with Loot Press; Roger Kennedy (via Zoom), Malcolm Beverly, Trista Bowles, Lauren Patterson, Joe Lancaster, David Chen, Logan Hill, Zion Jeter and Martha Hilton.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mayor White presented the invocation and Council member Pritt led the Pledge of Allegiance.

CALL TO ORDER:

Mayor White called the meeting to order at 7:30 p.m.

VISITORS REPORT:

No visitors reports were given.

APPROVAL OF MINUTES:

September 21, 2021

Councilmember Seams made a motion to approve the September 21, 2021 City Council minutes as presented. Councilmember Pritt seconded the motion. With five (5) in favor and one (1) absent (Elkins) the motion carried.

COMMUNICATIONS FROM THE MAYOR:

- Mayor White stated she had attended a candlelight vigil during First Friday in recognition of Domestic Violence Survivors and a separate recognition for Breast Cancer survivors for the month of October.
- She stated that vandalism continues to be a problem at the City parks.

COMMUNICATIONS FROM THE CITY MANAGER:

City Manager Misty Hill reported on the following items of interest:

- Roger Kennedy with Chapman Technical group gave an update on the Route 219 North sidewalk project.
- CARES Fund Act update – City Manager Hill distributed a spreadsheet outlining the status of CARES Fund Act expenditures and projects.

COMMUNICATIONS FROM CITY COUNCIL MEMBERS:

No reports were given.

COMMUNICATIONS FROM BOARDS AND COMMISSIONS:

Planning Commission Report

Zoning Officer Marsha Cunningham reported on the following events of the October 7, 2021 Planning Commission meeting:

- Cunningham reported that Sketch Plan for a Planned United Development for DNA Holdings at US Route 219 North and Brush Road was discussed.

Parks Commission Report

City Manager Hill reported on the following events of the October 5, 2021 Parks Commission meeting:

- An update was given on the Pickleball project at Hollowell Park.
- Mayor White informed the Parks Commission that the City was actively promoting the Parks “round up” program as a way to raise funds for the parks. Under this program, city water customers are encouraged to increase the payment on their water bills to a higher rounded-up figure, with the difference going to help fund the City parks.
- Director of Public Works Legg reported the new restroom at Hollowell Park’s softball field is nearly complete. He also noted the site of the football storage facility is ready for a slab to be poured.
- Public works employees have been cleaning up damage created by vandals at the City parks.

COMMUNICATIONS FROM THE POLICE DEPARTMENT:

Mayor White stated that a copy of Chief Teubert’s report had been included in the information packet and asked if City Councilmembers had any questions for Chief Teubert.

COMMUNICATIONS FROM THE FIRE DEPARTMENT:

Mayor White stated that a copy of Chief Thomas's report had been included in the information packet and asked if City Councilmembers had any questions for the Chief.

COMMUNICATIONS FROM COUNCIL COMMITTEES:

Finance Committee Report

Councilmember Seams reported on the following events of the October 12, 2021 Finance Committee meeting:

- The Finance Committee recommended approval of Change Order #2 in the amount of \$1,900 from Schleiff Construction, LLC (work to winterize the outdoor restrooms at City Hall).

Councilmember Seams made a motion to approve Change Order #2 in the amount of \$1,900 from Schleiff Construction, LLC (work to winterize the outdoor restrooms at City Hall). Councilmember Pritt seconded the motion. With five (5) in favor and one (1) absent (Elkins) the motion carried.

- The Finance Committee recommended approval of Change Order #3 in the amount of \$86,638.20 from Schleiff Construction, LLC (exterior repairs at City Hall).

Councilmember Seams made a motion to approve Change Order #3 in the amount of \$86,638.20 from Schleiff Construction, LLC (exterior repairs at City Hall). Councilmember Johnson seconded the motion. With five (5) in favor and one (1) absent (Elkins) the motion carried.

- The Finance Committee tabled consideration of the Public Works vehicle replacement agreement with Enterprise FM Trust until the October City Council meeting.

Councilmember Seams made a motion to approve the Public Works vehicle replacement agreement with Enterprise FM Trust in the amount of \$110,221.01. Councilmember Little seconded the motion. With five (5) in favor and one (1) absent (Elkins) the motion carried.

- The Finance Committee recommended approval to equip the Police Department K-9 vehicle and four other vehicles in the amount of \$85,760.59 (five Ford Explorers).

Councilmember Seams made a motion to equip the Police Department K-9 vehicle and four other vehicles in the amount of \$85,760.59 (five Ford Explorers). Councilmember Johnson seconded the motion. With five (5) in favor and one (1) absent (Elkins) the motion carried.

- The Finance Committee recommended approval to change the pay scale titles to remove the position of City Recorder and Assistant City Manager and replace them with the position of City Clerk and Human Resources Director.

Councilmember Seams made a motion change the pay scale titles to remove the position of City Recorder and Assistant City Manager and replace them with the position of City Clerk and Human Resources Director. Councilmember Pritt seconded the motion. With five (5) in favor and one (1) absent (Elkins) the motion carried.

- The Finance Committee recommended approval of a \$225 monthly attachment to the City Clerk salary due to the Charter changing the City Recorder to a City Clerk as of July 1, 2021.

Councilmember Seams made a motion to approve a \$225 monthly attachment to the City Clerk salary due to the Charter changing the City Recorder to a City Clerk as of July 1, 2021. Councilmember Johnson seconded the motion. With five (5) in favor and one (1) absent (Elkins) the motion carried.

Public Works Department Report

Director of Public Works Legg reported on the following events of the Public Works Department:

- Stated the replacement of the media for filter #3 at the water plant was started the week of October 18-22. He noted the replacement should be completed by October 20. He stated replacement of the media for filter #2 would occur the week of November 1-5.

ADJOURNMENT:

Councilmember Seams made a motion to adjourn the meeting at 8:10 p.m. Councilmember Pritt seconded the motion. With all in favor the motion carried.