

**City of Lewisburg**  
**Historic Landmarks Commission**  
**Meeting Minutes ~ June 14, 2021**  
**942 Washington Street West, Lewisburg, WV**  
**Paul R. Cooley Council Chambers**

**PRESENT:** Chairperson Paul Lindquist, William Deegans via ZOOM, Donna Johns, Clifford Gillian, David Craddock, Planning and Zoning Officer Marsha Cunningham, and recorder Sarah Richardson.

**ABSENT:** None

**VISITORS:** Brad Cornwell, Eric Gwinn via ZOOM, Tom Campbell, Isaac Howell via ZOOM, Mayor Beverly White, City Manager Misty Hill, Jackson Bowling, Emil Stalls, Jim King, Randy Phillips via ZOOM, Bill Martin, Christi Hughart, Michael Mills via ZOOM, and Katie Eads via ZOOM.

**CALL TO ORDER:** The meeting was called to order at 5 p.m. by Commission Chair Paul Lindquist.

**APPROVAL OF MINUTES:** The minutes of the *May 10, 2021* meeting were approved with a motion from Commissioner Clifford Gillian and a second from Donna Johns. With all in favor, the motion carried.

**PUBLIC COMMENT:** Mayor Beverly White welcomed the Commission back to the Paul R. Cooley Council Chambers.

**Public Hearing: Trey Bryan, 857 Court Street ~ 12x14 oval sign on existing hanger**

This agenda item was moved to the end of the meeting awaiting representation.

**Public Hearing: J.L. Massie Insurance, 938 Washington Street ~ Install a sign on existing hanger**

Via ZOOM, Sign Painter Brad Cornwell presented for approval a 36x48 inch double-sided wood and vinyl sign to be installed on the existing sign bracket at J.L. Massie Insurance's office at 938 Washington Street.

A motion to approve the application as presented was made by Commission member Donna Johns with a second from Commission member Deegans. With all in favor, the motion carried.

**Public Hearing: Better Homes and Gardens Real Estate, 1018 Washington Street East ~ 4x3 sign**

Via ZOOM, Jackson Bowling presented for approval a double-sided, 4x3 "square-shaped" sign to replace the Stone Hill Realty sign. It is made of aluminum composite material.

A motion to approve the application was made by Commission member Clifford Gillian with a second from Commission member Donna Johns. With all in favor, the motion carried.

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**Public Hearing: WVSOM, 980 Jefferson Street North, Clingman Center ~ 45x27 inch sign, 48x30 inch sign, and 48x20 inch sign**

Paul Lindquist recused himself from this discussion.

A representative with WVSOM approached the Commission to request adding five (5) signs to the Clingman Center grounds. One being 45x27, one 48x30, one 48x20, an awning sign, and window clings. Two of the signs would hang along roadways: one along 219 on the existing Montwell Commons signpost and beneath the two currently hanging signs, and another one along Lafayette Street. The 45x27 sign would hang between two posts at the Clingman Center “where a person could walk underneath it.” Also, at the rear entrance to the Clingman Center, hanging beneath the existing sign there, they requested to add a 48x20 sign.

The representative also asked to use vinyl window decals on the double doors facing the courtyard as well as the double doors facing Hill and Holler, so four (4) in total. The clings would be 31.75 inches wide and 38 inches in height.

Commission member Skip Deegans voiced concern that the proposed porch sign would be too low for people to walk beneath it. Planning and Zoning Officer Marsha Cunningham said she would check on the height details to make sure.

Cunningham also clarified that the City has a 25% limit for the amount that is allowed to be filled in on windows with window clings and decals. Cunningham was going to follow up and check on the size of the clings and report back.

It was noted by Commission member David Craddock that the Commission has no jurisdiction over directional signs for 219 and Lafayette Street.

A motion to table this agenda item until the next meeting was made by Commission member Clifford Gillian with a second from Commission member Donna Johns. With all in favor, the motion carried.

**Public Hearing: Christi Hughart, 2122 Washington Street East ~ Paint and build brick wall around front porch**

Homeowner Christi Hughart approached the commission to request permission to repaint her home at 2122 Washington Street East, the old Hunter Home. Stating the home is in need of new paint, she presented the color Salty Dog by Sherwin Williams for the body of the home with white trim, black shutters, and a medium/dark gray for the front door.

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She noted that the flagstone porch and walkway are “uneven and unsafe,” and they are planning to dig them up so the stones are all even and level.

The front door and front porch, she added, are actually lower than portions of the front yard, causing water pooling and drainage issues near said door. She is hoping to build a “seat height brick wall in a circular pattern to match the shape of the front porch,” painted the color of the house, to help alleviate this water pooling problem. She has found a good amount of brick around the property, one of which she brought before the Commission, that she believes are original to the home.

The Commission advised Hughart to compose a rough sketch of plans for the proposed “seat height brick wall” for the Commission to review with more detail and dimensions.

She also requested to add gas lights- one above the balcony, one on each side of the front door, and some post lanterns- to all match. These gas lights would be replacing electric lights at those locations.

The Commission all voted in favor of the gas lights with one (1) abstaining (Commission member Skip Deegans due to being on ZOOM and unable to review the designs).

A motion to approve the paint colors was made by Commission chair Paul Lindquist with a second from Commission member David Craddock. With all in favor and one (1) abstaining (Commission member Skip Deegans, due to lack of being present in person to review the colors), the motion carried.

**Public Hearing: Elizabeth Isaac, 1168 Washington Street ~ Exterior door for sun porch**

This discussion was postponed to the end of the meeting awaiting representation.

**Public Hearing: Tom Campbell, 104 Greenbrier Avenue ~ Replace patio with deck**

Tom Campbell approached the Commission to propose replacing the deck on the back of his house with a new deck. “It’s been there for 59 years,” he stated, and said it is moving “several different directions” including into the foundation.

A motion to approve the project was made by Commission member David Craddock with a second from Commission member Clifford Gillian. With all in favor, the motion carried.

**Public Hearing: Andrew Edwards, 324 Lafayette Street ~ Build a deck and fireplace**

Eric Gwinn presented to the Commission a request to remove a roughly 16x16 foot wooden patio located on the “southwest back corner” of Andrew Edward’s home. They plan to excavate, pour a concrete slab, add flagstone on top of that, and black mortar between the pavers. On the southwest corner of the patio he wishes to add an outdoor fireplace, approximately 6.5 feet tall.

A motion to approve the project was made by Commission member Donna Johns with a second from Commission member Clifford Gillian. With all in favor, the motion carried.

Public Hearing: Bill Martin, 246 Chestnut Street ~ New shingles

Bill Martin, along with Randy Phillips via ZOOM, approached the Commission to propose removing the current roofing shingles at 246 Chestnut Street with new, updated shingles of the same color.

A motion to approve the project was made by Commission member David Craddock with a second from Commission member Donna Johns. With all in favor, the motion carried.

Public Hearing: Appalachian Headwaters, 122 Courtney Drive ~ Replace roof

Isaac Howell approached the Commission with a note that this was a follow-up request regarding the roof at 122 Courtney Drive. The Commission had approved to have the “very old” standing tin roof to be replaced with metal, however, due to materials being priced higher than expected, the owner is asking for the option to shingle the roof instead. They would like the option to do either shingle or metal.

Consultant Michael Mills noted that metal is a priority, but asphalt shingles are acceptable by the city’s guidelines.

A motion to approve the change was made by Commission member Donna Johns with a second from Commission member David Craddock. With all in favor, the motion carried.

Public Hearing: Katie and Travis Eads, 721 Jefferson Street South, Extend width of kitchen and upstairs laundry by extending upper and lower bathrooms on rear left corner. Enclose covered breezeway to make mudroom. Raise height of flat room.

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Homeowner Katie Eads joined the meeting via ZOOM in a continuation from last month’s meeting discussion design approval. She noted that “nothing has changed from what we showed you last time,” and that she is waiting on details for some of the windows the Commission was checking on. She hopes

to have more details soon. She is asking for the approval of the presented design and will return with more information about the windows.

A motion to approve the design of this project was made by Commission member Donna Johns with a second from Commission member David Craddock. With all in favor, the motion carried.

*Public Hearing: Lewisburg City Hall, 942 Washington Street West ~ Repair/repointing of mortar joints; painting entire building including main body, trim, and exterior details; removal of exterior elements on Washington Street façade and replace with composite materials; installation of custom transoms over retail entrances; installation of new bulletin board*

Michael Mills recused himself from this discussion. Jim King presented to the Commission a design for upgrades to the City Hall building façade. Pulling elements from City Hall “back in the day,” he says they aren’t changing anything except things at street-level including reframing the retail entrances and the entrance to City Hall. They are proposing to add a “multi-leveled and layered” city seal to the exterior of the building, which will have an electric light on the lamp in the seal for “visual interest.” Under the canopy where the piano is currently housed, it’s proposed to add a display board. At the entrance, there will be a bigger community display board, illuminated for visibility at night.

King listed a color palette of Snowbound by Sherwin Williams for the building, Caviar by Sherwin Williams for the trim, Iron Ore by Sherwin Williams at the street level near the sidewalk, and Rockwood Red by Sherwin Williams for the brackets.

The entire structure will be repointed with masonry repairs completed throughout the process, as well as window repairs and repainting as needed.

City Administrator Misty Hill added that they plan to add upscale lighting to the headers around the windows, and there will be a light in the large, half-moon window up at the top of the building.

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Commission member Skip Deegans asked if there is any evidence of there being original stone left under the wooden façade. They responded that there isn’t any evidence that they could see, but they did look at going that direction if it was possible.

Commission member David Craddock asked if there was an estimated timeframe “from start to finish” for the project. City Manager Misty Hill responded that they can’t say for certain due to contractors not being able to guarantee supplies due to lead times on materials. They hope to bid the project all as one to help with expenses and to be consistent around the whole building. Jim King added that contractors may provide a time window, but not a concrete timeframe.

Commission member David Craddock voiced concerns over the project inhibiting parking downtown for its duration. He requests that they limit the blocking of parking on Washington Street “as much as we can.”

A motion to approve the project was made by Commission member Clifford Gillian and seconded by Commission member Donna Johns. With all in favor, the motion carried.

**Public Hearing: Trey Bryan, 857 Court Street ~ 12x14 oval sign on existing hanger**

Planning and Zoning Officer Marsha Cunningham said that the request is to install a 12x14 inch black and white sign that says Trey Design at the 857 Court Street location.

A motion to approve the sign was made by Commission member David Craddock with a second from Donna Johns. With all in favor, the motion carried.

**Public Hearing: Elizabeth Isaac, 1168 Washington Street ~ Exterior door for sun porch**

Planning and Zoning Officer Marsha Cunningham described the proposed new exterior door as a white glass storm door with a bronze handle.

A motion to approve the use of the door was made by Commission member Clifford Gillian and seconded by Commission member Donna Johns. With all in favor, the motion carried.

**COMMENTS from the COMMISSIONERS:** Commission chair Paul Lindquist announced the passing of John Bell. Stating he was one of the “strongest advocates for historical preservation,” he had done a lot for the community. Lindquist called his passing, “a real loss.”

Commission member William Deegans asked a follow up question on the Eads project, noting that they are stripping off the stucco and reapplying Tyvek on it. He assumes this is what they intend to put on the addition. He states that in the past they have had “difficulties” with Tyvek, and says they have turned down applications for it. He recalls one issue being that the texture is “so different” that was historical stucco looks like. He asks if it is “better refined” and “more acceptable” now.

Michael Mills noted they had met them on site and “had really dissuaded them from taking that approach,” and said the product had not improved.

Planning and Zoning Officer Marsha Cunningham said she will ask Eads to bring more details to the next Commission meeting to address these concerns. Cunningham added that Katie Eads had asked roughly a year and half ago about this but they were unsure at that time.

**COMMENTS from the ZONING OFFICER:** Planning and Zoning Officer Cunningham said that Montwell Commons wanted two more signs to put up because they have extra hooks, but the Board of Zoning Appeals had already given them the maximum amount of signs. They wanted to add signs labeling Montwell Commons at the back entrance on Lafayette Street, so Cunningham asked the Commission their thoughts. The Commission agreed to allow the labeling signs.

Cunningham said that Colin Rose, who is considering purchasing the property in question, wanted to add onto a small building behind his potential house on Lafayette Street, and he wanted to redesign it to look “like a chalet.” If permitted, he would eventually like to do the house the same way. The Commission declined to approve the design change.

The next meeting is scheduled for July 12, 2021 with a deadline of June 24, 2021.

**ADJOURNMENT:** The meeting was adjourned at 6:20 p.m. in a motion by Commission member Deegans with a second from Commission member Craddock.

Respectfully submitted,  
Sarah Richardson  
Recording Officer