

**City of Lewisburg
Planning Commission
Meeting Minutes ~ November 5, 2020
942 Washington Street West, Lewisburg, WV**

PRESENT: Commission Chair Mark Etten; Commission members Tia Bouman, Ghee Gossard, Helen Harless, Misty Hill, Davis Lewis, John Little, Dan Stevenson; Planning & Zoning Officer Marsha Cunningham, Recording Officer Peggy Mackenzie

ABSENT: Commission member Valerie Pritt

VISITOR: David Webb

CALL TO ORDER: The meeting was called to order at 7:05 p.m. by Commission Chair Mark Etten. No public comments were offered.

APPROVAL of MINUTES: The minutes of *November 2, 2020* were approved as presented in a motion by Commission member Tia Bouman and seconded by Commission member Davis Lewis. With eight (8) in favor and one (1) absent, the motion carried.

***Public Hearing: Dr. David Webb, 540 Lamplighter Drive
Minor subdivision boundary line adjustment***

P&Z Officer Marsha Cunningham stated the reason for the boundary adjustment results from a discovery that a neighbor's garage lies on the boundary line to Webb's property. Supporting the minor subdivision adjustment, she said Mayor Beverly White has signed a letter of approval. All adjoining neighbors have returned receipts with no contest. A discussion followed clarifying that the neighbor's (Taylor) driveway, not the garage, is three to four feet over the boundary line. Although both property owners were aware of the misalignment for some time, it wasn't until, upon attempting to sell the property, that the need to resolve the boundary line issue was raised, Dr. Webb said. The land was resurveyed, giving equal shares of the division to both sides.

A Public Hearing was called at 7:10 p.m., and hearing no response, Etten closed the Public Hearing at 7:11 p.m. A motion to approve the boundary line adjustment as presented was made by Commission member Ghee Gossard and seconded by Commission member Helen Harless. With eight (8) in favor and one (1) absent, the motion carried.

COMMENTS from the ZONING OFFICER: Cunningham brought attention to a change made by administrative ruling to the site plan design for Bodies in Motion. Although the site plan was approved several months ago and that construction on the Lafayette Street property is nearing completion, it was found that a stairway from the structure to the street would run into a City-owned strip of land between the street and the property line. The design change shifts the steps 90 degrees, and as an added benefit, makes space for a cross walk to be installed at that juncture. Etten announced that the minor nature of the design change did not need to come before the Planning Commission and was merely presented to inform the members.

ADJOURNMENT: The meeting was adjourned at 7:17 p.m. in a motion by Commission member Gossard and seconded by Commission member John Little.

Respectfully submitted, Peggy Mackenzie, Recording Officer