

**Minutes of City Council**  
**June 18, 2019**  
**Regular Session**

The Council of the City of Lewisburg met in regular session on Tuesday, June 18, 2019 at 7:30 p.m. in the Paul R Cooley Council Chambers at 942 Washington St West, Lewisburg, WV.

**PRESENT:** Mayor John Manchester, Recorder Shannon Beatty; Council members, Heather Blake, Mark Etten, Joseph Lutz, Arron Seams and Beverly White, Treasurer Susan Honaker, City Manager Jacy Faulkner, Director of Public Works Roger Pence, Police Chief Chris Teubert, Fire Chief Joseph Thomas, Police Sergeant Jeff Vance, Assistant City Manager Misty Hill and Zoning Officer Gary Ford.

**VISITORS:** Reporters Peggy Mackenzie with the Mountain Messenger; Bobby Bordelon with the West Virginia Daily News and Tina Alvey with the Register Herald; Scott McClelland, Donna Toney, Dave Nalker; Ed and Donna Johns, Jim Morgan, Jr.; Tag Galyean, Betty & Tony Livesay, Doug Goodwin, Jody Wooten and Martha Hilton.

**CALL TO ORDER:**

Mayor Manchester called the meeting to order at 7:30 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

Recorder Beatty presented the invocation and Council member White led the Pledge of Allegiance.

**VISITORS REPORT:**

Scott McClelland approached Council to request the city consider installing speed humps on Echols Lane and Foster Street near the four-way stop intersection. The area has no sidewalks and so the streets are where walkers, kids on bikes and strollers are exposed to speeding vehicles. "The simple solution is to install speed humps to address this safety issue," McClelland said. Mayor Manchester thanked him for the preliminary legwork, collecting 50 signatures from residents for a petition, and taking time to come to the council meeting. Manchester agreed to gather reports from the police department and if deemed necessary city engineers, as well as to bring the topic up at the next Public Safety and Public Works committee meetings for consideration.

**COMMUNICATIONS FROM THE MAYOR:**

*Lewisburg in Bloom Update*

Lewisburg in Bloom Coordinator Shannon Beatty reported the Lewisburg in Bloom Committee had sold 287 begonias for their fundraiser this year. She stated the committee would like to remind residents and merchants to tidy up, pull weeds and pick up litter around their businesses and residencies as we get closer to the America in Bloom judges visit on July 16-18. She reminded people that the color scheme for this year is purple, lime green and orange. "We want the town to look good for the judges, but we also want it to look good for ourselves, the people of Lewisburg," Beatty said.

*Appointments/reappointments*

*Planning Commission (3year term) and Library Board (5-year term)*

Mayor Manchester offered the names of Margaret Gossard and Helen Harless for appointment to a three-year term on the Planning Commission (term ending June 30, 2022). Councilmember Lutz made a motion to appoint Margaret Gossard and Helen Harless to a three-year term on the Planning Commission (term ending June 30, 2022). Councilmember Seams seconded the motion. With all in favor the motion carried.

Mayor Manchester offered the names of Roger Vannoy and Tia Bouman for reappointment to a three-year term on the Planning Commission (term ending June 30, 2022). Councilmember White made a motion to reappoint Roger Vannoy and Tia Bouman for reappointment to a three-year term on the Planning Commission (term ending June 30, 2022). Councilmember Lutz seconded the motion. With all in favor the motion carried.

Mayor Manchester offered the name of Danny Boone for reappointment to a five-year term on the Greenbrier County Library Board of Directors (which is a city library). Councilmember Blake made a motion to reappoint Danny Boone to a five-year term on the Greenbrier County Library Board of Directors for a term ending June 30, 2024. Councilmember White seconded the motion. With all in favor the motion carried.

*Police Department Mutual Aid Agreement*

Police Chief Chris Teubert presented the details of a mutual aid agreement between all law enforcement departments and county and municipal officials in a collaborative effort to combat drug trafficking throughout the county. The agreement is a 12-month contract, he said, to provide manpower in thwarting and uncovering drug-related activities.

Councilmember Etten made a motion to approve a mutual aid agreement between all law enforcement departments and county and municipal officials for a collaborative drug trafficking effort throughout Greenbrier County. Councilmember Lutz seconded the motion. With all in favor the motion carried.

*Reflections on the State of the City*

Mayor Manchester stated it has been an honor for him to serve the City of Lewisburg for 16 years as Mayor. He noted that public service is not for everyone but that it can be compelling and gratifying work when one's skill sets and passions coincide. He stated has worked alongside a wonderful assortment of people. He said that each council member he has worked with has been involved with City Government for the right reasons. He stated he has enjoyed meeting people and officials from across the State of West Virginia.

**APPROVAL OF MINUTES:**

*May 21, 2019*

Councilmember Lutz made a motion to approve the May 21, 2019 regular session minutes as presented. Councilmember Etten seconded the motion. With all in favor the motion carried.

**ORDINANCES:**

*Ordinance 283, rezoning, 1369 Jefferson Street North, Doug Goodwin, 2<sup>ND</sup> reading & public hearing*

Recorder Shannon Beatty read the following ordinance by title for second reading:

“AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF LEWISBURG, WEST VIRGINIA, TO CHANGE THE ZONING OF THE **R-1** (TOWN RESIDENTIAL) PARCEL OF LAND DESIGNATED AS GREENBRIER COUNTY, LEWISBURG CORPORATION, TAX MAP 15 PARCEL 119, GREENBRIER COUNTY DEED BOOK 472, PAGE 878, SPECIFICALLY LOCATED AT 1369 JEFFERSON STREET NORTH, MAKING THE PARCEL O-R (OFFICE RESIDENTIAL) (MAP ATTACHED).”

Mayor Manchester noted this came as a recommendation from the Planning commission and opened a public hearing at 7:59 p.m. Hearing no comments from the public he closed the hearing at 8:00 p.m.

Councilmember Etten made a motion to approve Ordinance 283 on second reading. Councilmember White seconded the motion. With all in favor the motion carried.

**COMMUNICATIONS FROM COUNCIL COMMITTEES:**

Councilmember and Mayor-elect Beverly White read a poem she wrote to honor both Mayor Manchester for his 16 years of service and Councilmember Lutz for his 8 years of service to the City. Councilmember Lutz thanked the Mayor for all of his years of service to Lewisburg. He stated that in regards to his fellow councilmembers he did not believe there was one selfish person sitting at the podium.

**COMMUNICATIONS FROM BOARDS AND COMMISSIONS:**

*Planning Commission Report*

Zoning Officer Gary Ford reported on the following events of the June 6, 2019 Planning Commission meeting:

- A site plan review at 102 Lafayette Street for Bodies in Motion was approved.
- Working clinic to discuss signage was held.
- Ford noted that the Zoning Department had issued 208 work permits so far this year in comparison with the 118 which were issued this same time last year.

**COMMUNICATIONS FROM THE POLICE DEPARTMENT:**

Chief Teubert announced the Department had responded to 358 calls for service, 200 traffic stops and 26 arrests over the past month.

He noted the Department had responded to gunshots fired in Lewisburg during the past month. The first on Washington Street happened on May 31 in which the shooter was charged with wanton endangerment, concluding in an arrest for five counts of shots fired on Washington Street, causing damages to structures.

The second shooter happened on June 7, a young woman was shot and that shooter was charged with first degree murder. He noted the Police Department had worked hard on these investigations.

Teubert noted with fireworks season upon us. "All fireworks that are propelled into the air or explode are forbidden within city limits even though they are sold locally." The department will be out to enforce the ordinance." Teubert thanked Councilmember Lutz and Mayor Manchester for their service to the City.

**COMMUNICATIONS FROM THE FIRE DEPARTMENT:**

Chief Thomas stated the Fire Department had responded to 80 emergency calls in May. He also noted the Department had undergone a 16 hour rope training. He said that Matt Campbell has requested permission to join the Fire and Technical Department of the Fire Department.

He stated that seven people had applied for the three 24 hour job positions. He stated that 6 were interviewed and that he anticipates having the new firemen begin work on July 11, 12 and 13.

Thomas thanked Councilmember Lutz for his support of the Fire Department and his diligence in serving the Public Safety Committee. He stated he could not thank Mayor Manchester enough for the development and support of the Fire Department.

**COMMUNICATIONS FROM COUNCIL COMMITTEES:**

*Finance Committee Report*

Finance Chair Mark Etten reported on the following events of the June 11, 2019 Finance Committee meeting:

- The Finance Committee recommended approval of donation in the amount of \$7,500 for the Greenbrier Valley Aquatic Center with the funds coming from the video lottery revenue program and an additional \$7,200 to come from the water settlement fund.

Councilmember Etten made a motion to approve a donation in the amount of \$7,500 for the Greenbrier Valley Aquatic Center with the funds coming from the video lottery revenue program and an additional \$7,200 to come from the water settlement fund. Councilmember Seams seconded the motion. With all in favor the motion carried.

- The Finance Committee recommended approval of Amendment No.3 to Task Order No. 13 as presented with a revised increase of \$41,216 for environmental studies related to the upgrade of the water plant.

Councilmember Etten made a motion to approve Amendment No.3 to Task Order No. 13 as presented with a revised increase of \$41,216 for environmental studies related to the upgrade of the water plant. Councilmember White seconded the motion. With all in favor the motion carried.

- The Finance Committee recommended approval of Task Order No. 30 – Fairlea water main replacement in an amount of \$30,000 to come from water funds.

Councilmember Etten made a motion to approve Task Order No. 30 – Fairlea water main replacement in an amount of \$30,000 to come from water funds. Councilmember White seconded the motion. With all in favor the motion carried.

- The Finance Committee recommended approval of the Lee & GMS drive improvements study as presented for an amount not to exceed \$20,000 with funds coming from Capital Outlay.

Councilmember Etten made a motion to approve the Lee & GMS drive improvements study as presented for an amount not to exceed \$20,000 with funds coming from Capital Outlay. Councilmember Lutz seconded the motion. With all in favor the motion carried.

- The Finance Committee recommended approval of the Chestnut street improvements in an amount not to exceed \$19,000.

Councilmember Etten made a motion to approve the Chestnut street improvements for storm water and sidewalks issues in an amount not to exceed \$19,000. Councilmember Blake seconded the motion. With all in favor the motion carried.

- The Finance Committee recommended approval of Civil War Trail Grant pay request number 4 for the amount of \$15,193 to JDL Contracting LLC.

Councilmember Etten made a motion to approve Civil War Trail Grant pay request number 4 for the amount of \$15,193 to JDL Contracting LLC. Councilmember White seconded the motion. With all in favor the motion carried.

- The Finance Committee recommended approval of the renewal of the Mills Group contract for the yearly fee of \$8,000 as consulting for the Historic Landmark Commission.

Councilmember Etten made a motion to approve renewal of the Mills Group contract for the yearly fee of \$8,000 as consulting for the Historic Landmark Commission. Councilmember Seams seconded the motion. With all in favor the motion carried.

- The Finance Committee recommended approval to renew the Hudnall Wildlife Services contract for skunk control at the rate of \$750 for the first 15 skunks captured and \$50 per skunk thereafter during the skunk season of June 1 through October 31. Off season skunk emergency nuisance work will be charged at \$25 set up fee per location with \$25 fee when first skunk is captured and \$25 per skunk for each additional skunk caught at the same location.

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- The Finance Committee recommended approval of the renewal of the Wildlife Services contract for deer control at a rate of \$100 per deer at a fifty (50) deer limit for the duration of the contract from July 1, 2019 to June 30, 2020.

Councilmember Etten made a motion to renew the Wildlife Services contract for deer control at a rate of \$100 per deer at a fifty (50) deer limit for the duration of the contract from July 1, 2019 to June 30, 2020. Councilmember Seams seconded the motion. With all in favor the motion carried.

- The Finance Committee recommended approve to pay the annual fee of \$2,000 to continue participation in the West Virginia Home Rule Program.

Councilmember Etten made a motion to pay the annual fee of \$2,000 to continue participation in the West Virginia Home Rule Program. Councilmember Blake seconded the motion. With all in favor the motion carried.

- The Finance Committee recommended approval of the water fund budget for fiscal year 2020 as presented.

Councilmember Etten made a motion to approve the 2020 Water Fund Budget as presented. Councilmember White seconded the motion. With all in favor the motion carried.

*Public Works Committee Report*

Director of Public Works Roger Pence reported on the following events of the June 11, 2019 Public Works Committee meeting:

- GMS Drive and Chestnut Drive storm water and sidewalk improvement issues were discussed.
- The unaccounted for water report was discussed.
- Current Public Works projects were reviewed.

Pence thanked Councilmember Lutz and Mayor Manchester for their support during his time as Director of Public Works. He thanked the Mayor for his friendship and mentorship.

*Public Safety Committee Report*

No report was given.

**ADJOURNMENT:**

Councilmember Lutz made a motion to adjourn the meeting at 8:56 p.m. Councilmember Etten seconded the motion. With all in favor the motion carried.



Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

City Recorder: \_\_\_\_\_

Date: \_\_\_\_\_

