

**City of Lewisburg
Finance Committee Meeting
Paul R. Cooley Council Chamber
942 Washington Street, West
Lewisburg, West Virginia 24901
Finance Committee Meeting Minutes
September 12, 2023**

PRESENT: Mayor Beverly White, Councilmembers: Arron Seams, Franklin Johnson, Sarah Elkins, John Little, City Manager Misty Hill, Treasurer Susan Honaker, Police Chief Chris Teubert and Fire Chief Joey Thomas.

ABSENT: Councilmember Valerie Pritt

VISITORS: Margaret Hambrick (ZOOM)

CALL TO ORDER: Finance Chairman Arron Seams called the Finance Committee meeting of the City of Lewisburg to order at 7:05 p.m.

Greenbrier Historical Society State Historic Preservation Office pass through grant

Councilmember Little made a motion to recommend to City Council to allow the City of Lewisburg to act as project sponsor for a pass through grant for the Greenbrier Historical Society with a matching share of \$5,250.00 paid by the Greenbrier Historic Society leaving \$12,250.00 for the grant with a total of \$17,500.00 with the State Historic Preservation Office at no cost to the City of Lewisburg. Councilmember Johnson seconded the motion. With five in favor and one absent (Pritt) the motion carried.

Resolution 530, Water System Improvement Project Pay Request #16

Councilmember Elkins made a motion to recommend approval of Resolution 530 approving invoices relating to services for the Water System Improvement Project in the amount of \$1,451,169.37 Councilmember Johnson seconded the motion. With five in favor and one absent (Pritt) the motion carried.

Resolution 531, Public Works Building Pay Request \$7

Councilmember Johnson made a motion to recommend approval of Resolution 531 approving invoices in the amount of \$207,450.00 relating to services for the public works building construction and authorizing payment thereof. Councilmember Little seconded the motion. With five in favor and one absent (Pritt) the motion carried.

Police – hiring an officer

Finance and Public Safety Chair member Arron Seams stated the Public Safety Committee met

prior to the Finance Committee meeting on Tuesday, September 12 and recommended hiring Jeff Vance as an officer beginning on September 25, 2023 with a starting salary of \$47,800.00 with a three month probationary period. After the three month probationary period, he will receive a \$1,200.00 annual increase. Councilmember Elkins seconded the motion. With five in favor and one absent (Pritt) the motion carried.

Audit Procurement Fiscal Year 2023

Mayor White made a motion to recommend to City Council to appoint City Council member Arron Seams, Mayor Beverly White, City Manager Misty Hill, Treasurer Susan Honaker and local citizen Collette Lewis to the 2023 Fiscal Year Audit Procurement Committee. Councilmember Elkins seconded the motion. With five in favor and one absent (Pritt) the motion carried.

Public Sale of the dirt excavated at the new Public Works Building site

City Manager Misty Hill stated the WV Department of Environmental Protection has instructed the City that the mound of dirt from the excavation of the site for the new Public Works Building on Stonehouse road must be moved from the location.

Councilmember Elkins made a motion to recommend the dirt excavated from the Public Works Building site on Stonehouse Road be sold to the public to drivers having the proper insurance, they must accept all responsibility for the load and hauling. Dirt is to be paid for at City Hall and scheduling for pick up to be arranged with the Director of Public Works at \$50 a load. Mayor White seconded the motion. With five in favor and one absent (Pritt) the motion carried.

COMMUNICATIONS FROM MEMBERS:

City Council members stated they have been hearing from citizens who have seen large trucks turn at the intersection of Washington Street and Jefferson Street despite signs having been recently erected that state no trucks over 50 feet long may turn there. City Manager Hill stated any inquiries about such trucks should be instructed to call 911 or the non-emergency number of 304-647-7911 to report the truck drivers.

COMMUNICATONS FROM CITY MANAGER:

- City Manager Hill announced the new “My Lewisburg” app will be launched on Wednesday, September 20, 2023.
- City Manager Hill also stated the Public Service Commission Fire Hydrant testing order must be completed by Friday, September 15, 2023. The Public Works Department and the Fire Department have been working on this.
- Has received comments that the speed limit signs on Route 219 South after you pass Walmart to Coleman Drive can’t be seen due to overgrowth of vegetation.

EXECUTIVE SESSION:

Councilmember Little made a motion to enter into executive session at 7:50 pm to discuss a personnel issue. Councilmember Elkins seconded the motion. With five in favor and one absent (Pritt) the motion carried.

Councilmember Little made a motion to reconvene into regular session at 8:50 pm. Councilmember Johnson seconded the motion. With five in favor and one absent (Pritt) the motion carried. Councilmember Little stated that no decisions were made in executive session.

APPROVAL OF MINUTES:

August 8, 2023

Mayor White made a motion to approve the minutes of the August 8, 2023, Finance Committee meeting. Council member Little seconded the motion. With five in favor and one absent (Pritt) the motion carried.

ADJOURNMENT:

The meeting was adjourned at 8:52 p.m.