

**City of Lewisburg
Finance Committee Meeting
Paul R. Cooley Council Chamber
942 Washington Street, West
Lewisburg, West Virginia 24901
Finance Committee Meeting Minutes
August 8, 2023**

PRESENT: Mayor Beverly White, Councilmembers: Arron Seams, Franklin Johnson, Sarah Elkins, John Little (Zoom) , Valerie Pritt, City Manager Misty Hill, Treasurer Susan Honaker, Deputy Chief Jonathon Hughes, Director of Public Works Tony Legg and Fire Chief Joey Thomas.

CALL TO ORDER: Finance Chairman Arron Seams called the Finance Committee meeting of the City of Lewisburg to order at 7:00 p.m.

Resolution 523, Storm water study (CDBG-MIT funds) Pay Request #5

This will be presented at a later time.

Resolution 528, Water System Improvements Project Pay Request #15

Councilmember Johnson made a motion to recommend approval of Resolution 528 approving invoices relating to services for the water system improvements project the amount of \$1,561,498.64 Councilmember Pritt seconded the motion. With all in favor the motion carried.

Resolution 529, Public Works Building Pay Request #6

Councilmember Elkins made a motion to recommend approval of Resolution 529 approving invoices relating to services for the Public Works Building Construction in the amount of \$231,621.75. Expected completion of this project is March 2024. Councilmember Johnson seconded the motion. With all in favor the motion carried.

Arts & Humanities Funding Request – Carnegie Hall, Inc. TOOT

Councilmember Elkins made a motion to recommend approval of \$2,250 for artist fees and \$475 for the Kid’s Corner for the Taste of Our Town Festival for an Arts & Humanities Funding Request from Carnegie Hall, Inc. Mayor White seconded the motion. With all in favor the motion carried.

Arts & Humanities Funding Request – West Virginia Jazz Orchestra

Councilmember Pritt made a motion to recommend approval of \$700 for a Labor Day Concert conducted by the West Virginia Jazz Orchestra on Monday, September 4, 2023. Councilmember Elkins seconded the motion. With all in favor the motion carried.

EXECUTIVE SESSION:

Councilmember Pritt made a motion to enter into executive session at 7:20 pm to discuss an employee contract with Gary Mark Layman and a water plant night shift differential. Councilmember Elkins seconded the motion. With all in favor the motion carried.

Councilmember Pritt made a motion to reconvene into regular session at 7:30 pm. Councilmember Elkins seconded the motion. With all in favor the motion carried. Councilmember Seams stated that no decisions were made in executive session.

Water Plant Operator Contract with Gary Mark Layman

Councilmember Johnson made a motion to recommend entering into a water plant operator contract with Gary Mark Layman at a rate of \$30 an hour for one year. Mayor White seconded the motion. With all in favor the motion carried.

Water Plant night shift pay differential

Councilmember Elkins made motion to recommend the initiation of a \$2 an hour water plant night shift pay differential for hours worked between 7 pm until 7 am effective on the next pay period August 31, 2023. Councilmember Pritt seconded the motion. With all in favor the motion carried.

Pay Scale Adjustment for Jonathon Levi Spence

Mayor White made a motion to recommend making a pay scale adjustment of .25 cents an hour due to the completion of a three month probationary period in the position of crew leader for Jonathon Levi Spence retroactive to July 18, 2023. Councilmember Elkins seconded the motion. With all in favor the motion carried.

COMMUNICATIONS FROM MEMBERS:

Councilmember Elkins stated she had heard concerns from a water customer in Renick about the taste of the water. City Manager Hill stated the water plant operators were using a different brand of chemicals in the water that was probably making the water taste different at this time.

COMMUNICATONS FROM CITY MANAGER:

City Manager Hill stated she, the Director of Public Works, The Police Chief, The Fire Chief and the Mayor had met with officials from the WV Department of Highways on Tuesday, August 8, 2023 concerning traffic patterns within the City at the intersection of Washington and Jefferson Street.

APPROVAL OF MINUTES:

July 11, 2023

Mayor White made a motion to approve the minutes of the July 11, 2023, Finance Committee meeting as corrected. Council member Elkins seconded the motion. With all in favor the motion carried.

ADJOURNMENT:

Councilmember Pritt made a motion to adjourn the meeting at 8:01 p.m. Council member Johnson seconded the motion. With all in favor the motion carried.