

City of Lewisburg
Finance Committee Meeting
VIA ZOOM
Finance Committee Meeting Minutes
January 18, 2022

Present: Mayor Beverly White; Councilmembers: Finance Committee Chairman Arron Seams, Franklin Johnson, John Little, Valerie Pritt, Sarah Elkins; City Manager Misty Hill, Treasurer Susan Honaker, Police Chief Chris Teubert, Fire Chief Joseph Thomas, Public Works Director Tony Legg, Planning and Zoning Officer Marsha Cunningham.

Call to Order: Chairman Seams called the Finance Committee meeting of the City of Lewisburg to order on Tuesday January 18, 2022 at 6:30pm.

Removal of Trees on Property for New Building on Stonehouse Road:

Public Works Director Tony Legg presented the following bids for the removal of trees on the property for the new building on Stonehouse Road:

Trinity Tree Service	\$26,250
Floyds Tree Service	\$18,500
Four Seasons Tree Care LLC	\$15,050
Roberts Tree Service	\$22,000
Alpine Tree Service, Inc	\$13,350

Director Legg recommended the low bid from Alpine Tree Service, Inc. It was also indicated that Alpine Tree Service can begin the end of January. Discussion ensued.

Mayor White made a motion to recommend to City Council to approve the bid from Alpine Tree Service in the amount of \$13,350 for the removal of trees in the right of way and the property on Stonehouse Road. Councilmember Elkins seconded the motion. With all in favor the motion carried.

Public Works Building Bids:

City Manager Misty Hill informed the committee the Public Works metal building had arrived and is being stored inside the fence at the Water Treatment Plant until the prep work for the installation of the building is completed. Chapman Technical Group estimates the cost to finish the site and to erect the building to be \$250/sq foot or around \$2 million. The city has two options to bid the project out in separate sections or bid the complete project. The project cost will be split with 90% being charged to the water fund and 10% general fund. Hill stated city employees may be able to do some of the necessary work related to the project, but that would be determined once the project had been bid out.

Member Little made a motion to recommend to Council to proceed with bidding out the installation of the Public Works building in one step and to pursue a bond issue to pay the cost. Mayor White seconded the motion. With all in favor the motion carried.

Schleiff Construction LLC – Final Pay Request:

Chairman Seams presented the final pay request for Schleiff Construction, LLC for the amount of \$33,520.66. Discussion ensued.

Mayor White made a motion to recommend to City Council to approve the final pay request for Schleiff Construction, LLC for the amount of \$33,520.66. Member Pritt seconded the motion. With all in favor the motion carried.

Cost of Living Increase:

City Manager Hill presented a budgeted increase of \$.70 per hour for all employees to begin with the pay date of February 3, 2022. Discussion ensued.

Mayor White made a motion to recommend to City Council to approve the cost of living increase of \$.70 per hourly wage for all employees for the pay date of February 3, 2022. Member Pritt seconded the motion. With all in favor the motion carried.

Police Department – Competitive Wage Increase:

Chief Teubert presented a request for the budgeted competitive wage increase for the Police Department Officers of \$1,000 per year. Discussion ensued.

Member Johnson made a motion to recommend to City Council to approve the salary increase for the yearly amount of \$1,000 for the Police Department Officers and to revisit this item in March for further consideration. This increase to take effect with the pay date of February 3, 2022. Member Pritt seconded the motion. With all in favor the motion carried.

Lease Purchase of Police Vehicles:

Chief Teubert presented an update on the lease purchase of Police Vehicles.

No action was required on this item.

Review of CARES Act Expenditures:

City Manager Hill commented that this item is on City Council agenda and will be presented then.

Communications from Members:

No communication was presented from members.

Approval of minutes:

December 14, 2021

Mayor White made a motion to approve the December 14, 2021 Finance Committee meeting minutes as presented. Councilmember Little seconded the motion. With all in favor the motion carried.

Adjournment:

Councilmember Elkins made a motion to adjourn the meeting. Mayor White seconded the motion. With all in favor the motion carried. Finance Committee meeting was adjourned at 7:30pm.

Respectfully Submitted, Susan Nutter