

**City of Lewisburg
Finance Committee
Via Teleconference due to COVID-19 Pandemic
Finance Committee Meeting Minutes
February 9, 2021**

Present Finance Committee Chairman Mark Etten, Mayor Beverly White, Councilmembers Heather Blake, Arron Seams, Sarah Elkins, Josh Edwards, Treasurer, Susan Honaker, City Manager Misty Hill, Police Chief Chris Teubert, Fire Chief Joseph Thomas, Public Works Director Roger Pence, and Parks and Streets Forman Tony Legg.

Visitors Bill Dyer, Health Insurance Representative; Roger Kennedy, Chapman Technical

Call to Order Chairman Etten called the February 9, 2021 Finance Committee meeting of the City of Lewisburg to order at 7:02 pm

Health Insurance Renewal

Chairman Mark Etten presented the report from the insurance subcommittee for the City of Lewisburg health insurance program renewal. Discussion ensued. Bill Dyer recommended that the City remain with the current plan. City Manager Misty Hill stated it would be in the best interest of the City and City employees to remain with the current plan.

Member Edwards made a motion to recommend to City Council to accept the health insurance sub-committee recommendation to renew the Certus Sirius of America bid for the City of Lewisburg Health Insurance Program for the 2021-2022 plan year, with the target maximum cost of \$976,306.20. Member Seams seconded the motion. With all in favor the motion carried.

219 N Sidewalk Grant Pay Request #1

Roger Kennedy presented a progress report and Pay Request #1 for the 219 N Sidewalk Phase III Project for the amount of \$31,830.30. Discussion ensued.

Member Blake made a motion to recommend to City Council to pay the 219 N Sidewalk Grant Pay Request #1 in the amount of \$31,830.30 to Mountaineer Contractors. Mayor White seconded the motion. With all in favor the motion carried.

Lafayette Street Sidewalk Grant

Roger Kennedy presented a report and cost estimate on the Lafayette Street Sidewalk Grant Project. Discussion ensued.

Mayor White made a motion to recommend to City Council to move forward with the grant funds and design plans presented for Lafayette Street sidewalk project. Member Blake seconded the motion. Additional discussion ensued regarding City administration proceeding with evaluation of the remaining sidewalk repairs. With all in favor the motion carried.

New Streets and Parks Facilities Upgrade Phase II

Public Works Director Pence presented a report on the New Streets and Parks Facilities Upgrade Phase II. Discussion ensued.

Member Elkins made a motion to recommend to City Council to approve the New Streets and Parks Facilities Upgrade Phase II in an amount not to exceed \$35,000. Member Seams seconded the motion. With all in favor the motion carried.

Hollowell Park Upgrades

Member Elkins reported the recommendation from the Parks Commission for the Hollowell Park Upgrades. Discussion ensued.

Member Edwards made a motion to recommend to City Council to approve the recommendation of the Parks Commission for the Hollowell Park Upgrades in the amount of \$291,000. Member Blake seconded the motion. Discussion continued. All not in favor. Motion failed. Additional discussion continued.

Member Elkins made a motion to recommend to City Council the approval to move forward on the Junior Field Synthetic Infield, in an amount not to exceed \$75,000 from Parks funds with cost share considerations. Mayor White seconded the motion. Discussion continued. With all in favor the motion carried.

City Hall Rental Space Renovations

City Manager Hill presented a report on the City Hall Rental Space Renovations.

Director Pence presented the following bids:

MOH Contracting	\$ 8,500
T. Hinkle of H&H	\$11,800
Forbes Cooper Works	\$18,640
American Dreams	\$15,000

Mayor White made a motion to recommend to City Council to approve the bid from MOH Contracting as presented in the amount of \$8,500 for the City Hall Rental Space Renovations. Member Blake seconded the motion. With all in favor the motion carried.

City Manager Hill presented an invoice that was provided from Tim’s Carpet for floor repairs in the City Hall Rental Space.

Member Blake made a motion to recommend to City Council to approve the invoice from Tim’s Carpet in the amounts of \$1,549.47 and \$852.90 for the floor repairs of the City Hall Rental Space. Member Elkins seconded the motion. With all in favor the motion carried.

General Fund Budget Revisions No. 1 Fiscal Year 2021

Treasurer Honaker presented the General Fund Budget Revisions No. 1 Fiscal Year 2021. Discussion ensued.

City Manager Hill presented the following proposed allocations of available funds:

- Broadband Upgrades
- Parks Upgrades
- City Hall Generator
- City Wide Phone Systems
- City Hall Brick Repointing
- City Hall Building Maintenance (Painting and Restoring Façade)
- Employee Hazard Pay
- Hollowell Park Plan
- Public Works Demolition
- Land Purchase for Parks/Streets Equipment
- Park Surveillance Cameras
- North Lewisburg Park Property Purchase

Discussion ensued. It was determined that administration will investigate and provide plan and cost estimates to be presented for allocation of funds.

Mayor White made a motion to recommend to City Council the approval of the General Fund Budget Revisions No. 1 Fiscal Year 2021 as presented. Member Seams seconded the motion. With all in favor the motion carried.

Greenbrier Motors – Water Department Dump Truck Lease or Purchase

Public Works Director Pence presented the proposal for the Water Department dump truck lease or purchase. Director Pence recommended that the vehicle be purchased outright. Discussion ensued.

Member Seams made a motion to recommend to City Council to purchase the 5500 Dodge Ram dump truck for the amount of \$58,306.19 with water budget funds. Member Edwards seconded the motion. With all in favor the motion carried.

Approval of Minutes:

March 10, 2020

Member Blake made a motion to approve the March 10, 2020 minutes as presented with the noted corrections. Member Seams seconded the motion. With all in favor the motion carried.

Adjournment:

Member Blake made the motion to adjourn the meeting. Member Edwards seconded the motion. With all in favor the meeting was adjourned at 9:34 pm.

Respectfully Submitted,
Susan Nutter