

**City of Lewisburg
Paul R. Cooley Council Chamber
942 Washington Street, West
Lewisburg, West Virginia 24901
Finance Committee Meeting Minutes
February 11, 2020**

Present: Finance Committee Chairman Mark Etten, Mayor Beverly White, Councilmembers Heather Blake, Arron Seams, Sarah Elkins, Josh Edwards, Treasurer, Susan Honaker, City Manager Jacy Faulkner, Asst. City Manager Misty Hill, Police Chief Chris Teubert, Fire Chief Joseph Thomas, Public Works Director Roger Pence, Finance Assistant, Susan Nutter.

Call to Order: Chairman Etten called the February 11, 2020, Finance Committee meeting to order at 7:00 pm.

Video Lottery Funding Request – Greenbrier East High School Project Graduation 2020: Chairman Etten opened the discussion referring to the award for Project Graduation last year. Discussion ensued among the members regarding the available funds and possible contributions from other municipalities.

Member Elkins made a motion to recommend to City Council to award the Video Lottery Funding Request to Greenbrier East High School Project Graduation 2020 for the amount of \$2,500 with the request that the other involved municipalities be approached for funding. Mayor White seconded the motion. With all in favor the motion carried.

Arts & Humanities Funding Request Lewisburg Literary Festival 2020: This item has been postponed to a later date.

Health Insurance Renewal: Chairman Etten stated that he, Mayor White, City Manager Jacy Faulkner and Asst. City Manager Misty Hill met with the health insurance representatives Bill Dyer, and Blake Hodgson. Chairman Etten presented a review of the proposal for the health insurance renewal. Discussion ensued with regard to a possible additional insurance provider submitting a proposal and concerns regarding the request for confidential information.

Member Edwards made a motion to recommend to City Council to enter into the City Policy that there shall never be competitive bid information provided to competing entities. Member Elkins seconded the motion. With all in favor the motion carried.

Discussion continued regarding the detail of the employee's insurance policy and the renewal proposals presented.

Member Edwards made a motion to recommend to City Council to approve the Health Insurance Renewal to Certus Sirius America for the total maximum liability of \$932,187.52. Member Blake seconded the motion.

Mayor White added additional comment stating that the committee is not willing to put the employee's health at risk by changing to policy and services from an unknown insurance provider.

With all in favor the motion carried.

Audit Procurement Committee: Treasurer Honaker stated that the Audit Procurement Committee is to consist of the City Treasurer, a member of Finance Committee, a member of City Hall administration, and a CPA community representative. The Audit Committee can be from three to five members. Chairman Etten stated he has served as a member of the Audit Committee in the past and will again, but will allow any members who are willing to represent the Finance Committee. City Manager Faulkner stated that she will serve on the Audit Committee as the administrative representative. The final committee determination will be deferred to City Council for the presentation of a community representative.

Financial Statements ending December 31, 2019: The Finance Committee reviewed the financial statements ending December 31, 2019 with several line items discussed.

No Action was required on this item.

Communications from Members: There were no communications from members.

Approval of Minutes:

January 14, 2020

Member Edwards made a motion to approve the January 14, 2020 minutes as presented. Mayor White seconded the motion. With all in favor the motion carried.

Adjournment:

Member Seams made the motion to adjourn the meeting. Mayor White seconded the motion. With all in favor the meeting was adjourned at 8:38 pm.

Respectfully Submitted,
Susan Nutter