

**City of Lewisburg
Historic Landmarks Commission
Meeting Minutes ~ September 9, 2019
Paul R. Cooley Council Chambers
942 Washington Street, West, Lewisburg, WV**

PRESENT: Commission Chair Carol Olson; Commission members David Craddock, Skip Deegans, Donna Johns, Paul Lindquist; Zoning Officer Gary Ford, Planning & Zoning Clerk Marsha Cunningham, City Manager Jacy Faulkner, Recording Officer Peggy Mackenzie

VISITORS: Tiffany Browning, Cheryl Gillman-Dobbs, Dale Dobbs, Keith Goldsmith, Jerry Janiga, Katherine Juker, Emil Stalis, Paul Thomas, Johnathan Turner, Wayne VanBuren, Mayor Beverly White

CALL TO ORDER: The meeting was called to order by Commission Chair Carol Olson at 5 p.m.

APPROVAL OF MINUTES: The minutes of *August 12, 2019* were approved with a minor correction in a motion by Commission member Skip Deegans and seconded by Commission member Paul Lindquist. With all in favor, the motion carried.

COMMENT from the PUBLIC: Katherine Juker had a comment to present concerning an emergency issue at the Jefferson Street apartments owned by the Yarid family, in which she was advised by an S.J. Neathawk representative of the urgency to repair and replace stairs, support posts and the landing of a rear entry to the building. The recommended replacement material was a product called Trex, a durable, long-lasting, wood-look composite, familiar to all the commission members. Juker said the railings would be black-painted aluminum with Trex posts. She was advised to make an appointment with City Manager Jacy Faulkner for an administrative approval and to be on the next HLC agenda for full approval from the commission.

**Public Hearing: Commonwealth Vintage LLC, 1036 Washington Street East
12"x24" sign hung on existing bracket**

Keith Goodsmith requested to install an MDO two-sided sign in red, white and blue, prepared by sign painter John Mullins. A motion to approved as presented was made by Commission member David Craddock and seconded by Commission member Donna Johns. With all in favor, the motion carried.

Public Hearing: Shuck Memorial Church, 841 West Washington Street ~ 3 applications as follows:

A. Build handicapped ramp on the church annex at 102 Burdette Street

B. Replace existing sign (64"x72") with 12" laminated material

**C. Remove all stone, repair concrete, clean and repair, replace stone and replace broken steps,
and replace sidewalk**

A. Wayne VanBuren stated the porch or landing for the ramp is already in place. He will install 4x4 treated posts and build the ramp, and later in the spring, he plans to stain the wood rather than paint it because it was noted that treated wood will not hold paint as well as untreated wood. VanBuren was advised by Chair Olson to preset a stain sample to Zoning Officer Gary Ford for approval.

B. A replacement ground-based sign of solid wood and MDO backboard, 40" square, with trim primed

and painted white, on 6x6 mounting posts to display the church hours and events, and to include small canned, recessed, down-cast lights, and a locked glass front. The electricity will meet code. All topped
City of Lewisburg

Historic Landmarks Commission

Meeting Minutes ~ Sept. 9, 2019

Page 2

with a roof to match the one on the church. High performance grade vinyl lettering will be used within the recessed area behind the glass. VanBuren said landscaping will be added later. This sign will be situated perpendicular to street, unlike the previous sign.

C. VanBuren will salvage all useful pieces of the stone to be removed. Like material stone (from Ohio) will be used to replace the steps in front of the church. A sidewalk section has deteriorated and will be replaced with concrete.

A motion to approve as presented was made by Commission member Johns and seconded by Commission member Lindquist. With all in favor, the motion carried.

Public Hearing: Colin Rose, 196 Lee Street

Remove existing chimney, repair roof and gutters from damages from a fallen tree

The chimney is not original to the residence, according to Chair Olson. It is damaged and leaning and not longer in use. Paul Thomas said the repairs to the roof around the chimney site will require shingles, soffits, paint and a gutter replacement with K-style seamless guttering. A motion to approve as presented was made by Commission member Lindquist and seconded by Commission member Deegans. With all in favor, the motion carried.

Public Hearing: Andrew Must, 959 & 963 Washington Street West

Paint two exterior entrance doors and trim Classic white, and paint the fascia and small parallel trim board Sherwin Williams Classic Light Buff

The entrance doors to the first floor commercial spaces are the ones referenced in the application. A motion to approve as presented was made by Commission member Johns and seconded by Commission member Craddock. With all in favor, the motion carried.

COMMENTS from ZONING OFFICER: Gary Ford had only two items to comment on for the commission. The Stratton Alley upgrade project is tidying up the area in preparation for landscaping. Some shops are now open for business. The sign for Montwell Commons, he said, is still unfinished.

COMMENTS from the COMMISSION: Lindquist gave an update on the progress of the walkway to the Barracks and trash containers, two Eagle Scout projects, on the grounds of Montwell Commons. Faulkner stated that the HLC guidelines update for the historic district is in process and will include input from the public and the HLC members. She affirmed the publication will be done professionally, with the cost to be approved by the City Council, following an informal bidding process. Olson said the HLC is applying for a resurvey of the historic district through SHPO's Survey and Planning Grants program.

ADJOURNMENT: The meeting was adjourned at 6 p.m. in a motion by Commission member Lindquist and seconded by Commission member Johns.

Respectfully submitted, Peggy Mackenzie, Recording Office