

City of Lewisburg  
Paul R. Cooley Council Chamber  
942 Washington Street, West  
Lewisburg, West Virginia 24901  
Finance Committee Meeting Minutes  
February 12, 2019

**Present:**

Mayor John Manchester, Council Members: Chairman Mark Etten, Joseph Lutz, Beverly White, Heather Blake, Arron Seams, Treasurer Susan Honaker.  
Jacy Faulkner, City Administrator in Training, Acting Police Chief Christopher Teubert, Public Works Director Roger Pence, Planning and Zoning Officer Chuck Smith; Accounts Payable Clerk Susan Nutter.

**Call To Order:**

Chairman Etten called the Finance Committee meeting on February 12, 2019, to order at 7:00 pm.

**Resolution 468 Bond Draw Down Requests for Water System Improvements:**

Treasurer Honaker presented the bond draw down request for payment of Chapman water system work. Detailed discussion ensued.

Member Lutz made a motion to recommend to Council the approval of Resolution 468 Bond Draw Down Request for Water System Improvements as presented. Member White seconded the motion. With all in favor the motion carried.

**Civil War Trail Grant – Pay Request #2:**

Director Pence presented the Civil War Trail grant pay request number 2. He also presented an update on the progress and projected completion of the Civil War Trail.

Mayor Manchester made a motion to recommend to Council the approval of the Civil War Trail Grant – Pay Request #2. Member Blake seconded the motion. With all in favor the motion carried.

**Greenworks Contract Renewal:**

Member Blake presented the Public Works Committee recommended changes to the current contract with regard to the schedule for collection of recycle material. Detailed discussion ensued.

Mayor Manchester recommended to table action on the approval of the Greenworks Contract Renewal to Council meeting for revisions to the contract language. Member Blake seconded the motion. With all in favor the motion carried.

**Health Insurance Renewal:**

Chairman Etten began discussion regarding the health insurance renewal. Detailed discussion ensued between the committee members.

Member White made a motion to recommend to City Council to approve the Health Insurance Renewal as presented. Member Lutz seconded the motion. With all in favor the motion carried.

**Approval of Minutes:**

January 8, 2019

Mayor Manchester made a motion to approve the January 8, 2019 minutes as presented with the correction to the spelling of Kara Dense's name. Member Seams seconded the motion. With all in favor the motion carried.

**Communication of Members:**

Member Lutz commented on the wonderful retirement ceremony for Chief Tim Stover.

Mayor Manchester made a motion for Finance Committee to enter into executive session to discuss Chief of Police Salary range. Member Lutz seconded the motion. With all in favor the committee entered into executive session at 7:50 pm.

Mayor Manchester made a motion return to regular session at 8:45pm. Member Lutz seconded the motion. With all in favor the motion carried.

Chairman Etten stated that no decision was made during executive session.

Council Member Lutz recommended the Chief of Police Salary be considered at City Council.

**Adjournment:**

Member Lutz made the motion to adjourn the meeting. Member White seconded the motion. With all in favor the meeting was adjourned at 8:46 pm.

Respectfully Submitted,  
Susan Nutter